**Akanbi, Isaac PMP, CSM, MBA, CHRL**

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**Project Management Professional**

* 10 years’ experience IT project management and business transformation projects.
* Project Management Professional (PMP) - 9 years
* Master’s in Business Administration (MBA) – 10 years
* Certified Scum Master (CSM)

**Technical skills**

* Knowledge and experience of Waterfall methodology, Agile methodology - Scum framework.
* 7 years experience in Process improvement and System Integration project management.
* Cloud computing (AWS, Azure).
* Business process integration through enterprise mindset.
* Software development life cycle, Agile software development.
* Systems integration, data reconciliation and process improvement projects.
* Business requirements, Business intelligence solutions, Reporting & Database management.
* Project/Portfolio management framework – organization process assets and risk management.
* Project management principles & techniques, statistical modeling, & trends analysis.
* Stakeholders engagement organizational skills, facilitation skills & detailed-oriented.
* Team building, leadership skills, and communication skills – oral & written.
* MS Project, MS Teams, MS Planner, SharePoint.
* JIRA, RACI, WBS, Power BI, KABAN.

**Achievements**

1. Led implementation of customized MIS dashboard on an ERP solution. A cloud-based application for integrating core business operations, process integration, and customized reporting. Led cross functional project team through documentation of requirements, design & development, testing, deployment (go-live), and training.
2. Led process improvement project for DAI global Inc. facilitated project team of 7 member, to conduct process mapping of IT infrastructure service of the organization; analyzed & redesigned processes, procedures, risk management & guidelines of key functions.
3. Managed deployment of on-premises enterprise software application, with specific features of interoperability, API, networking operations and user experience; SQL, .Net framework and RDL reporting, utilizing PaaS.
4. Organized and setup of PMO for organization-wide project coordination; development of project coordination framework, writing comprehensive project management process assets (project charter, risk management, budgeting- resources allocation, and knowledge management- lessons learned).

**WORK EXPERIENCE**

**IT Project Manager April 2021 – Current**

***Canada Post***

**PMO/Software Development/Process Automation/ Data Migration Project**

* Managing stakeholders’ communications across the organizations and business units
* Facilitating risk management process, schedule development, and budget tracking for key projects across Addressing, Collection and Delivery Business units.
* Collaborating with the DevOps teams in partnership with implementing organizations (Innovapost) and contractors
* Collaborate on initiation and execution of business transformation projects that directly impact corporate business strategy.
* Facilitate process improvement initiatives, including development and roll-out of IT projects across business units.
* Responsible for coordinating work processes across multiple scrum dev teams.
* Responsible for project cost tracking by releases, change requests, issues log and risk management.
* Collaborate with other PMs to standardize processes and improve documentations within the PMO.

**Project Manager (Information Technology) June 2018 – Jan 2021**

***DAI Global Inc. (Remote)***

**PMO/Process Improvement/Information management/ IT/Systems Integration**

* Coordinated agile digital transformation program which includes deployment of cloud-based solutions project for information management and business processes integration.
* Devised a metrics system used to monitor trends and forecast the resource needs & user interface.
* Delivered agile coaching training to PMs, with focus on team collaboration & responding to changes.
* Facilitated collaborative engagement with vendors and contractors for effective project delivery.
* Managed project documentation, process coordination, assigning responsibilities & status report.
* Facilitated design, development, testing and deployment of software applications and services.
* Coordinated project communication plan, stakeholder’s engagement, and project updates.
* Developed and implemented agile transformation procedures across portfolios and programs.
* Managed end-to-end project delivery, such as resource allocation, progress tracking, monitoring change control process, testing, documentation, training and on-time delivery.
* Facilitated framework for project coordination across functional areas to strengthen the PMO.
* Coordinated project risk management process, contingency plan and communication strategies.
* Tracked key performance indicators across project portfolio, for quality, on-time and budget.
* Provided application installation, setups and training as part of post delivery of software solutions.
* Enhanced organizational framework to improve effectiveness of operations and service delivery.
* Managed process improvement projects- analyzing process "as is" and designing process "to be".
* Designed and implemented processes and programs to continually improve service performance.
* Managed IM system integration project, from initiation, planning, execution, controlling & closure.
* Facilitated the review of PMO to improve operational efficiency and compliance components.
* Collaborated with PMO lead to design and implement Agile project management framework.
* Developed processes, templates, tools, go-no-go procedure, approvals & authority matrix.
* Managed conceptualization, design and delivery of IT and Information Management (IM) projects.
* Facilitated the User Acceptance Testing (UAT) process, developing rollout plans and procedures.
* Reorganized PMO structure to increase agility and improve efficiency & effective businesses.
* Coordinated work performed by technical project team and business engagement team, to unify objectives.

**Project Manager Feb 2018 – May 2018**

***Social Impact International, Arlington, VA, USA****.*

**Project evaluation/systems integration/Analysis**

* Managed deployment of e-learning solutions built on enterprise resources planning model with LMS components.
* Facilitated project planning sessions with the team, including assigning tasks and responsibilities.
* Developed tools for monitoring effectiveness of project initiatives and implementation process.
* Developed project plan, stakeholder’s communication plan, and risk mitigation procedure.
* Assessed the organizational policies and processes, with regards to legislation & best practice.
* Managed deployment of enterprise solutions: system setups, user experience & troubleshooting.
* Reviewed project background documents and secondary data and information synthesis.
* Participated in the project scope design, risk assessment, tools development and logistics planning.
* Facilitated project status reporting procedures, including updates and review meetings.
* Facilitated briefing meetings with the senior executives on project implementation status.
* Performed quantitative and qualitative data analysis, interpretation and report write up.
* Developed project management templates tools for project components across functional areas.
* Developed system framework for identifying risks, process improvement & optimization.
* Designed information management reporting dashboard for strategic decision-making.

**Project Manager – (Information Technology) March 2013 – Feb 2018**

***DAI Global (Formerly GRID Consulting LTD), Nigeria***

***PMO/System integration/Enterprise solutions/ Data migration projects***

* Managed development and review organization project management assets- project plan, project charter, issues log register, risk management plan, reporting structure, & lessons learn template.
* Facilitated business re-engineering, business planning, budgeting, and forecasting processes.
* Facilitated risk management processes, risk registers, contingency plan and impact assessment.
* Developed and maintained organizational data governance policies and HR information systems.
* Coordinated deployment of cloud-based solutions: infrastructures, platforms, and services.
* Built application system interface & integrate components on Workday Financial & HCM module.
* Managed data migration & system integration projects: initiation, planning, execution & control.
* IT/IM agile project management – utilized MS project and enterprise project management server.
* Facilitated team collaboration to ensure project delivery within scope, budget and schedule.
* Coordinated reporting and communication with the project steering committees and sponsors.
* Collaborated with partners, clients and vendors to facilitate effective delivery of projects.
* Facilitated negotiation and contract management with product vendors and service providers.
* Performed data migration from standalone application to ERP software across business units.
* Conducted system configuration, upgrade requirements and data reporting.
* Facilitated setups and operations of PMO, for managing organizational process assets.
* Developed project charter, project plan (WBS), project budget & resources allocation (RACI).
* Ensured a service delivery approach that is responsive to the operational and strategic needs.
* Prepared user manual, UAT scripts, and issues management log, for the applications.
* Managed IM applications development project: system requirements and process documentation.
* Delivered project initiatives, integration of resources and process optimization.
* Utilized reporting data to recommend business process improvement and review of procedures.

**EDUCATON**

**Full-Stack Web Development Certificate (Feb, 2021 – Date)**

*Carleton University, Ottawa*

**Master’s in Business Administration (MBA) 2011**

*University of Wales, TSD, United Kingdom*

**Bachelor’s in technology Chemical Engineering 2006**

*LAUTECH, Nigeria (World Education Services, Canada - assessed)*

**CERTIFICATIONS**

**Certified Scrum Master (CSM) 2020**

*Scrum Alliance*

***Project Management Professional (PMP) 2011***

*Project Management Institute*

***Certified Human Resources Leader (CHRL) 2019***

*Human Resources Professional Association*

**ORGANIZATIONAL AFFILIATION**

1. **Director, Governing Board – Cultural Interpretation Service in Our Community (May 2020 -till date)**
2. **Director, Board of Directors - ETHIOPIAID, Canada (July 2020 – Till date)**

**(Chair, Fundraising Committee)**