

CESASC 2011-2012 Kick-off Meeting Minutes
Sunday, August 14, 2011
Time: 10:15 am – 11:45 am
Location: Culture Center of TECO in Los Angeles
9443 Telstar Ave, El Monte, CA 91731
Minutes Taker: Youping Gao

Directors Present: Shirley Ho, Jason Wen, Yutao He, Manwai Szeto, Youping Gao, Shan Lee, Xu Yin, Mingsong Yin.

Director Absent: Joseph Chen, YiuMan So, Allison Tong, Wensheng Zhou.

Other Officials/Friends Present: Liz Kay-Im, Suellen & Munson Kwok, Wei Kao, Eddie Liu, Liping Yan.

Agenda:

- CESASC 2010-2011 Financial and Recent Update by Treasurer Manwai Szeto
- CESASC 2011-2012 Major Event Planning by Chairwoman Shirley Ho (Shirley's agenda attached)
 - a. 50th Anniversary Celebration and associated events to promote CESASC's awareness and its achievements
 - b. 50th Convention Plan and Budget
 - c. 50th Anniversary Reception and Press Conference at Chinese American Museum by Suellen Kwok
 - d. CAM 2011 Historymakers Banquet (September 22nd at Bonaventure Hotel)
- CESASC 2011-2012 Activity Plan by President Jason Wen (Jason's Plan attached)
- Other Business

Business Meeting:

- Board Chairwoman Shirley Ho called the meeting to order.
- Treasurer Manwai Szeto provide an update to the 2010-2011 financial status reported on 5/15
 - Current account balance of \$29k (includes recent payments of \$600 to SCMJ and \$2000 hotel deposit for the 50th convention).
 - Financial report attached
- 50th Anniversary Celebration and Associated Events Discussion:
 - Master of Ceremony Selection: Shirley Ho nominated Elizabeth Kay Im for the MC role and Jason Wen concurred. Elizabeth accepted this role with condition that she picks her MC partner. All board members presented at meeting agreed.
 - Promotional Events Lead to the 50th Anniversary Celebration (Press Conference and Gala)

Suellen Kwok proposed special reception and press conference at the Chinese American Museum (attached).

The preferred press date is **Thursday** and the preferred gala date is on **weekend**.

The Gala event is set on Saturday, March 31st at 1pm. Suellen also suggest that CESASC award recipients to be present at the gala. CESASC will invite corporate sponsor, media, and other professional organization.

The Press Conference is set for Thursday, March 29th.

- Eddie Liu suggested that CESASC invites delegates from both China and Taiwan. Board agrees and asks Shirley Ho, Eddie Liu, and Jason Wen to explore this further by contacting prospective dignified representatives and come up with a VIP list that such invitees would have strong desire (able to or commit to) participates in CESASC 50th year's celebration.
- 50th Journal:

Liping Yan, journal chief editor, provided an updated table of content (see attachment). Shirley Ho updated her contact with previous board directors for historical articles. Comments were made mainly emphasizes that such article should not be in anyway with self promoting purposes or glorified personal bios.

Shirley Ho emphasized journal themes with Shan Lee focus on CESASC's industrial involvement and support.

J.J. Lee will focus on the cooperation/interaction between CESASC and academic institutions.

Jason Wen and Liping Yan proposed a Members' Corner be included in the journal.

Liping Yan will e-mail a "Call for Articles" notice to CESASC membership.

- 50th Keynote Speaker:

Board discussed potential candidates that primarily focused on Secretary of Energy Dr. Steven Chu and Ambassador Gary Locke (former Secretary of Commerce) with Dr. Steven Chu as ideal keynote speaker since his academic achievement (Nobel laureate) and father's previous leadership role in the CESASC. Board assigned Wei Kao to undertake the effort of securing Dr. Steven Chu for CESASC 50th Celebration keynote speaker.

- Fundraising activities (Shan Lee):

Board members and former Presidents are suggested to forward potential donors to Shan Lee at their earliest convenience.

- Entertainment & DJ (Shirley Ho):

Board asked Shirley Ho to identify ideal DJ for the 50th celebration.

- Chinese American Museum (CAM) 2011 Historymakers Banquet:

CAM is honoring CESASC's 50th year's community involvement of promoting science, technology, and leadership development at its history maker banquet with the Excellent in Science and Engineering Award on September 22nd at Bonaventure Hotel. CESASC is sponsoring a table at this event.

- CESASC 2011-2012 Activity Plan (Jason Wen)

CESASC President Jason Wen provided a list of 2011-2012 activity plans (Jason's Plan attached)

Other Business

- ISMEN 2012: Wei Kao brought up whether CESASC would continue to co-sponsor the International Symposium on Materials for Enabling Nanodevices. The board unanimously agreed that continuous support of the international science and technology exchange is aligned well to the goal of this organization that CESASC would continue is co-sponsorship for this symposium.

The meeting adjourned at 11:45 am.