

Isac Polasak

(347) 543-9217 | Levipolasak@gmail.com | [linkedin.com/in/polasak](https://www.linkedin.com/in/polasak) | polasak.com

UI/UX Designer with a background in computer science and digital archiving. Skilled in designing user-centered products, optimizing data systems, and working cross-functionally. Proven track record of building accessible, scalable tools for diverse users. Fast learner and collaborative team member.

EDUCATION

Bachelor of Science: Computer Science Major | Oregon State University | *October 2025*

- GPA: 3.94
- Honor Roll and Dean's List every term.

Bachelor of Arts: Biology Major, Chemistry Minor | Brooklyn College | *Graduated 2021*

- GPA: 3.86
- Rosalyn Yalow Award for Academic Excellence
- Dean's List every term.
- Magna Cum Laude

EXPERIENCE

Administrative Associate and Digital Archivist | Drisha Institute

April 2023 - Current

- Create user-centric interfaces, improving functionality and ease of navigation for end users.
- Produced visual content (videos, logos, graphics, banners) that aligned with brand identity.
- Tagged, organized, and archived 15,000+ assets to improve accessibility and navigation.
- Manage administrative tasks, enhancing team workflow and efficiency.

Medical Assistant | ENT and Allergy Associates

Aug 2022 - Feb 2023

- Assisted in implementing better digital communication strategies, enhancing the ease of patient interactions through online portals.
- Maintained electronic health records using NextGen and eClinicalWorks, ensuring data integrity and security in compliance with HIPAA.
- Supported care for 200+ patients/week by managing patient data and maintaining communication.

Lead Yiddish Course Creator | Duolingo Website and App

Sept 2019 - Aug 2022

- Trained and managed a team of contributors, fostering collaboration and efficiency.
- Analyzed user feedback to identify gaps and improve course completion rates.
- Designed and implemented learning modules for 300K+ daily users, integrating educational research and user feedback to optimize engagement and UX.

SKILLS

- **Programming Languages:** Python, C, HTML/CSS, JavaScript, SQL, x86 Assembly
- **Design:** Figma, FigJam, WordPress, Canva, Sketch, Balsamiq, iMovie, Visio
- **Programming Tools:** Git, GitHub, VS Code, PyCharm, G++
- **Data Management:** Data Asset Organization, Cloud Storage, Microsoft Office
- **Languages:** Fluent in English, Spanish, and Yiddish | Proficient in Hebrew | Basic Hungarian