1. **Alan** - Get the cost for 250 licenses

- definition of licence numbers (lyne)

- list price

2. Neil and Stevee, Find service rep for the CIL, basted on the requirement for the CIL

3. **Jack** obtain the reporting definition from FOSM

* Define a definition for reporting

4. **Jack**, discuss reporting requirements with Jan steve

- service reporting

5., transition options, present to business with the program.

- chris, When will workshop be setup? Talk to alex bywater

6. **Dave**, data architecture, foundation data, implement the ‘as is’

Need data strategy

* Need data architect
* Look at existing project strategy

Chris share the problem statement with dave

7. **Chris**, present risks

8. **Neil**? - Share what we do have, end state of the concepts

9. **Chris** and **Neil**, setup a mobilization meeting

10. **Jack** update the team on stack holders, transition manager

11. **Jack** is going to review the terminology for the high level tooling plan

Tct testing dlefintion alignment

12. **Dave**, **Alan** write a paragraph why you are closing the risk for IDAM requirments from program.

See if there is a true dependency.

13. **Tom** get an update on the big 4, product descriptions and solution paper, DH

14. **Siam**, remove the 3rd dependency in the table

15. tooling are going to inform business change on the number of users

16. Chris, request an update on secret terminals, chase up

- jack is forwarded an email conversarion with the gosk

- mark collumns

17. keeth find an owner for the service reporter

18. service catalog

- Rename last dependency to unified catalog

- Provide more detail to the description

19. chris, confirm where funding lies, wheither to make a recomendatio service catalog.

Volume metrics