

**Minutes of Project number A05 held on Google Meets, at 09:30 on 17/03/2022.**

**In attendance:**

Mr. I. Ramedies, Mr. A. Oloo

**1. Approval of the previous minutes**

1.1. Previous minutes not submitted

**2. Items from previous minutes**

2.1. No previous minutes, this is the project introduction meeting.

**3. Progress reports**

3.1. Student - has compiled list of questions to ask the study leader that may be relevant to the student to obtain background knowledge.

**4. Action items**

4.1. Student is tasked with reading up on the project and developing a description of what the project is supposed to do from the student's perspective.

4.2. Student is tasked with researching a bit more and then asking questions at the next meeting to further increase understanding.

**5. General**

5.1. Asked about a good starting point for project.

5.2. Asked about any equipment and software that would be given. Nothing would be given and everything has to be independently researched.

5.3. In terms of approaches to take, it is best to maybe refer to other documents and develop an approach that makes sense to the student.

5.4. There aren't any prescribed readings, but the focus should be on natural language processing and linguistics analysis. There is also a focus for digital signal processing techniques.

**6. Next meeting date**

Week of 28<sup>th</sup> of March.

**Signed off:**

A handwritten signature in black ink, appearing to be 'A. Oloo', written over a horizontal line.