

# Isabela Monteiro

Ph: +1 (587) 434 2087  
Email: isabelaluizi@gmail.com  
linkedin.com/in/isabelaluizimonteiro

## SUMMARY

Self motivated, responsible and adaptable professional currently pursuing Diploma in Web Development (expected graduation May 2020). Strong knowledge in HTML, CSS, PHP, JavaScript, SQL and Laravel. 5+ years of experience in the Oil and Gas industry, hands-on knowledge of terminology and processes with BSC in Chemical Engineering. Good communication and teamwork skills; advanced in English, Spanish and native in Portuguese.

## TECHNICAL SKILLS

- HTML
- PHP
- JavaScript
- SQL
- Vue.js
- WordPress
- Git/Github
- CSS
- Laravel
- SCSS
- C++
- Autocad
- Maple
- MS Office -  
Excel, Word,  
PowerPoint

## EDUCATION

<b>Diploma Web Development</b> InnoTech College, Calgary AB Expected graduation May 2020	<b>Oct 2019 – present</b>
<b>Bachelor in Chemical Engineering</b> PUC-RIO, Rio de Janeiro, Brazil	<b>2008 – 2014</b>
<b>International Exchange Program</b> Universidad de Cadiz, Cadiz, Spain	<b>2012 – 2013</b>

## PROFESSIONAL EXPERIENCE

<b>ASSOCIATE</b> Formula Canada Immigration, Calgary, AB	<b>April 2019 – present</b>
<ul style="list-style-type: none"><li>• Translated documents from English and Spanish to Portuguese</li><li>• Participated in consultation sessions as interpreter</li><li>• Promoted and solicited orders for the sale of the Company's products and services</li></ul>	

- Provided administrative support related to clients referred for immigration services

## **COMMERCIAL ANALYST**

**Aug 2014 – Dec 2018**

REPSOL SINOPEC, Rio de Janeiro, Brazil

- Developed projects aimed at future gas sales strategies in collaboration with asset and economic teams
- Identified error in invoice by comparing numbers in the sales agreement contracts; resulted in savings of ~\$2M US for the company.
- Presented Natural Gas studies to Repsol Board of Directors (local and international).
- Negotiated gas sales with existing and new clients
- Analyzed gas prices and developed a comprehensive study of potential profits and expenses for potential customers
- Completed supply, demand, infrastructure, and price Natural Gas Market Studies
- Prepared quarterly price forecasts for Natural Gas, LNG and NGL
- Analyzed and tracked regulatory changes in the Brazilian gas market
- Managed the income and expense budget for the department; reported financial data

## **GAS COMMERCIALIZATION INTERN**

**Sept 2013 – July 2014**

REPSOL SINOPEC, Rio de Janeiro, Brazil

- Trained as gas commercial analyst

## **LAB ASSISTANT**

**Aug 2011 – Jun 2012**

PUC-RIO, Rio de Janeiro, Brazil

- Assisted university students with programming C++ in-class assignments

## **ADDITIONAL INFORMATION**

### **VOLUNTEER EXPERIENCE**

#### **Student Mentor**

**May 2019 – July 2019**

Bow Valley College, Calgary, AB

- Assisted college students with in-class typing assignments