

## INFORMATION SHEET

<http://www.mbl.edu/>

### EMERGENCY

**Call boxes** can be found in the Brick Apartment Building, and outside of Swope.

**From cell:** 508-289-7911 calls MBL security who will respond and notify Falmouth police or fire. Put this on the favorites list of you cell while you are here

**MBL security** non-emergency: 508-289-7217

**AIRPORTS** Logan International Airport [www.massport.com/logan-airport](http://www.massport.com/logan-airport) Boston, MA.) or **TF Green Airport** [www.pvdairport.com](http://www.pvdairport.com) (Providence, RI.)

**ALCOHOL** No one under the age of 21 is allowed to consume alcoholic beverages. This is strictly enforced.

**ATM MACHINE** 22 Luscombe Ave Woods Hole, MA. OR Bank of Woods Hole, 2 Water Street, Woods Hole, MA. There is also an ATM next to the Woods Hole Market.

**BADGES and LANYARDS** ID Cards and MBL lanyards are for registered guests and employees on the MBL campus. They must be worn at all times for identification purposes, entry into buildings and to attend meals. Please swipe them slowly as you are entering the building as the machines are sensitive.

**BIKE PATH** Shining Sea Bikeway is 10.7 miles which hugs the coast from Falmouth to Woods Hole and then beyond to North Falmouth. It is ideal for casual biking, which passes through Sippewissett Marsh, Cranberry bogs and overlooks Chapoquoit Beach crisscrossing through the Salt Pond Bird Sanctuary. For bike rental information try Corner Cycle Cape Cod (508-540-4195) <http://www.cornercycle.com/about/rental-info-pg60.htm>. An indoor bicycle storage area is available in the basement of Ebert Hall for a nominal fee. Bicycles may not be stored in dormitories or laboratory buildings. For more information about bikes visit <http://www.mbl.edu/parking-program/>

**BIOLOGICAL SAFETY:** All needles, syringes, razor blades should be placed in “sharp” boxes prior to disposal. The safety department supplies these boxes to your lab x 7641 Safety Office.

**CAMPUS MAPS** Copies of the campus map are provided within your orientation packet. They can also be found at the Swope Front Desk.

**CHEMICAL SAFETY** safety data sheets (SDSs) can be found on the website: <http://www.mbl.edu/services/safety/> . Please contact x 7424 for further assistance.

**FALMOUTH TAXI** Falmouth Taxi may be contacted should you need transportation outside the MBL. They are often located at the ferry terminal as well. Please call 508-548-3100 for service.

**FIRST AID KITS** are available in hallways adjacent to emergency showers in Loeb classrooms and MBL Laboratories. AEDs are found at the entrance to most of the main buildings.

**FOOD ALLERGIES** On your registration form or program application and during orientation you will have opportunities to notify the MBL about food allergies. It is also recommended to inform your servers in the dining hall so that proper accommodations can be made. If severe allergies exist, please set up a meeting with our dining services by contacting Erin Hummetoglu at 508-457-9084.

**GIFT SHOP HOURS** - The MBL gift shop is open in July-August 10:00 am - 4:30 pm, MWF. Hours vary in other months. See <http://giftshop.mbl.edu>

**HISTORY OF MBL** The Marine Biological Laboratory (MBL) history project seeks to document the wonderfully rich history of the MBL. Historians from across America (<http://history.archives.mbl.edu/info/about#team>) are pouring over the archive to bring us more information on the significant contributions that the people of the MBL have made to scientific discovery See <http://history.archives.mbl.edu>

**LAUNDRY** Laundry facilities are located in Swope and in the basement of Ebert Hall and the Brick Apartment dorms. Those staying in the cottages may use the Pilot House in Devil's Lane, access is your cottage key. All laundry facilities have credit card-operated washers and dryers

**LOCAL TRANSPORTATION** Options for local transportation to and from the Marine Biological Laboratory can use

**Peter Pan Bus** [peterpanbus.com](http://peterpanbus.com), and the schedule

<http://peterpanbus.com/commuter/commuter-bus-schedule-Woods-Hole-Boston.pdf>

**Green Shuttle** [gogreenshuttle.com/#](http://gogreenshuttle.com/#) or, **White Tie Limo** [whitetie.imadevsr.com](http://whitetie.imadevsr.com) or Falmouth Taxi is available 24hrs a day and located at the ferry terminal - call 508-548-3100

**LUGGAGE** Upon check out (10am) there is a small hut outside Swope for your luggage. Please do not bring luggage with you into classrooms, labs or other indoor areas.

**MAIL** Please register with the MBL Mail Room upon arrival located in the basement of Lillie. Your address will be (Your Name) Marine Biological Laboratory, 7 MBL Street, Woods Hole, MA 02543.

**MBL ALERT** [emergency.mbl.edu/mblalert](http://emergency.mbl.edu/mblalert) a high speed, automated emergency notification system to all registered scientists, staff, visitors and students conveying vital safety and security information quickly and accurately.

**MBL LIBRARY** The MBL library is located in the Lillie Building, on the 2nd floor. It is staffed and open to the public 8 am-5pm Monday-Friday. The Library is closed from 11 pm - 7 am everyday. See: <http://www.mblwhoilib.org> to locate journal titles, databases, and the library catalog. Call: 508-289-7002.

**NOISE ORDINANCE:** Loud noises/music/conversation that carry more than 150 feet are prohibited after 10 pm. This will be enforced by MBL security.

**PARKING** Parking passes must be obtained from the Swope Check-In desk. Parking is off campus in Devil's Lane Lot. Special permission for passes to Lillie, Loeb, and Swope lots must be obtained through [education@mbi.edu](mailto:education@mbi.edu). Street parking is metered and cars will be towed from meters between 2 am-7 am. MBL parking lots are available after hours (between 4 pm-7 am) and on weekends.

**PIERCE EXHIBIT CENTER** located at 100 Water Street gives the history and story of the MBL and its impact of scientific discovery. Hours of operation 11am - 4pm (Spring), 10am - 4pm (Summer).

**POISON CONTROL** from campus phone 9-1-800-222-1222 (cell: 800-222-1222).

### PRINTING AND PHOTOCOPYING

Students have 24/7 access to two photocopying machines located on the 2<sup>nd</sup> floor lobby of the Lillie library. You must use your student ID card to access this building. Printing is functional only from library workstations. Faculty may obtain a copy code from program organizer: 0.10 black and white and 0.30. color copies.

**RECYCLING** The MBL has an active recycling program that includes electronic equipment, paper, packaging material, glass, and plastic. Recycling containers are positioned and recycling notices are posted throughout the campus. Contact Bob Kaski (508-289-7326) for information.

### RESPONSIBLE CONDUCT RESEARCH

(<http://www.mbl.edu/ethics/>) and the MBL Code of Conduct (<http://www.mbl.edu/hr/staff-toolbox/marine-biological-laboratory-policy-manual/code-of-conduct/>)

**SMOKING** The MBL provides a smoke-free environment for all investigators, faculty, students and visitors. As such, smoking is prohibited in the interiors of all MBL facilities including housing, vehicles and all exterior doorways.

**SPORTS EQUIPMENT** Tennis rackets & balls, volleyball, football and other sporting equipment available to sign-out at the Swope front desk.

**STONEY BEACH** Stoney beach is located near the intersection of Millfield street and Albatross (map), a short walk from the MBL campus. Beach hours are 8 am – 10 pm.

### SWOPE DINING HALL HOURS: SUMMER

Breakfast: 7:00 am - 9:30 am

Lunch: 11:30 am - 1:30 pm

Dinner: 5:00 pm - 7:30 pm

## TECHNOLOGY SUPPORT

Information regarding common technology questions can generally be found online at [www.mbl.edu/it](http://www.mbl.edu/it). However, if you are unable to find answers to your questions online or if you wish to report a technical problem or request technical assistance please call the IT Help Desk at 508-289-7654 or x7654 from an internal phone, or submit a request to: [helpdesk@mbi.edu](mailto:helpdesk@mbi.edu).

## WIRELESS ACCESS The MBL-GUEST

(<https://intranet.mbl.edu/display/IN/MBL-Guest>)

wireless network is an easy access encrypted wireless network designed to provide access to the internet. Please refer to wireless access signs posted throughout the campus for additional connectivity information.

