



# NASHERY'S GLOBAL INITIATIVE (NGI)



## VOLUNTEER HANDBOOK & ORIENTATION GUIDE



# NGI

## TRANSFORMING LIVES THROUGH COMPASSION, FAITH AND PURPOSE



Nashery's Global Initiative (NGI) is a nonprofit organization committed to transforming lives through compassion, faith, and purpose. We are dedicated to restoring dignity, empowering communities, and creating lasting impact in the lives of orphans, the less privileged, vulnerable individuals and everyone who need us most.

Through our various arms; including outreach to orphanage and welfare home, educational and vocational academy, youth conferences, free medical services, food support initiatives, and investment empowerment programs. we operate as one unified body with a single vision: to glorify God by serving humanity.

Every meal shared, every child educated, every life healed, and every dream empowered is a testimony of hope, purpose, and grace. Whether you're reaching out for support, partnership, or to volunteer, you are welcome to be part of this vision that is changing lives across communities.

Together, we are transforming lives through compassion, faith and purpose.

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### NASHERY'S GLOBAL INITIATIVE (NGI)

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## **1. INTRODUCTION TO NGI**

**Nashery's Global Initiative (NGI) is a non-governmental, non-political, and interfaith humanitarian movement committed to transforming lives across communities in Africa and beyond. We are passionate about social change, community development, and youth empowerment. NGI is driven by compassion, integrity, and the commitment to bring meaningful change through people-focused initiatives.**

## **2. VISION, MISSION, AND CORE VALUES**

**Vision: To build a global network of volunteers who transform lives and communities through compassion, knowledge, and service.**

**Mission:** To empower individuals and communities by creating sustainable development programs, nurturing talents, and promoting values that enhance human dignity and societal progress.

**Core Values:**

**Compassion:** We care for people genuinely and act to meet their needs.

**Integrity:** We maintain honesty, transparency, and accountability.

**Excellence:** We strive for high standards in all our engagements.

**Unity in Diversity:** We welcome people from all religions, tribes, and backgrounds.

**Service:** We are committed to selfless service and sacrificial leadership.

### **3. ORGANIZATIONAL STRUCTURE**

NGI operates through a multi-tiered leadership structure to ensure effective coordination, implementation, and communication:

**Board of Trustees (BOT):** Provides strategic direction and oversees compliance and ethics.

**President:** Represents NGI globally and chairs the Board of Trustees.

**Chief Executive Officer (CEO):** Leads the entire organization and approves all final programs and strategies.

**Deputy CEO (Operational Manager):** Oversees the day-to-day operation of all departments.

**National Executive Council:** Implements strategies, coordinates programs, and monitors state and zonal activities.

**Regional Zonal Chairmen:** Supervise state coordinators and ensure inter-state alignment.

**State Coordinators and Executives:** Manage NGI operations in each state.

#### **4. KEY DEPARTMENTS AND LEADERSHIP ROLES**

**General Secretary:** Documentation, correspondence, and meeting records.

**Financial & Fundraising Director:** Manages all monetary resources and fundraising drives.

**Program & Events Manager:** Designs and coordinates state and national programs.

**Volunteer Coordinators (1 & 2):** Ensure volunteer recruitment, training, and engagement.

**Public Relations Officer (P.R.O):** Manages public perception and media relations.

**Information and Communication Officer:** Handles internal communication and updates.

**Web and Graphics Designer:** Designs materials, flyers, banners, and visual content.

**Social Media Manager:** Manages NGI's online platforms and outreach.

## **5. ADVISORY BOARD OF TRUSTEES**

The Advisory Board consists of experienced individuals from diverse sectors who provide mentorship, strategic guidance, and high-level oversight. Their decisions help shape NGI's long-term impact.

## **6. STATE AND ZONAL COORDINATION**

Each of Nigeria's six geopolitical zones is managed by a Zonal Chairman. These chairmen oversee several state coordinators who are responsible for forming their state executive councils, leading local outreaches, and

**mobilizing volunteers. Zonal Chairmen report to the National Executive Council.**

**Each state coordinator is expected to:**

**Appoint a state executive team.**

**Create a State WhatsApp chapter group.**

**Mobilize volunteers and initiate local outreach programs.**

**Submit monthly reports.**

## **7. VOLUNTEER EXPECTATIONS AND RESPONSIBILITIES**

**Actively participate in outreach programs.**

**Recruit and mentor other volunteers.**

**Submit reports through your state executives.**

**Maintain discipline, humility, and integrity.**

**Promote NGI in your local community.**

**Respect all faiths and ideologies.**

**Be responsive and active in your chapter's WhatsApp group.**



## **8. NGI PROGRAMS AND OUTREACH ACTIVITIES**

**Community Outreach:** Awareness and educational campaigns on public health, hygiene, drug abuse, etc.

**Religious Centers Visit:** Sharing NGI's mission in churches and mosques.

**Volunteer Mobilization:** Hosting forums and events to engage new members.

**School Outreach:** Guiding students on career, leadership, and values.

**Medical Outreach:** Free health checks, education, and awareness (when applicable).

**Skill Empowerment Workshops:** Sessions on entrepreneurship, digital skills, etc.

**Community Needs Assessment:** Identifying issues in local communities.

Each state can choose their preferred outreach based on local needs and should have a unique banner to promote NGI.

## **9. COMMUNICATION POLICY**

Only State Coordinators, National Executives, and Directors are allowed to post in national groups.

**All general updates should be passed to state WhatsApp groups.**

**Volunteers can share contributions via the State Coordinator or the National Social Media Manager.**

**If a member wants to share a message to the national group, they must first get approval.**

## **10. REPORTING AND DOCUMENTATION**

**All state coordinators must:**

**Submit a monthly activity report using NGI's standard format.**

**Keep records of volunteer data, outreach photos, and event summaries.**

**Share reports with assigned Executive Council members.**

**Compile contact information of all state executives and submit to the national.**

## **11. CODE OF CONDUCT AND ETHICS**

**Respect all members regardless of religion or ethnicity.**

**No form of harassment or discrimination is tolerated.**

**Misuse of NGI platforms for personal gain is prohibited.**

**Uphold confidentiality and respect organizational decisions.**

**Maintain moral integrity and lead by example.**

## **12. DISCIPLINARY PROCESS**

**Offenses include:**

**Absenteeism without valid reasons.**

**Unauthorized financial activities.**

**Disrespect toward leadership.**

**Spreading false information.**

**Sanctions:**

**Written warning.**

**Suspension.**

**Removal from NGI (subject to review).**

## **13. RECOGNITION AND OPPORTUNITIES**

**Annual Awards for Outstanding Volunteers.**

**Leadership training opportunities.**

**Networking with professionals and partner NGOs.**

**National recognition and certificates.**

**Featured interviews on NGI platforms.**

## **14. HOW TO GET INVOLVED**

**Register via official NGI link/form.**

**Join your State Chapter WhatsApp Group.**

**Attend meetings, outreaches, and planning sessions.**

**Volunteer actively and represent NGI with excellence.**

**Invite others to register and volunteer.**

## **15. FREQUENTLY ASKED QUESTIONS (FAQs)**

**Q: Is NGI a religious organization?**

**A: No. NGI is interfaith and non-political. We welcome both Muslims and Christians and emphasize peace, love, and service.**

**Q: Do I need to pay money to volunteer?**

**A: No. Volunteering is free, but you may support with your time, skills, and resources.**

**Q: Can I suggest programs for my state?**

**A: Yes. State Coordinators and their teams can create**

**programs tailored to their communities.**

**Q: Can a volunteer rise to leadership?**

**A: Yes. NGI promotes from within based on commitment, character, and results.**

**Q: Will I get a certificate?**

**A: Active volunteers may receive certificates of participation or recognition.**

## **16. CONTACT INFORMATION**

**For inquiries:**

**National Admin Line: +2349035046262**

**Email: [nasherysglobalinitiative@gmail.com](mailto:nasherysglobalinitiative@gmail.com)**

**Website: <https://ngi-weld.vercel.app/>**

**Official social media handles (Facebook, Instagram, Twitter): @nasherysglobalinitiative**

**THANK YOU FOR JOINING THE MOVEMENT TO TRANSFORM LIVES!**

**Together, we will make history and positively impact lives across the globe.**