Access Quiz

Microsoft Access is a Database Management System (DBMS) from Microsoft that combines the relational Microsoft Jet Database Engine with a graphical user interface and software development tools. It is a member of the Microsoft Office suite of applications, included in the professional and higher editions

1. Full Name & Contact *   1 point

   _____

2. **1. Which of the following is NOT a part of a database? ***   1 point

   Mark only one oval.

   ◯ Tables

   ◯ Records

   ◯ Fields

   ◯ Worksheets

3. **2. In a database, a _____ is a unit of information about one individual or item**   * 1 point

   Mark only one oval.

   ◯ Record

   ◯ Field

   ◯ Table

   ◯ File

4. **3. What is a query?**   2 points

   _____

5.   **4. Which of the following best describes a query?**   1 point

Mark only one oval.

   ◯ A query enables people to enter or view data in your database easily.

   ◯ A query summarizes and prints data.

   ◯ . A query retrieves data that satisfies conditions that you set.

   ◯ Datas

6.   **5. What are the main building blocks of a database?** *   1 point

Check all that apply.

   ☐ Queries
   ☐ Lists
   ☐ Tables
   ☐ Words

7.   **6. Data should be organized into tables based on:** *   1 point

Mark only one oval.

   ◯ Field properties.

   ◯ Subjects associated with the data.

   ◯ Character lengths.

8.   **7. A row in a table is also known as** *   1 point

   _____

9.   **8. A field in a table is also known a** *   1 point

   _____

10. **9. A file containing relatively permanent data is** * 1 point

Mark only one oval.

◯ Sequential file

◯ Transaction file

◯ Master file

◯ Random file

11. **10. The checking operation performed on input data is called the** 1 point

Mark only one oval.

◯ Control of data

◯ Validation of data

◯ Cross check

◯ Verification of data

12. **11. In MS Access, OLE objects Data type can store** * 1 point

Check all that apply.

☐ Microsoft Excel Spreadsheets

☐ Microsoft Word documents

☐ Sounds

☐ All of the above

13. **12. A part of database that stores complete information about an entity such as** * 1 point
employee, sales, orders etc

Mark only one oval.

◯ Record

◯ File

◯ Query

◯ Field

14. **13. To create queries in Access** * 3 points

Mark only one oval.

- ◯ You can drag and drop fields on query builders
- ◯ You can type the SQL command in SQL view
- ◯ You can use query wizard or design view

15. **14. In a database table, the category of information is called** * 1 point

Check all that apply.

- ☐ Record
- ☐ Tuple
- ☐ File
- ☐ Field

16. **15. Which of the following is not a valid Data Type in MS Access** * 1 point

Mark only one oval.

- ◯ Date/Time
- ◯ Autonumber
- ◯ Memo
- ◯ Picture
- ◯ Currency

17. **16. A relationship is created between how many tables?** * 1 point

Mark only one oval.

- ◯ Any number
- ◯ Two
- ◯ One
- ◯ Three

18.   **17.   Which of the following data types automatically generates a consecutive number?**

Mark only one oval.

⬭ Number

⬭ Long text

⬭ Autonumber

⬭ Memo

19.   **18. What happens when a user selects a record in a form and presses [Delete]?** *

Check all that apply.

☐ The record is deleted in the form and from its source table
☐ The record is deleted in the form, but not from its source table
☐ The record is neither deleted in the form, nor from its source table
☐ The record is not deleted in the form, but is deleted from its source table

20.   **19. Which of the following database object produces the final result to present?** *

Mark only one oval.

⬭ Forms

⬭ Reports

⬭ Queries

⬭ Tables

21.   **20. Which of the following can be an example of a database?** *

Check all that apply.

☐ Address book of all the suppliers of a company
☐ Salary sheet of all the employees of a company
☐ Records of daily sales transactions of a company
☐ All of above