

LICENCEONE GUIDE

Step by step application guide
for regulated dealers

Updated on 16 May 2019

Important Notice

Please log in with CorpPass to ensure that the Certificate of Registration will be correctly granted to your business entity that is registered with ACRA or a relevant UEN Issuance Agency, whether you are a sole proprietorship, partnership, company, corporation, limited liability partnership and limited partnership. CorpPass is now the only login method for online corporate transactions with government digital services. To apply for your CorpPass account, please visit <https://www.corppass.gov.sg>.

There should be only one application per business entity (i.e. one application per UEN.)

Do NOT log in with SingPass/ LicenceOne ID unless you are exempted from registration with ACRA, and are registering in your personal capacity as an individual dealer.

You may refer to the table below for the log in methods.

Nationality or Country of Registration and/or Incorporation	Entity Type	
	Business	Individual
Singapore	Log in to LicenceOne using your CorpPass Account ¹ .	If you are a sole proprietor, log in to LicenceOne using your CorpPass Account ¹ . If you are conducting business in your personal capacity, contact the Anti-Money Laundering/Countering the Financing of Terrorism Division at www.mlaw.gov.sg/eservices/enquiry .
Not Singapore	Log in to LicenceOne using your CorpPass Account ¹ . Note: A foreign dealers who carries on business for not more than 90 days a year in Singapore need NOT register Business entities not registered in Singapore require a Unique Entity Number (UEN) to transact. An entity may obtain a UEN by registering itself with an appropriate UEN Issuance Agency listed in www.uen.gov.sg under the link "Who will issue UEN to me?". The entity may then apply for a CorpPass account.	

¹Your CorpPass Administrator should also create CorpPass User accounts for your LicenceOne usets and select the entity’s e-Services “Ministry of Trade’s LicenceOne” during account creation.

Useful Tips

- If there are incomplete/error entries in your submission, an error message will appear at the top of the screen.

3 Error(s) found during the application submission. Please correct the errors before submit. ▼

- You can mouse over to view details of the error fields.

3 Error(s) found during the application submission. Please correct the errors before submit. ▼

Application Details

- Salutation is mandatory
- Total Voting Share % should be 100.
- Has the following persons (where applicable) ever been adjudicated bankrupt or filed a petition for any type of bankruptcy, insolvency or liquidation under any bankruptcy or insolvency law:- The applicant- Substantial shareholder- Director- Manager- Partner- Company Secretary- Other person holding an analogous position involved in the management of the applicant- Employee managing the applicant's business of regulated dealing or business as an intermediary? is mandatory

- It takes less than 30 minutes to complete the registration application. In case you are unable to complete the application in one go, you may save as draft and continue later.

< Previous

Next >

Save as Draft

Save as Draft & Exit

- Upon submission, an Application Number will be generated. You can use this Application Number to check on its status using <Application Status> function.

The screenshot shows the LicenceOne dashboard. At the top, there's a header with the Singapore Government logo and navigation links like 'Contact Us', 'Feedback', and 'Sitemap'. Below this is a search bar and a navigation menu with options: HOME, MY PORTFOLIO, LICENCE APPLICATION, and LICENSED ENTITIES. A secondary menu contains icons for Dashboard, Applications, Licences, Payments, Requests for Action, Managed Returns, and Correspondences. The main content area is titled 'Dashboard' and displays user information: 'XXX', 'Your last login was on Monday 28 January 2019 at 03:09 PM', and an 'Update Profile' button. It also shows 'Representing XXX'. At the bottom, there's a section for 'Application Status' with an input field for 'Application Number' and a 'Check' button.

Step 1: SELECT licence

- Go to <https://licence1.business.gov.sg/>
- Type in 'precious stones' in the Keywords search box.
- Click <Search>.

The screenshot shows the LicenceOne homepage. At the top right is the Singapore Government logo. Below it is a navigation bar with 'HOME', 'LICENCE APPLICATION', 'LICENSED ENTITIES', and a 'LOGIN' button. A search bar is located below the navigation bar, with 'precious stones' entered. To the right of the search bar is a 'Search' button. Below the search bar are three tabs: 'Keywords', 'Government Agencies', and 'Business Intent'. The 'Keywords' tab is selected. Below the tabs is a list of search results for 'precious stones'. The first result is 'Registration of Precious Stones and Precious Metals Dealers' with a 'Selected' button next to it. Below the search results is a 'Search' button.

- Click <Add to Selection>.

The screenshot shows the search results page for 'precious stones'. It displays '2 results for Keyword "precious stones"'. Below this is a list of 'Licences (2)'. The first result is 'Registration of Precious Stones and Precious Metals Dealers' with an information icon. Below the result is a description: 'For businesses that conduct regulated dealing (in precious stones, precious metals, precious products or asset-backed tokens) or as an intermediary for regulated dealing.' To the right of the description is an 'Add to Selection' button with a right arrow.

- Click <Review & Apply (1)>.

The screenshot shows the 'Review & Apply (1)' page. It displays 'Search Results' for 'precious stones' with '2 results for Keyword "precious stone"'. Below this is a list of 'Licences (2)'. The first result is 'Registration of Precious Stones and Precious Metals Dealers' with an information icon. Below the result is a description: 'For businesses that conduct regulated dealing (in precious stones, precious metals, precious products or asset-backed tokens) or as an intermediary for regulated dealing.' To the right of the description is a 'Selected' button. Below the description is a 'Review & Apply (1)' button with a shopping cart icon.

- Click <Proceed>.

The screenshot shows the 'Proceed' page. It displays 'Selected Licences' with 'MINLAW | Registration of Precious Stones and Precious Metals Dealers'. Below this is a 'Proceed' button. To the right of the 'Proceed' button is a 'Review & Apply (1)' button with a shopping cart icon. To the right of the 'Review & Apply (1)' button is a 'Selected' button. Below the buttons is a description: 'For businesses that conduct regulated dealing (in precious stones, precious metals, precious products or asset-backed tokens) or as an intermediary for regulated dealing.' Below the description is a note: 'Before applying: Please ensure that you have the requisite information/ documents. More information on requisite information/ documents are available at'.

- Click <APPLY>.

1 SELECT Licence(s)

2 ADD General Information

3 PROVIDE Application Details

4 UPLOAD Supporting Document(s)

5 REVIEW & SUBMIT Application (Payment if applicable)

6 ACKNOWLEDGEMENT

Apply for New Licence

You may need the following licence(s) for your business

To be applied at LicenceOne

Licence Name	Time to Fill	Fees & Supporting Documents	Estimated Processing Time
<input checked="" type="checkbox"/> MINLAW Registration of Precious Stones and Precious Metals Dealers ⓘ	30 mins	Details	Between 3 to 6 months

To be applied at External Agency

Licence Name	External Link
<input checked="" type="checkbox"/> SPF Secondhand Goods and Dealers Licence ⓘ	Take me there

[< Previous](#) [Email Me](#) [APPLY](#)

- Select <Login via CorpPass>.

via Singapore Corporate Access **CorpPass**

via Singapore Personal Access **SingPass**

via **LicenceOne ID**

Login for foreigners without SingPass

Your Email

Your Password

By clicking on the login button, you agree to the [Terms of Use](#).

[Login](#)

[Forgot Password?](#) [Request User Account](#)

- Enter CorpPass log in details.
- Click <Login>.

Log in with CorpPass

UEN/ENTITY ID ⓘ

CORPPASS ID ⓘ

Password ⓘ

☐ Remember Entity ID ⓘ

[Forgot Entity / CorpPass ID or Password](#)

[Cancel](#) [Login](#)

[Don't have a CorpPass Account? Get Started](#)

- If you do not have a CorpPass account, click <Get Started> to apply for one.

Step 2: ADD General Information

- Read and tick the checkbox for agreement to be bound by the Terms of Use.

1SELECT Licence(s)

2ADD General Information

3PROVIDE Application Details

4UPLOAD Supporting Document(s)

5REVIEW & SUBMIT Application (Payment if applicable)

6ACKNOWLEDGEMENT

Apply for New Licence

Terms of Use

I. Agreement

1. Access this services is governed by the terms and conditions as stated below ("Terms of Use"). By accessing and using the Website, you shall be deemed to have accepted and agreed to be legally bound by these Terms of Use. If you do not accept any of these Terms of Use, please leave the Website.

2. In these Terms of Use, the words "we", "our" and "us" refer to the Government of Singapore and all Statutory Boards. "Statutory Board" means any body corporate established by or under written law from time to time to perform or discharge any public function.

3. These Terms of Use may be changed from time to time. Changes will be posted on this page. Your use of the Website after changes have been posted on the Website will constitute your agreement to the modified Terms of Use and all of the changes.

4. We may modify or discontinue any information or features that form part of the Website at any time, with or without notice to you, and without liability.

II. Access To the Website

1. The accessibility and operation of the Website relies on technologies which are not under our control. We do not guarantee continuous accessibility or uninterrupted operation of the Website.

☒ By clicking on the checkbox, I agree to be bound by the Terms of Use.

- Select if you are applying as an Applicant, or on behalf of Applicant.
- Enter Applicant's Particulars.

Profile

I am applying

☒ as an Applicant

☐ on behalf of Applicant

Applicant's Particulars

Note: Salutation, Name, Nationality, Gender and Date Of Birth are taken from User Profile for your convenience. Please proceed to **Update User Profile** screen to edit these information where necessary.

Salutation *

XXX

Designation *

XXX

Name *

XXX

Office Tel Number

XXX

ID Type *

☒ NRIC ☐ FIN ☐ Passport

Home Tel Number

XXX

ID Number *

XXX

Fax Number

XXX

Citizenship *

SINGAPORE CITIZEN

Mobile Number *

+65

XXX

Gender *

☐ Male ☒ Female

Email *

XXX

Date Of Birth *

XXX

Alternative Email

Primary Contact Mode *

☐ Office Tel Number

☐ Home Tel Number

☒ Mobile Number

Tick if you prefer to receive status updates of licence application via SMS

☐

The applicant here refers to the employee who is submitting the application.

- Enter Applicant's Address. You may enter the Postal Code, then click <Retrieve Address>. Repeat for similar address fields.
- Enter Organisation Details.

The applicant here refers to the **business entity**. Enter as per ACRA records.

Applicant's Address

Address Type*
☒ Local
☐ Foreign

Type of Premises*

XXX

Postal Code*

XXX

Retrieve Address

Please enter your postal code and click "Retrieve Address".

Block / House Number*

XXX

Street Name*

XXX

Level

XXX

E.g. 05-01 Key in:05

Unit Number

XXX

E.g. 05-01 Key in:01

Building Name

XXX

Organisation Details

Organisation Name

XXX

UEN

XXX

Organisation Type

XXX

UEN of Former Company

- Enter Organisation Registered Address.
- Enter Organisation Operating Address.

Enter as per ACRA records.

Organisation Registered Address

Type of Premises

XXX

Postal Code

XXX

Retrieve Address

Please enter your postal code and click "Retrieve Address".

Block / House Number*

XXX

Street Name

XXX

Level

XXX

Unit Number

XXX

Building Name

XXX

Enter address where business activities take place. If there are multiple outlets, to enter the **main outlet's** address.

Organisation Operating Address

Type of Premises

XXX

Postal Code

XXX

Retrieve Address

Please enter your postal code and click "Retrieve Address".

Block / House Number

XXX

Street Name

XXX

Level

XXX

E.g. 05-01 Key in:05

Unit Number

XXX

E.g. 05-01 Key in:01

Building Name

XXX

- Enter Organisation Contact Details.
- Enter Mailing Address. You may click <Copy> for the address entered earlier to be copied here.
- Click <Next>.

Organisation Contact Details

Tel Number*

XXX

Fax Number

XXX

Business Email *

XXX

Mailing Address

Organisation Operating Address

Copy

Organisation Registered Address

Copy

Address Type *

Local

Foreign

Type of Premises *

XXX

Postal Code *

XXX

Retrieve Address

Please enter your postal code and click "Retrieve Address".

Block / House Number

XXX

Street Name *

XXX

Level

XXX

E.g. 05-01 Key in:05

Unit Number

XXX

E.g. 05-01 Key in:01

Building Name

XXX

Next >

Save as Draft

Save as Draft & Exit

Enter the address where you would like to receive our mails.

Step 3: PROVIDE Application Details

- Enter Directors/ Managing Directors/ Partner/ Company Secretary/ Owner/ Manager information.
- For Company Secretary, if the person is involved in any other precious stones and precious metals business, to indicate 'Yes' with details as 'Person is a 3rd party company service provider.'

1

2

3

4

5

6

SELECT Licence(s)

ADD General Information

PROVIDE Application Details

UPLOAD Supporting Document(s)

REVIEW & SUBMIT Application (Payment if applicable)

ACKNOWLEDGEMENT

Apply for New Licence

Registration of Precious Stones and Precious Metals Dealers

Directors/ Managing Directors/ Partner/ Company Secretary / Owner / Manager

1

Salutation *

XXX

Date of Birth *

Name

XXX

Whether proposed person is involved in any other Precious Stones and Precious Metals business in Singapore (provide details such as business name if 'Yes') *

Yes

No

NRIC/ Passport/ FIN No

XXX

Designation

XXX

If Yes. Provide details

XXX

2

Salutation *

XXX

Date of Birth *

Name

XXX

Whether proposed person is involved in any other Precious Stones and Precious Metals business in Singapore (provide details such as business name if 'Yes') *

Yes

No

NRIC/ Passport/ FIN No

XXX

Designation

XXX

If Yes. Provide details

XXX

- Enter Compliance Officer Details.
- Click <Add>.

Compliance Officer Details

Salutation*

XXX

Name*

XXX

Date of Birth*

XXX

NRIC/ Passport/ FIN No*

XXX

Add

- Enter Substantial Shareholding Details (5% or more). The total voting share % should be 100.

Substantial Shareholding Details (5% or more)

Is Voting Share applicable for this company?*

XXX

Substantial Shareholder Name	Substantial Shareholder NRIC/ Passport/ FIN No/ UEN No	No. of Ordinary Shares	Ordinary Share %	Voting Share %
XXX	XXX	XXX	XXX	XXX
Total:		XXX	XXX	XXX

- Declare if there is any PSMD licence obtained overseas.
- Declare for Other Information (8 questions in total).

Approved Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas

Do you have a Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas*

Yes

No

Other Information

Do you have a bank account in Singapore for the purpose of your business of regulated dealing?*

Yes

No

Do you have credit card/ charge card payment facilities for the purpose of your business of regulated dealing?*

Yes

No

Has the following persons (where applicable) ever been investigated, currently under investigations or convicted in Singapore, or elsewhere for any offence (excluding parking offences):

The applicant

Substantial shareholder

Director

Manager

Partner

Company Secretary

Other person holding an analogous position involved in the management of the applicant

Employee managing the applicant's business of regulated dealing or business as an intermediary?*

If yes, please state particulars

Has the following persons (where applicable) ever been investigated, currently under investigations or convicted of any money laundering or terrorism financing (ML/TF) offence as defined under section 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act:

The applicant

Substantial shareholder

Director

Manager

Partner

Company Secretary

Other person holding an analogous position involved in the management of the applicant

Employee managing the applicant's business of regulated dealing or business as an intermediary?*

If yes, please state particulars

The applicant here refers to the business entity.

- [continued] Declare for Other Information (8 questions in total).

Has the following persons (where applicable) ever been a party to a lawsuit, as a plaintiff, defendant, arbitrator, or claimant? Lawsuits include but are not limited to the following: negligence matters, contract matters, debt matters and bankruptcies. Please include ongoing lawsuits at the point of registration application. ☐ Yes ☐ No

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars

Has the following persons (where applicable) ever been adjudicated bankrupt or filed a petition for any type of bankruptcy, insolvency or liquidation under any bankruptcy or insolvency law: ☐ Yes ☐ No

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars

- [continued] Declare for Other Information (8 questions in total).
- Enter details if there are any relevant permits or licences obtained.

Has the following persons (where applicable) ever been refused the right, or restricted in its or his right, to carry on any trade, business or profession for which a specific licence, registration or other authorisation is required by law in any jurisdiction on grounds of ML/TF risk or past breaches or anti-money laundering and countering the financing of terrorism (AML/CFT) requirements: ☐ Yes ☐ No

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars

Do you have any other persons holding an analogous position involved in the management of the applicant, who is not in the list of directors and shareholders? e.g. commonly used positions may include the Chairman and CEO. * ☐ Yes ☐ No ☐ Not Applicable

If yes, please state particulars

Please state all the relevant permits or licences that are relevant to the business, that you have obtained. Examples or relevant licences include Secondhand Goods Dealer Licence, Kimberley Process Licence, Remittance Licence.

The permits or licences here refer to those relating to anti-money laundering/ countering the financing of terrorism regulations and precious stones and precious metals activities.

- Enter Place of Business.
- Click <Add>.
- Add on only if you have more than 1 place of business.
- Select Class of Registration.
 - Class 3 – 3 Years
 - Class 2 – 2 Years
 - Class 1 – 1 Year

Place of business (where regulated dealing as defined under section 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act is conducted)

Note: Please provide the following details of all the places of business where regulated dealing is conducted. If you do not have a physical place of business, please include details of your organisation operating address.

Place of business* Level
E.g. 05-01 Key in 05

Postal Code*
Please enter your postal code and click "Retrieve Address"

Block/House Number Unit Number
E.g. 05-01 Key in 01

Street Name* Building Name

Name of outlet Manager/ person in-charge* Contact Number

Identification number of outlet Manager/ person in-charge*

ID Type* ☐ NRIC ☐ FIN ☐ Passport

Name of the outlet	Outlet Address	Contact Number	Name of Manager/ person in-charge

Class of Registration

Please note that the class of registration granted will be subject to the Registrar's discretion.

Class of Registration*

For e.g., type in name of shopping mall or road name.

To enter only 1 Place of Business even if the store occupies 2 or more units' space.

If there is more than 1 outlet manager per Place of Business, to indicate 1 of them. After you have submitted the application, inform ACD at www.mlaw.gov.sg/eservices/enquiry that you have more than 1 outlet manager per Place of Business.

- Read and tick Authorisation.
- Select option whether you will conduct cash transaction exceeding S\$20,000.
- Click <Proceed>.

Authorisation

☒ XXX HEREBY AUTHORISE the Registrar and its authorised officers to have access to and to inspect and obtain copies of:

(i) Any records relating to investigations conducted by the police, law enforcement agencies or any regulatory bodies;
 (ii) Any court records relating to any present or past civil or criminal court proceedings;
 (iii) Any records relating to any bankruptcy, insolvency or liquidation under any bankruptcy or insolvency law; and
 (iv) Any other document, record or correspondence reasonably related to these probity investigations for purpose of determining whether or not any person is a fit and proper person under Part 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act.

Select the option that applies to your business

XXX ☒ Yes ☐ No

Will conduct any cash transaction with a value, or any 2 or more related cash transactions in a single day with a total value, which exceeds SGD 20,000 (or its equivalent in foreign currency) with any customer for the sale or purchase of any precious stone, precious metal or precious product.*

Step 4: UPLOAD Supporting Documents

- Upload copy of NRIC and/or other supporting documents.
- Click <Next>.

Apply for New Licence

Registration of Precious Stones and Precious Metals Dealers

Document Name Type Attachment Action

1. Please provide the NRIC/FIN/Passport of the person holding an analogous position involved in the management of the applicant and the outlet manager/ person in-charge of the outlet (if applicable)

2. For foreigners / foreign business entities, please provide the FIN/Passport of the following persons:

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary.

Please name your file in the following manner:
NRIC/FIN/PASSPORT NUMBER.pdf
Acceptable File Format: pdf, jpg, png
Acceptable File Size: maximum: 2 MB

Foreign Business Registry Records
Only applicable for foreign business entities
Acceptable File Format: pdf, xls, xlsx, doc, docx
Acceptable File Size: maximum: 2 MB

Others
Any other documents
Acceptable File Format: pdf, xls, xlsx, doc, docx
Acceptable File Size: maximum: 2 MB

ONLINE UPLOAD

Upload

ONLINE UPLOAD

Upload

ONLINE UPLOAD

Upload

< Previous Next > Save as Draft Save as Draft & Exit

Step 5: REVIEW & SUBMIT Application

- Review all information entered.
- Read and tick General Declaration.

Apply for New Licence

Information Review

Applicant's Particulars

Salutation	XXX	Designation	XXX
Name	XXX	Office Tel Number	XXX
ID Type	XXX	Home Tel Number	XXX
ID Number	XXX	Fax Number	XXX
Citizenship	XXX	Mobile Number	XXX

Declaration

General Declaration

1. I declare that all the information given in this application form is true and correct.
I am aware that legal action may be taken against me if I had knowingly provided false information.
I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

☒

- Read and tick Registration of Precious Stones and Precious Metals Dealers.
- Click <Submit>.

Registration of Precious Stones and Precious Metals Dealers

1. I declare that I have the authority to represent the applicant.
I declare that all the information given in this application form is true and correct.
I am aware that legal action may be taken against me / the applicant if I had knowingly provided false information.
All information given in this application form are correct and true. I understand that if the information given are found to be false or misleading, the registration granted may be cancelled or suspended. I also understand that the \$140 application fee and \$300 registration fee is non-refundable.
I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

< Previous

Submit

- Click <PROCEED WITH PAYMENT> to make payment for Application Fee.

Make Payment

Description	Fee Type	Fee	GST	Sub Total
PA1910272603				
MINLAW - Registration of Precious Stones and Precious Metals Dealers	Processing Fee	\$140.00	Not applicable	\$140.00
C1920109735				
Grand Total				\$140.00

PROCEED WITH PAYMENT

Step 6: ACKNOWLEDGEMENT

- Check that STAGE1 has been PAID. This refers to the Application Fee.
- Click VIEW RECEIPT to save and/or print application fee receipt.
- Click PRINT to print application submission.

123456
SELECT Licence(S)ADD General InformationPROVIDE Application DetailsUPLOAD Supporting Document(S)REVIEW & SUBMIT Application (Payment If Applicable)ACKNOWLEDGEMENT

Apply for New Licence

Submitted successfully: 1 application(s)
You will be notified of the approval of your application via SMS/Email.

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Number	C1920109735	Payment Advice Number	PA1910272603
Application Status	Submitted with Payment	Payment Status	STAGE1 : PAID STAGE2 : N.A
Submission Number	B1920250915	Payment Amount(SGD)	\$140.00
Submission Date	10 Apr 2019 17:04:31	Estimated Processing Time	Between 3 to 6 months
Submission Name	B1920250915		

View your Applications and Status

NOTE

Application has been submitted successfully. You will be notified of the approval of your application by email/sms. Processing status will also be updated under the Application Status Column.

Please note that the "Submission Name" is for your personal reference only.

You may retrieve your submission and application details by clicking on the "Applications" tab in the "My Portfolio" menu.

VIEW RECEIPT
PRINT
CLOSE

- Upon notification of in-principle approval (takes around 3 months or more), you may log in to LicenceOne to make payment for STAGE2, which is the Registration Fee.

CorpPass

Tel: 6643 0577

Mon – Fri: 8am – 8pm

Sat: 8am – 2pm

Email: support@corppass.gov.sg

Website:

<https://www.corppass.gov.sg>

For enquiries relating to **CorpPass** matters, e.g.:

- *register and set up CorpPass account*
- *activate CorpPass account*
- *forgot/retrieve CorpPass ID*
- *forgot/reset CorpPass password*
- *register CorpPass Admin*
- *create users*
- *assign digital services*

LicenceOne

Tel: 6774 1430

Mon – Fri: 8am – 8pm

Sat: 8am – 2pm

Email: licences-helpdesk@crimsonlogic.com

Website:

<https://licence1.business.gov.sg>

For enquiries relating to **LicenceOne** matters, e.g.:

- *LicenceOne Login ID*
- *forgot/reset LicenceOne password*
- *apply for new licence*
- *view notifications*
- *check application status*
- *check application payment advice*
- *foreigners apply for LicenceOne ID*

Ministry of Law Services Centre

Counter Operating Hours:

Mon – Fri: 8.30am – 5.00pm
(Closed on Weekends & Public Holidays)

Enquiry Line Operating Hours:

Tel: 1800–CALL–LAW
(1800 2255 529)

Mon – Fri: 8.30am – 5.30pm
(Closed on Weekends & Public Holidays)

Online Enquiry Form:

www.mlaw.gov.sg/eservices/enquiry

For enquiries relating to **Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act 2019**, e.g.:

- *Regulatory requirements*
- *Registration requirements*