

ISMAIL ELSAYED ISMAIL MOHAMED

GENERAL ACCOUNTANT

📍 Ismaillia-Egypt

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SUMMARY

I am a general accountant recently graduated and i am seeking a job in your esteemed company to contribute to its growth and to utilize my accurate analytical skills in problem solving

PROFESSIONAL EXPERIENCE

ala kyfak restaurant

feb 2022-jun 2024

General accountant

- Recording in the journal, posting to the ledger account, and creating a trial balance
- Preparing a profit and loss account, a statement of financial position, and evaluating the restaurant's performance
- Taking responsibility for paying workers' salaries
- Re-worked deals for used raw materials, which led to a decrease in the cost of materials by 10% and an increase in net profit by the same amount.
- One of my tasks was to calculate the depreciation of the assets owned by the restaurant

Mr Abdelaziz

restaurant manager

☎ 01116952953

COURSES AND TRAININGS

Book Keeping	2021 - 2024
Employability skills track	2024
ICDL online training	2023
Bank misr online training	2021

SKILLS

- Microsoft word very good
- Microsoft Exel very good
- Preparing and sending invoices
- Ability to communicate effectively
- Effective in solve problems

EDUCATION

Bachelor of commerce Department of accounting	good	2020 - 2024
Sues canal university		
High school		
Eltal Elkeber high school		2017 - 2020

LANGUAGES AND ACTIVITIES

- Arabic Mother tongue
- English good
- Chess
- Learning new skills