Akanbi, Isaac PMP, CSM, MBA, CHRL

Mobile: 613-2768822   **Email: isaac.akanbi@hotmail.co.uk**

2469 Regatta Avenue, Ottawa, ON Canada

Project Management Professional

- 10 years' experience IT project management and business transformation projects.
- Project Management Professional (PMP) - 9 years
- Master's in Business Administration (MBA) – 10 years
- Certified Scum Master (CSM)

Technical skills

- Knowledge and experience of Waterfall methodology, Agile methodology - Scum framework.
- 7 years experience in Process improvement and System Integration project management.
- Cloud computing (AWS, Azure).
- Business process integration through enterprise mindset.
- Software development life cycle, Agile software development.
- Systems integration, data reconciliation and process improvement projects.
- Business requirements, Business intelligence solutions, Reporting & Database management.
- Project/Portfolio management framework – organization process assets and risk management.
- Project management principles & techniques, statistical modeling, & trends analysis.
- Stakeholders' engagement organizational skills, facilitation skills & detailed-oriented.
- Team building, leadership skills, and communication skills – oral & written.
- MS Project, MS Teams, MS Planner, SharePoint.
- JIRA, RACI, WBS, Power BI, KABAN.

Achievements

1. Led implementation of customized MIS dashboard on an ERP solution. A cloud-based application for integrating core business operations, process integration, and customized reporting. Led cross functional project team through documentation of requirements, design & development, testing, deployment (go-live), and training.

2. Led process improvement project for DAI global Inc. facilitated project team of 7 member, to conduct process mapping of IT infrastructure service of the organization; analyzed & redesigned processes, procedures, risk management & guidelines of key functions.

3. Managed deployment of on-premises enterprise software application, with specific features of interoperability, API, networking operations and user experience; SQL, .Net framework and RDL reporting, utilizing PaaS.

4. Organized and setup of PMO for organization-wide project coordination; development of project coordination framework, writing comprehensive project management process assets (project charter, risk management, budgeting- resources allocation, and knowledge management- lessons learned).

WORK EXPERIENCE

IT Project Manager   **April 2021 – Current**

Canada Post Corporation, Ottawa

PMO/Software Development/Process Automation/ Data Migration Project

- Managing stakeholders' communications across the organizations and business units
- Facilitating risk management process, schedule development, and budget tracking for key projects across Addressing, Collection and Delivery Business units.
- Collaborating with the DevOps teams in partnership with implementing organizations (Innovapost) and contractors
- Collaborate on initiation and execution of business transformation projects that directly impact corporate business strategy.

- Facilitate process improvement initiatives, including development and roll-out of IT projects across business units.
- Responsible for coordinating work processes across multiple scrum dev teams.
- Responsible for project cost tracking by releases, change requests, issues log and risk management.
- Collaborate with other PMs to standardize processes and improve documentations within the PMO.

Project Manager (Information Technology)   **June 2018 – Jan 2021**
DAI Global Inc. (Remote)

PMO/Process Improvement/Information management/ IT/Systems Integration

- Coordinated agile digital transformation program which includes deployment of cloud-based solutions project for information management and business processes integration.
- Devised a metrics system used to monitor trends and forecast the resource needs & user interface.
- Delivered agile coaching training to PMs, with focus on team collaboration & responding to changes.
- Facilitated collaborative engagement with vendors and contractors for effective project delivery.
- Managed project documentation, process coordination, assigning responsibilities & status report.
- Facilitated design, development, testing and deployment of software applications and services.
- Coordinated project communication plan, stakeholder's engagement, and project updates.
- Developed and implemented agile transformation procedures across portfolios and programs.
- Managed end-to-end project delivery, such as resource allocation, progress tracking, monitoring change control process, testing, documentation, training and on-time delivery.
- Facilitated framework for project coordination across functional areas to strengthen the PMO.
- Coordinated project risk management process, contingency plan and communication strategies.
- Tracked key performance indicators across project portfolio, for quality, on-time and budget.
- Provided application installation, setups and training as part of post delivery of software solutions.
- Enhanced organizational framework to improve effectiveness of operations and service delivery.
- Managed process improvement projects- analyzing process "as is" and designing process "to be".
- Designed and implemented processes and programs to continually improve service performance.
- Managed IM system integration project, from initiation, planning, execution, controlling & closure.
- Facilitated the review of PMO to improve operational efficiency and compliance components.
- Collaborated with PMO lead to design and implement Agile project management framework.
- Developed processes, templates, tools, go-no-go procedure, approvals & authority matrix.
- Managed conceptualization, design and delivery of IT and Information Management (IM) projects.
- Facilitated the User Acceptance Testing (UAT) process, developing rollout plans and procedures.
- Reorganized PMO structure to increase agility and improve efficiency & effective businesses.
- Coordinated work performed by technical project team and business engagement team, to unify objectives.

Project Manager   **Feb 2018 – May 2018**
Social Impact International, Arlington, VA, USA.

Project evaluation/systems integration/Analysis

- Managed deployment of e-learning solutions built on enterprise resources planning model with LMS components.
- Facilitated project planning sessions with the team, including assigning tasks and responsibilities.
- Developed tools for monitoring effectiveness of project initiatives and implementation process.
- Developed project plan, stakeholder's communication plan, and risk mitigation procedure.
- Assessed the organizational policies and processes, with regards to legislation & best practice.
- Managed deployment of enterprise solutions: system setups, user experience & troubleshooting.
- Reviewed project background documents and secondary data and information synthesis.
- Participated in the project scope design, risk assessment, tools development and logistics planning.
- Facilitated project status reporting procedures, including updates and review meetings.
- Facilitated briefing meetings with the senior executives on project implementation status.
- Performed quantitative and qualitative data analysis, interpretation and report write up.

- Developed project management templates tools for project components across functional areas.
- Developed system framework for identifying risks, process improvement & optimization.
- Designed information management reporting dashboard for strategic decision-making.

Project Manager – (Information Technology)   **March 2013 – Feb 2018**
DAI Global (Formerly GRID Consulting LTD), Nigeria

PMO/System integration/Enterprise solutions/ Data migration projects

- Managed development and review organization project management assets- project plan, project charter, issues log register, risk management plan, reporting structure, & lessons learn template.
- Facilitated business re-engineering, business planning, budgeting, and forecasting processes.
- Facilitated risk management processes, risk registers, contingency plan and impact assessment.
- Developed and maintained organizational data governance policies and HR information systems.
- Coordinated deployment of cloud-based solutions: infrastructures, platforms, and services.
- Built application system interface & integrate components on Workday Financial & HCM module.
- Managed data migration & system integration projects: initiation, planning, execution & control.
- IT/IM agile project management – utilized MS project and enterprise project management server.
- Facilitated team collaboration to ensure project delivery within scope, budget and schedule.
- Coordinated reporting and communication with the project steering committees and sponsors.
- Collaborated with partners, clients and vendors to facilitate effective delivery of projects.
- Facilitated negotiation and contract management with product vendors and service providers.
- Performed data migration from standalone application to ERP software across business units.
- Conducted system configuration, upgrade requirements and data reporting.
- Facilitated setups and operations of PMO, for managing organizational process assets.
- Developed project charter, project plan (WBS), project budget & resources allocation (RACI).
- Ensured a service delivery approach that is responsive to the operational and strategic needs.
- Prepared user manual, UAT scripts, and issues management log, for the applications.
- Managed IM applications development project: system requirements and process documentation.
- Delivered project initiatives, integration of resources and process optimization.
- Utilized reporting data to recommend business process improvement and review of procedures.

EDUCATON

Full-Stack Web Development Certificate   **(Feb, 2021 – Date)**
Carleton University, Ottawa

Master's in Business Administration (MBA)   **2011**
University of Wales, TSD, United Kingdom

Bachelor's in technology Chemical Engineering   **2006**
LAUTECH, Nigeria (World Education Services, Canada - assessed)

CERTIFICATIONS

Certified Scrum Master (CSM)   **2020**
Scrum Alliance

Project Management Professional (PMP)   *2011*
Project Management Institute

Certified Human Resources Leader (CHRL)   *2019*
Human Resources Professional Association

ORGANIZATIONAL AFFILIATION

1. **Director, Governing Board – Cultural Interpretation Service in Our Community (May 2020 -till date)**

2. **Director, Board of Directors - ETHIOPIAID, Canada**   **(July 2020 – Till date)**

   (Chair, Fundraising Committee)