# **ISAIAH RIVERA**

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### **Professional Summary**

Determined Person well versed in leasing and physically demanding tasks. Amazing customer service experience and willing to learn anything necessary to get the job done!

#### **Skills**

- Organized
- Dependable
- Interpersonal Skills

- Multitasker
- Great at math
- Teamwork

#### **Experience**

Community Assistant

*May 2023 – Present* 

UnionWest Student Living – Orlando, FL

I am a leasing agent for the building and helped efficiently answer questions for prospects in detail.

I managed resident affairs and aided in the atmosphere of the building by planning and executing events for said residents.

Efficiently go through apartments during the turn period and assessing damages while also getting the rooms move-in ready for future residents.

Was a friendly face for residents and prospects and open to questions while also giving tours to future prospects.

Worked in Microsoft Excel in order to manage logging and also dealing with packages and mail for the residents.

Warehouse Worker

Oct 2021 - Jan 2022

Best Buy - Orlando, FL

Packaged and aided in the delivery of store-bought items via in store pick up and online delivery orders.

Picked items from the sales floor in order to be marked and labeled and put in the correct station to be shipped to the customers.

Stocked shelves and laser-aligned shelves for organization purposes.

Organized and put new stock gained from trucks in their correct places.

## **Education**

Bachelors: Computer Science December 2025

 ${\it University~of~Central~Florida~-~Orlando, FL}$ 

High School Diploma May 2021

Paxon School for Advanced Studies - Jacksonville, FL

## **Accomplishments**

International Baccalaureate graduate from high school with a full ride through college with the 100% Bright Future's diploma