

First Lastname
Financial economist

Contact

Name Lastname
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Address
[LinkedIn](#)

Relevant knowledge

Drivers license – B license
Knowledge – Intermediate
Knowledge – Intermediate

Language

Swedish – Mother tongue
English – Working proficiency
German – Beginner

Merits & other relevant assignments

CASHIER

Football team Starplay | 2011 – 2012
Mission of trust as cashier in the local football team. Responsible for payments, income from sales and basic accounting.

CHAIRMAN OF EDUCATION COMMITTEE

Gothenburg University |
2012 – 2014
As chairman, I represented the students in educational matters and ran projects to promote education outside of the students' regular studies. A part of the committees' management group.

Work Experience

ADMINISTRATOR

Company of Administration | June 2017 – July 2022

At the Company of Administration I was responsible for the operation of the office, which includes everything from staffing and reception to mail handling and booking conferences. The work required structure, accuracy and the ability to handle additional, unforeseen tasks.

TITLE OF ROLE

Company name | June 2014 – June 2017

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TITLE OF ROLE

Company name | Part time + summer job during studies, June 2012 – July 2014

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TITLE OF ROLE

Company name | Part time during studies, Aug 2011 – May 2012

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Education

BACHELOR'S DEGREE IN BUSINESS ECONOMICS

Gothenburg University | June 2011 – July 2014

Bachelor in Business Economics, 180 hp
Business economics with specialization in marketing
Extracourse i National economics and Statistik

COURSE I LABOUR LAW

Gothenburg University | Aug 2011 – Dec 2011

Extra course in Labour law, 30 hp
Included a project on the new regulations 2022, 15 hp

HIGHSCHOOL I ECONOMIC PROGRAM

Polhemskolan Lund | June 2007 – July 2010

(When including education several years ago, explanatory text is rarely relevant. Add only explanatory text if relevant to the position.)