

Nagoya University Graduate School of Law, Japan
Department of the Combined Graduate Program in Law and Political Science

LL.D. (Comparative Law) Program in Law and Political Science
(October Enrollment)

“Training the Next Generation of Top Asian Legalists”
From Self-reliance to Networking”

Application Instruction and Forms
Academic Year of 2014

“Training the Next Generation of Top Asian Legalists: from Self-reliance to Networking”
2014 LL.D. (Comparative Law) Program in Law and Political Science
Department of the Combined Graduate Program in Law and Politics
Graduate School of Law (GSL), Nagoya University

The Graduate School of Law in Nagoya University (referred to as “GSL” or “Graduate School” below) invites students and legal professionals to apply for the LL.D. (Comparative Law) Program in Law and Political Science, titled “Training the Next Generation of Top Asian Legalists - from Self-reliance to Networking.” A limited number of Ministry of Education, Culture, Sports, Science and Technology, Government of Japan (*Monbukagakusho*: MEXT) Scholarships are available for the Program on a competitive basis.

The Graduate School, as a leading center of legal and political study in Japan, provides the program which aims to develop further the existing “*Program for Human Resource Development Contributing to Asian Technical Legal Assistance*”¹ by strengthening the self-reliance of Asian countries and the legal professional networking between them, and by training a future generation of “Asian leaders” in law and politics who can contribute to nation-building through the construction and sustainment of legal systems and the provision of education in law. The program also creates a structure for new networking potential among former students and for feedback to the Graduate School.

The Program aims to create specialists in law and political science equipped with a high degree of practical ability, using the research skills cultivated at masters level and refining their degree of specialization, and at the same time to train professionals who are capable of organizing research at a high level in relation to the provision and reform of political and legal systems, social planning and cooperative “Asian Legal Assistance” in a wide sense of meaning in their own countries from a broad perspective on law and politics

Those who enter or progress on to the doctoral degree will develop the knowledge and skills acquired in the Master’s program and learn about the systems of other countries through a comparative perspective, becoming further endowed with the general cluster of skills that are essential for the legal activities involved in nation-building.

*Details of the Comparative Law Program are available in the booklet of the ‘Admission - LL.M (Comparative Law) & LL.D. (Comparative Law) Program in Law and Political Science for International Students, 2014, which is downloadable from the Graduate School web site: <http://www.law.nagoya-u.ac.jp/en/>.

¹ **Program for Human Resource Development Contributing to Asian Technical Legal Assistance*

The Graduate School has committed to the English-taught Comparative Law Program for “Human Resources Development Contributing to Asian Technical Legal Assistance” since 1999, providing training to those personnel faced with the difficult task of building institutions which is necessary to the transition to a market-oriented model of government and regulation, a democratic system of politics and a civil society governed by the rule of law.

1. Admission Requirements

Nationality: Applicants must be non-Japanese citizens of developing or newly industrialized countries. Preference will be given to applicants from the Asian region.

Academic Qualifications:

Those who meet one of the following qualifications are eligible to apply:

- 1) Applicants who have completed or will complete by September 30, 2014 a master's level program in foreign countries which is recognized as equivalent to or above that of a master's program at Nagoya University
- 2) Applicants who have obtained or will obtain by September 30, 2014 a Master's Degree or the equivalent of a professional degree from an accredited Japanese university;
- 3) Applicants who have obtained or will obtain by September 30, 2014 a Master's Degree or the equivalent of a professional degree through taking correspondence courses in Japan provided by foreign schools;
- 4) Applicants who have obtained or will obtain by September 30, 2014 a Master's Degree or the equivalent of a professional degree by completing a graduate course managed by a foreign institution situated in Japan that is recognized as part of the formal educational system of the foreign country and for which the Minister of Education, Culture, Sports, Science and Technology has indicated approval;
- 5) Applicants who have completed their masters at the United Nations University, established on December 11, 1972, by a resolution of the General Assembly of the United Nations, as prescribed under Article 1-2 of the Act on Special Measures Incidental to Enforcement of the "Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University" (Act No. 72 of 1977) and who have been conferred with a degree that corresponds to a master's degree, or who expect to be conferred with such a degree by September 30, 2014.
- 6) Applicants who are designated by the Minister of Education, Culture Sports, Science and Technology (Notification No. 118 of the Ministry of Education of 1989);
- 7) Applicants who are recognized by our Graduate School as possessing academic ability equivalent to or above that of a Masters or a person who has obtained a Master's degree or a professional degree on the basis of the individual preliminary of qualifications* and are age 24 or over by September 30, 2014.

Note: Those wishing to qualify under category (6) should consult with the Student Affairs Section of the GSL Administrative Office by November 29, 2013

Health Conditions: Applicants should be in good mental and physical health.

Language Proficiency: Sufficient English language proficiency is required. Japanese language proficiency is not a prerequisite to admission. However, candidates for the LL.D.(Comparative Law) Program will be expected to develop a degree of Japanese language proficiency to carry out their research, and therefore, applicants who have Japanese reading ability will be favored.

2. Admission Openings

There are several openings in the LL.D. (Comparative Law) Program for Law and Political Science this year. Of these openings, two are reserved for seats sponsored by a MEXT Scholarship, which are open to applicants from abroad only.

3. Application Procedures

Those who wish to apply for the Program should download application materials from the GSL website:
<http://www.law.nagoya-u.ac.jp/en/>.

Deadline for application:

The deadline for the reception of the application is Tuesday, January 9, 2014. No applications will be accepted after this deadline.

Submission of application:

Applications with supporting documents, listed below, should be submitted to the Student Affairs Section of the GSL Administrative Office by registered airmail (EMS, UPS FedEx or DHL), no later than the closing date for applications given above.

Note: Candidates to a MEXT sponsored seat are exempted from the application fee.

Application and supporting documents:

Documents for application should be prepared in English, typewritten or neatly written in block letters, and submitted on A4-sized paper. In the event that application materials below are prepared in a language other than English or Japanese, a translation into one of these languages should be attached. The translation must be a literal and complete version of the original document.

- 1) Application Data Sheet;
- 2) Application for Admission on the LL.D. (Comparative Law) Program in Law and Political Science for International Students, 2014 Form No.1;
- 3) Field of Study and Proposed Research Plan (dissertation proposal) on prescribed Form No.2;
- 4) Degree, diploma or certificate of (prospective) completion of master's program issued by the university attended by the applicant and the degree or certificate of graduation from the undergraduate school;
- 5) Transcript of academic records of a master's program and transcript of undergraduate studies issued from each university attended by the applicant; If original documents are not available, certified copies of the original documents must be submitted.

Important notes:

A transcript should be accompanied by the grading system adopted by the issuing or concerned institution,

which should clearly describe the correspondence between number grades and letter grades (A, B, C) and other grades rules.

- 6) Three copies of an applicant's Master's thesis and abstract in English on A4 papers; Three copies of a supplementary thesis or paper can be attached;
- 7) Certificates of English and Japanese proficiency;
 - a) Documents certifying English Language Proficiency; an official score report of TOEFL (Test of English as a Foreign Language), IELTS (International English Language Testing System), or TOEIC (Test of English for International Communication). Score reports have to be sent directly from the institutions providing testing service to the Graduate School.

* In principle, we cannot accept institutional TOEFL Program (TOEFL-ITP) score result. If submitted, score results must be accompanied by a statement of the reason why an official score report is not available.
 - b) Japanese Language Proficiency Test score sheets or equivalent (for reference only) ;

* In case that the above specified certificates are not available, attach the completed Form of No.3-1 and No.3-2 accompanied by the reasons for not submitting the above certificates;
- 8) A letter of recommendation on prescribed Form No.4, issued from the university or the affiliation's president or dean (addressed to the President of Nagoya University);
- 9) Three photographs (4.5cm × 3.5cm in size) taken within the past six months with the applicant's name and nationality written on the back, one of which should be pasted on the application form;
- 10) A list of theses, articles or books the applicant has published, if any, has published, if any, providing the title, date of publication, name of publisher and a summary for each item;
- 11) An original certificate of citizenship, nationality or enlistment on family registers: in case of a copy of the certificate, it should be officially certified by a concerned public agency;

Note: A copy of passport cannot be recognized as the official certificate.
- 12) Health Certificate (Form No.5) based on a medical examination within the past six months.

Related notes:

- 1) Submitted documents will not be returned.
- 2) Incomplete and late applications will not be considered. After applications are filed, changes in submitted documents will not be permitted. In addition, we will not accept applications unless all documents for application are sent by registered airmail. Applications via facsimiles or e-mail are not acceptable.
- 3) A false statement, misrepresentation or omission provided by the applicant in the applications may be the basis for denial of admission or dismissal from the Graduate School of Law, Nagoya University.

4. Screening Process and Notification

1) Screening by the Nagoya University Graduate School of Law and notification:

The screening process consists of two parts; in the primary screening and the secondary screening.

In the primary screening, candidates are examined and shortlisted based on submitted application documents

including master thesis. Applicants on the short list will be contacted for interviews as secondary screening through partner institutions or via personal e-mail. Interviews will be conducted by the faculty members of the Graduate School. The interview will be arranged to be held in February 2014 in his/her home or other country or via video conference system such as Skype.

Two candidates will be screened and referred to MEXT as candidates of MEXT Scholarship. The screening results will be notified to applicants by the end of April 2014.

2) Monbukagakusho (MEXT) Decision and notification:

MEXT will make an official decision on the Scholarship applications, based on the screening by the Graduate School. The decision made by MEXT will be notified to the candidates respectively by July 2014 via the GSL admission office. Successful candidates will obtain the status of regular doctor students of Nagoya University.

5. Notice to Withdraw

Since there are limited spaces for the MEXT application, anyone wishing to withdraw their application for any reason must submit their Notice to Withdraw (Form No.6) no later than Friday March 14, 2014. Failure to submit the notice by this date will prevent the applicant from applying in the future.

6. Enrollment Procedures

Detailed information regarding enrollment registration procedures will be sent to the candidates in July 2014. Candidates must register for enrollment during the designated period, tentatively scheduled from September 24 through October 2, 2014 at the Student Affairs Section of the GSL Administrative Office.

Note: A candidate's status will be suspended by MEXT in case of failure to register by the designated dates.

Required Fees:

MEXT Scholarship Grantees are totally exempted from payments of registration fees, entrance fees, and tuition fees.

Note: The fees for registration for the academic year 2014 are as follows (in yen):

Entrance fee: 282,000 yen, tuition fee: 267,900 yen (per semester*) (yearly tuition fee is 535,800 yen)

*Autumn semester begins on October 1 and ends on March 31 of the following year. /Spring semester begins on April 1 and ends on September 30.

7. Treatment of Information on Individuals

1) All personal information submitted to Nagoya University is managed in compliance with the "Act on the Protection of Personal Information Held by Independent Administrative Agencies*" and the "Management of Nagoya University Students' Personal Information."

*Act on the Protection of Personal Information Held by Independent Administrative Agencies, available at http://www.japaneselawtranslation.go.jp/law/detail_main?re=02&vm=&id=130

2) Personal information related to the applicant, such as a name, address, date of birth, etc., will be used only for purpose of admissions, announcement of results, and enrollment procedures.

3) The purpose enumerated under 2) above include, but are not limited to, the use of personal information related to the applicant and admission evaluation results for the purpose of improving future selection procedures. Furthermore, the personal details of applicants admitted to Nagoya University will be used for (i) academic affairs (student registration, academic advising, etc.), (ii) student welfare services (health care, career services, tuition exemption, scholarship applications, etc.), and (iii) tuition fees payment.

8. Changes in examination schedule and procedures due to unforeseen circumstances

The examination schedule and selection measures may be modified in the event of an outbreak of infectious disease or other unforeseen circumstances. Please check the website regularly for the latest notices, especially in the days preceding the application and examination periods.

Website URL: <http://law.nagoya-u.ac.jp/en/>

9. Contacts

Inquiries:

Admission Office of the GSL

Fax: +81[Japan]-(0)52-789-4921

Tel: +81[Japan]-(0)52-789-4910

Email: kyomu@law.nagoya-u.ac.jp

All documents required for applications should be submitted to:

Student Affairs Section of Administrative Office of the Graduate School of Law

Nagoya University

B4-5(700), Furo-cho, Chikusa-ku, Nagoya, 〒464-8601, Japan

Requirements to Apply For MEXT Scholarship
&
MEXT Scholarship Information 2014

The requirements listed here are those applicable in the *previous* year's application process. The requirements for the *current* application cycle have not yet been released by MEXT, and may change. Please refer to the 2014 MEXT Scholarship Application announced on the MEXT website around November 2013 before applying to confirm the current application requirements.

1. Requirements to MEXT Scholarship Program:

- 1) Applicants must be less than 35 years of age, as of April 2013 (born after April 2, 1979).
- 2) Military personnel on the active list or military civilian employees are ineligible.
- 3) In case that a grantee of a MEXT Scholarship fails to arrive in Japan within the stipulated period of time, travel expenses to Japan and arrival allowance for initial location expenses will not be provided.
- 4) Those already receiving financial support from institutions other than the Japanese Government (including the government of their home country) are ineligible for a MEXT Scholarship. Applicants who expect to receive scholarships from other governments or private foundations must consult the GSL Admission Office (contact details on p.5) in advance of their application.
- 5) Applicants who were awarded a MEXT Scholarship in the past should only be recommended if they have had three or more years' research or teaching experience after returning to their home country. However, those who obtained a MEXT Scholarship categorized as the "Training Course in Japanese Language & Culture" may apply for admission to this scholarship program within three years, provided that they have completed their undergraduate studies.
- 6) Those who have submitted applications for a MEXT Scholarship categorized as University Recommendation to other institutions in Japan, a simultaneous MEXT Scholarship categorized as Embassy Recommendation or the Short-term Exchange Program Scholarship provided by the Japan Student Services Organization (JASSO) are ineligible for this application. Note should be taken that the detection of multiple applications for the same scholarship, as well as combined applications for the above scholarships will result in the termination of offers of admission.

2. Additional requirements:

- 1) Applicants must have a minimum GPA of 2.30 from the last two years on the evaluation scale described below and are expected to keep the GPA of 2.30 during the period of grant of the MEXT (Ministry of Education, Culture, Sports, Science and Technology) scholarship.

[GPA Formula]:

$$\frac{([\text{No.ofGP3 Credits}] \times 3) + ([\text{No.ofGP2 Credits}] \times 2) + ([\text{No.ofGP1Credits}] \times 1) + ([\text{No.ofGP0 Credits}] \times 0)}{\text{Total number of registered credits}}$$

	Grade				
	GP3	GP3	GP2	GP1	GP0
4-level rating		Excellent	Good	Average	Fail
4-level rating		A	B	C	F
4-level rating		100-80	79-70	69-60	59
	S	A	B	C	F
5-level rating	A	B	C	D	F
5-level rating	100-90	89-80	79-70	69-60	59
Grade Points(GP)	3	3	2	1	0

*No.=Number/*GP=Grade Point

Note:

- a) If applicants have taken courses that are not part of the credit system, replace the number of credits in the GPA formula with the number of courses taken.
 - b) Grades of “Pass” or/ and “Accreditation” which have no grade points are not included into GPA calculation.
 - c) When calculating GPA, truncate a number to two decimal places. Ex., 2.654 will be 2.65.
- 2) Arrival in Japan:
Applicants are required to leave for and arrive in Japan on the date appointed by Nagoya University in late September or early October in 2014.
Note: Any person who is unable to travel to Japan within the dates set by Nagoya University.
 - 3) Obtaining Visa: Selected Applicants must obtain a “College Student” visa prior to their arrival in Japan. Applicants who are already residing in Japan under a visa status other than a “College Student” are required to change it to the “College Student” by the end of the month preceding the start of the scholarship. Please note that applicants who change their visa status to any status other than a “College Student” after their arrival in Japan will immediately lose their position as a MEXT scholarship student.

3. Period of MEXT Grant

LL.M. (Comparative Law) Program: Two years from October 2014

LL.D. (Comparative Program): Three years from October 2014

Note:

- a) Successful scholarship recipients will receive the first stipend at the end of Oct. 2014.
- b) If a scholarship recipient through this program desires to proceed to the LL.D (Comparative Law) Program from the LL.M. (Comparative Law) Program, he/she needs to obtain a successful result in the LL.D. (Comparative Law) Program to be a candidate for scholarship extension to MEXT.
- c) A current scholarship recipient through this program at Nagoya University will not be able to proceed to other University in Japan as a MEXT Scholarship recipient.

4. Allowance, Travel expenses and Tuition fees

1) Allowance:

MA Program: 147,000 yen per month in the last year of 2013 (reference)

Doctoral Program: 148,000 yen per month in the last year of 2013 (reference)

Note:

- a) The amount of each allowance is subject to change depending on the annual budget of each year.
- b) In case that the grantee is long absent from the university, the scholarship will be cancelled.
- c) Scholarship will be cancelled for a grantee in the following cases:
 - (1) Any of his/her application documents is found to be falsely stated;
 - (2) He/she is in breach of his/her pledge made to the Minister of MEXT;
 - (3) He/she is subjected to disciplinary action, such as expulsion or removal from register, taken by Nagoya University.
 - (4) When it becomes definitive that the grantee will not be able to complete his/her course within the standard course term because of his/her poor academic achievement or suspension;
 - (5) He/she leaves Nagoya University or transfers to other graduate school.
 - (6) His/her visa status of “College Student” as defined in Paragraph 1-4 of Appendix to the Immigration Control and Refugee Recognition Act changes to any other status;
 - (7) He/she is provided with another scholarship (except for a fellowship designated for research expenses).
 - (8) He/she who is a grantee at the master program proceeds to the doctoral program without an approval of the extension of the scholarship by MEXT.

2) Travel expenses:

- a) Transportation to Japan: The grantee will be provided with an economy class air ticket from the international airport nearest to his/her home address to the international airport nearest to Nagoya

University. Tickets from any country other than the grantee's nationality will not be provided. The grantee him/herself is responsible for the expenses such as inland transportation from his/her place of residence to the nearest international airport, airport tax, airport usage charges, special taxes on overseas travel, travel expenses within Japan and insurance premiums for travel to Japan.

- b) Transportation from Japan: The grantee who returns to his/her home country within the fixed period after the expiration of the scholarship will be supplied, upon application, with an economy class air ticket from the international airport nearest to Nagoya University to the international airport nearest to his/her home address. The final destination must be an airport of the country of his/her nationality. Insurance premiums for travel to/from Japan shall be borne by the grantee.

- 3) School fees: Fees for matriculation and tuition will be exempted.