

Dear [blank],

The Columbia Academic Diversity and Inclusion Office would like to invite you to Take Over our Social Media. As the Academic DEI office, we are charged along with Columbia's leadership and community, to work towards the structural transformation of the institution to reflect anti-racism in all of the ways we approach and reflect our scholarship, creative practices, and educational mission.

We have been very impressed with your recent work. [Go into Detail about what this person has done recent work etc.] We feel it is a great reflection of the DEI mission. One of our central focuses in the area of DEI is enhancing our curriculum to challenge the hegemonic emphasis on canonical cultural and artistic traditions, which often result in a lack of diverse narratives. The superb work you do creates a unique narrative that should be highlighted.

We would like to give you the opportunity to discuss your amazing work on our social media platforms. To help educate and show how artistic traditions can take head-on the systemic issues of racial and other forms of discrimination that permeate the whole of our society

The Social Media Take Over would take place on Instagram on Thursday with your choice of 12pm or 6pm. We would give you complete control of our platform. You can post photos, videos, or even go live. We encourage you to do whatever you feel best highlights your work. We only ask that you spend a minimum of 2 hours engaging on the DEI instagram account. Please let me know what Thursday works best for you. We are looking forward to showing off your work.

Thank you,
Isabella Scott