Certificate of Appreciation

To whom it may concern,

We would like to recognize the outstanding contribution, effort, and dedication of Naela Elmore to our team as a volunteer Advanced research assistant for the CoronaNet Research Project. Naela has been active with our project since 2020-05-17 and, in that time, coded and updated policy information for Tunisia and Chad. Without the support of our dedicated RAs, such as Naela Elmore, we would not be able to sustain our pace of policy documentation which, to date, counts close to 90 thousand policies from virtually every country in the world.

The CoronaNet Research Project is working to gather comprehensive and global data on government responses to the COVID-19 crisis. This work includes gathering information about which governments are responding to the coronavirus, toward whom policies are targeted (e.g. other countries), the types of policies enacted (e.g. travel restrictions, banning exports of masks) and their timing and duration. For more information, see www.coronanet-project.org.

Naela has been a country expert for Tunisia and Chad. This role involves researching and creating a comprehensive overview of government policies enacted in Tunisia and Chad as well as collecting and entering new and updated policy information related to COVID-19. Becoming a country expert requires passing a series of trainings on how to code data in the CoronaNet database, which uses a custom Qualtrics survey instrument, keeping up with policy coding on a weekly basis, and attending weekly country- or regional coordination meetings as well as project-wide meetings.

After gaining sufficient experience and expertise within CoronaNet, RAs are promoted to Advanced Research Assistant, which is the position currently held by Naela. This role involves coding an impressive number of 100 policies or more and being engaged as a research assistant for at least 3 months. Advanced research assistants have gained high expertise in PHSM data and the CoronaNet dataset. They have extensive knowledge of the taxonomy and the project structure, and provide support to other research assistants. With their considerable knowledge, they play an integral role in the success of the project.

In addition to being a country expert, Naela took on the following additional roles within CoronaNet:

- Regional Manager: This role involves leading a group of RAs. It involves oversight and support of RAs, including conducting regular performance and activity appraisals to guarantee the development of a consistent and up-to-date dataset. Regional Managers are the first point of contact for RA questions regarding research and organizational issues. The role requires a profound knowledge of the construction of the dataset and strong leadership and management skills in order to foster a team spirit among the RAs, enhance their motivation, and develop a positive work environment.

- Data Validation: This role involves re-coding data previously collected by other RAs in order to verify and ensure coding consistency. This role, which is only open to experienced and high-performing RAs at CoronaNet, requires extensive additional training in the project's collection procedures, high attention to detail, and ability to work well in a team setting.

- Senior Research Assistant Manager: This role involves leading a group of RAs. It involves oversight and support of RAs, including conducting regular performance and activity appraisals to guarantee

the development of a consistent and up-to-date dataset. Senior Research Assistant Managers are the first point of contact for RA questions regarding research and organizational issues. The role requires a profound knowledge of the construction of the dataset and strong leadership and management skills in order to foster a team spirit among the RAs, enhance their motivation, and develop a positive work environment.

- Working Paper Series Managing Editor: Spearheaded the CoronaNet Workshop Paper Series, a program designed to facilitate RA and student research, and takes an active role in its managment. This role includes arranging internal writing and research seminars, reviewing and evaluating research proposals, and assisting Principal Investigators in supervising RA and student research as well as planning for future student research dissemination strategies. Requires solid knowledge of the fundamentals of research design and an ability to provide clear guidance to RAs for improving their research.

- Research Article: Naela has written a research article that has been published in the CoronaNet Working Paper Series. This project included developing and executing a research plan, engaging in original data analysis, and writing in clear and concise language accessible for policy makers and the public. Naela went through an intensive training and has proven excellent scholarly research expertise. The article can be found online via www.coronanet-project.org

In conclusion, we would like to reiterate our thanks to Naela Elmore for supporting these important and time-sensitive collection efforts and for being part of the CoronaNet community.

Luca Messerschmidt, Principal Investigator

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