

Certificate of Appreciation

To whom it may concern,

We would like to recognize the outstanding contribution, effort, and dedication of Noor Altunaiji to our team as a volunteer Advanced research assistant for the CoronaNet Research Project. Noor Altunaiji has been active with our project since 2020-05-20 and, in that time, coded and updated policy information for Austria, Bangladesh, Libya, North Macedonia, United States. Without the support of our dedicated RAs, such as Noor Altunaiji, we would not be able to sustain our pace of policy documentation which, to date, counts over 70 thousand policies from virtually every country in the world.

The CoronaNet Research Project is working to gather comprehensive and global data on government responses to the COVID-19 crisis. This work includes gathering information about which governments are responding to the coronavirus, toward whom policies are targeted (e.g. other countries), the types of policies enacted (e.g. travel restrictions, banning exports of masks) and their timing and duration. For more information, see www.coronanet-project.org.

Noor Altunaiji has been a country expert for Austria, Bangladesh, Libya, North Macedonia, United States. This role involves researching and creating a comprehensive overview of government policies enacted in Austria, Bangladesh, Libya, North Macedonia, United States as well as collecting and entering new and updated policy information related to COVID-19. Becoming a country expert requires passing a series of trainings on how to code data in the CoronaNet database, which uses a custom Qualtrics survey instrument, keeping up with policy coding on a weekly basis, and attending weekly country- or regional coordination meetings as well as project-wide meetings.

After gaining sufficient experience and expertise within CoronaNet, RAs are promoted to Advanced Research Assistant, which is the position currently held by Noor Altunaiji. This role involves coding an impressive number of 100 policies or more and being engaged as a research assistant for at least 3 months. Advanced research assistants have gained high expertise in PHSM data and the CoronaNet dataset. They have extensive knowledge of the taxonomy and the project structure, and provide support to other research assistants. With their considerable knowledge, they play an integral role in the success of the project.

In addition to being a country expert, Noor Altunaiji took on the following additional roles within CoronaNet:

- **Internship:** Noor Altunaiji has joined and successfully finished an internship program as part of their work for CoronaNet. Through an internship, Research Assistants get an insight into, and contribute to, special projects and managerial aspects of CoronaNet. Interns are expected to participate consistently in CoronaNet activities and show initiative in taking on new tasks and projects.
- **Regional Manager:** This role involves leading a group of RAs. It involves oversight and support of RAs, including conducting regular performance and activity appraisals to guarantee the development of a consistent and up-to-date dataset. Regional Managers are the first point of contact for RA questions regarding research and organizational issues. The role requires a profound knowledge

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of the construction of the dataset and strong leadership and management skills in order to foster a team spirit among the RAs, enhance their motivation, and develop a positive work environment.

- **Data cleaning:** This role requires Noor Altunaiji to identify errors in the policy entries and clean them through updates in the Qualtrics survey. This role involves high attention to detail and an ability to perform repetitive tasks over a long period with high accuracy.
- **Senior Research Assistant Manager:** This role involves leading a group of RAs. It involves oversight and support of RAs, including conducting regular performance and activity appraisals to guarantee the development of a consistent and up-to-date dataset. Senior Research Assistant Managers are the first point of contact for RA questions regarding research and organizational issues. The role requires a profound knowledge of the construction of the dataset and strong leadership and management skills in order to foster a team spirit among the RAs, enhance their motivation, and develop a positive work environment.
- **Research Article:** Noor Altunaiji has written a research article that has been published in the CoronaNet Working Paper Series. This project included developing and executing a research plan, engaging in original data analysis, and writing in clear and concise language accessible for policy makers and the public. Noor Altunaiji went through an intensive training and has proven excellent scholarly research expertise. The article can be found online via www.coronanet-project.org

In conclusion, we would like to reiterate our thanks to Noor Altunaiji for supporting these important and time-sensitive collection efforts and for being part of the CoronaNet community.



Luca Messerschmidt, Principal Investigator

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