**TA Meeting 16/02/2021 14:30**

Every week we need a chairman and a note taker these are the roles:

Chairman - creating agenda / retrospective

Note taker - taking notes during meetings

Git lab boards for backlog. Here we put changes from meetings

Creating code of conduct.

In doc folder agenda template what to do and how to structure it.

Retrospective based on meeting notes.

**CTA meeting 16/02/2021 15:45**

Creating platform where students can ask questions during lectures so that the teacher can get immediate feedback. Platform intended to work past covid time.

Bare minimum (**must have**)

* support 1 lecture at a time (teacher create the lecture room and students creating / delete / edit questions).
* Both teacher and students should have the chat interface.
* Teacher view only shows the most popular questions (don’t spam teacher) button so put answered question or discard question button.
* Students can't reply to each other
* Option for upvotes / speed

Extra features (**should have**)

* Introduction of moderators (hide / delete / rephrase questions / possibility to ban IP) tjey service as a filter only teacher answers the questions
* Students can report spam questions
* Support multiple rooms at the same time
* No authentication system, Create room and then with code students can log in (anonymous) / moderators should get separate code that the teacher should see
* More complex chat system (takes age in consideration (most upvoted in certain time))
* An Option that rooms can be scheduled (share code beforehand) (indication when lecture hasn't started)
* Might need to have persistent database so that questions stay there (not certain yet)

Extra mile features (**can be**)

* Optimizations: have real time questions (push pull system) client sends new question and server sends new question to teacher
* Limit questions students can ask

Accessibility features:

* Colour-blind people should work normal (use colour scheme that works for everyone) (create report if you chose custom mode (use colour-blind software))
* Getting started guide
* Merge questions (moderator) by this only moderator has control over question you take max upvote of question) option like discord (edited) visible when merged ("this is the result of 4 questions")
* Students able to add tags to questions (static tags / custom tags)
* Polling feature (teacher view can see the polling results) (also for open questions)

Question for next week:

* What happens if teacher leaves room by accident?

What to do for next week:

* !For next meeting proper backlog, prioritize in moscow system and present backlog (user stories) a possible UI sketch, presenting would be easier!