

RISHABH SHARMAFeatured Resume

Junior Manager seeking roles in Civil Engineering,Project Management,Project Planning,Distribution Management,Risk Management,Relationship Management,Quality Assurance,Client Servicing,Technical Support,Automation,Cost Estimation,VBA,SQL

Current Designation: Junior Manager

Current Company: Kapil Enterprises

Current Location: Greater Noida

Pref. Location: Delhi / NCR,Hyderabad,Bengaluru / Bangalore

Functional Area: IT Software - DBA / Datawarehousing

Role: DBA

Industry: IT-Software/Software Services

Marital Status: Single/unmarried

Total Experience: 2 Year(s) 0 Month(s)

Notice Period: 15 Days or less

Highest Degree:

Key Skills: automation,vba, sql dba, advanced excel, vlookup, hlookup, pivot table, sumif, concatenate, conditional formatting, data validation, charts,analytics,data analytics,communication skills,interpersonal skills,leadership skills,sql development,Triggers

Verified : Phone Number | Email - id

ID: 72beef2a10740d8848Last Active: 11-Sep-20Last Modified: 11-Sep-20

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Summary

Result oriented professional with experience in Civil Engineering,Project Management,Project Planning,Distribution Management,Risk Management,Relationship Management,Quality Assurance,Client Servicing,Technical Support,Automation,Cost Estimation,VBA,SQL

Work Experience

Kapil Enterprises as Junior Manager

Jun 2018 to Till Date

- Understand project requirements and create work assignments accordingly.
- Manage a team of 10 people, check, guide and assign tasks and create daily reports

Jaypee Associates Private Limited as Trainee

Jun 2016 to Jul 2016

Worked with highly qualified civil engineers for Construction of Residential Building.

- Administered work at different stages of construction and provided routinely reports.

Yamuna Expressway Industrial Development Authority as Trainee

Jun 2015 to Jul 2015

Worked with highly qualified Government officials and technicians for the construction of Residential Building and 60m wide Road

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Education

UG: B.Tech/B.E. (Civil) from inderprastha engineering college, ghaziabad in 2017

PG: in 0

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IT Skills

Skill Name	Version Last Used	Experience
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MS Excel, Macros & VBA, SQL	2013	2020	0 Year(s) 6 Month(s)
MS Word & MS PowerPoint	2013	2020	0 Year(s) 0 Month(s)
MS Access and MS Outlook	2013	2020	0 Year(s) 6 Month(s)

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Languages Known

Language	Proficiency	Read	Write	Speak
English	Expert			

Hindi