

Special Admission for the Transnational Doctoral Programs for Leading
Professionals in Asian Countries
Graduate School of Law

I OUTLINE

1. Objectives

The Transnational Doctoral Programs for Leading Professionals in Asian Countries aims to offer doctoral degrees to government executives etc. of Asian countries who already possess a master's degree and wish to continue their studies, by providing a hybrid educational program that connects Nagoya University Asian Satellite Campuses with NU's Japanese domestic campuses, enabling students to continue in their current posts while deepening their knowledge and experience.

2. Eligible Participants and Countries

Eligible Participants: Government executives and young professionals who are expected to play active roles as future national leaders, etc. from the countries below

Eligible Countries: Cambodia, Mongolia and Vietnam (3 countries in total)

3. Host University

Nagoya University Graduate School of Law

4. Admission Openings

Several openings in total in the Program each year.

5. Details of Curriculum

(1) Basic Concepts

The curriculum is suitable for nurturing national leaders in various fields, providing day-to-day remote research guidance through active use of ICT, fixed learning (schooling) periods of intensive lectures, seminars and research guidance on NU's Japanese domestic campuses, and thesis writing guidance at the Nagoya University Asian Satellite Campuses.

(2) Program Duration / Degrees

In order to complete the doctoral program and obtain a program doctoral degree (*Katei Hakase no Gakui*) , students must have spent three or more years in the doctoral program, must submit a doctoral thesis after receiving the necessary supervision in doctoral research, and pass an investigation and examination of the submitted thesis.

Those deemed to have conducted research of a superior quality may obtain a doctoral degree after one year of enrollment.

(3) *Language*

Lectures, practica and other guidance will in principle be conducted in English.

(4) *Main Features*

One academic advisor and two sub-advisors will be designated from among the faculty members of the Graduate School of Law in Nagoya to advise the candidate on his/her research methodology, to supervise his/her research progress and to comment on his/her dissertation. These advisor and sub-advisors will communicate with the candidate periodically using the TV conference system (available at the Asian Satellite Campuses), and the main advisor in particular will come to the candidate's country once a year to deliver intensive lectures on the relevant subject(s) to the candidate.

Once a year, the candidate, with, whenever necessary, the local technical academic advisor, will be invited to Japan for a few weeks to discuss his/her research with the Japanese advisor and sub-advisors and to make research progress reports at an open forum which will enable the candidate to receive comments and further advisory input from other researchers and scholars at Nagoya University.

6. Application Deadline

Deadline for submission of application documents: June 16, 2014

7. Commencement of the Program

October 2014

II APPLICATION GUIDELINES

The Program in law and politics is a part of the LL. D. (Comparative Law) program in Law and Political Science for International Students of the Graduate School of Law, which has been established for students who are aiming towards obtaining a LL.D. (Comparative Law) through the writing of a thesis in English. The thesis, which is the core part of the LL.D. (Comparative Law), should be a contribution towards discovering and resolving theoretical and practical issues in the wider sense of "Asian Cooperative Legal Assistance"* and other related areas.

*"Cooperative Legal Assistance" means international cooperation in

connection with legal and political systems that are transforming from socialist and authoritarian systems.

Sufficient English language proficiency is required for this program. Entrance or progression to this program occurs in October.

1. Fields of Study

Law and Politics

2. Nationality

Applicants must be non-Japanese citizens.

3. Qualifications

(1) Persons who meet all of the following qualifications:

1) Applicants must be government employees, lawyers or lecturers at private universities in Cambodia, Mongolia or Vietnam, having at least three years of working experience in the relevant field or position as of June 16, 2014.

2) Applicants must possess a letter of recommendation from the dean or faculty member of a university you have attended who knows you well, or by a person for whom you have worked or are currently working in a professional capacity.

3) Applicants must meet one of the following qualifications:

① Applicants who have been awarded or are expecting to be awarded a master's degree or the equivalent of a professional degree by September 30, 2014

(a) in a foreign country;

(b) in Japanese universities (including Nagoya University);

(c) through taking correspondence courses in Japan managed by foreign schools; or,

(d) by completing a graduate course managed by a foreign institution situated in Japan that is recognized as formal educational system of the foreign country and for which the Minister of Education, Culture, Sports, Science and Technology has indicated approval.

② Applicants who completed their master's at the United Nations University, established on December 11, 1972, by a resolution of the General Assembly of the United Nations, as prescribed under Article 1-2 of the Act on Special Measures Incidental to Enforcement of the

“Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University” (Act No. 72 of 1977) and who have been conferred with a degree that corresponds to a master’s degree, or who expect to be conferred with such a degree by September 30, 2014.

③ Applicants designated by the Minister of Education, Culture, Sports, Science and Technology

(Notification No. 118 of the Ministry of Education of 1989);

④ Applicants recognized by the Graduate School of Law (GSL) as possessing academic ability equivalent to or above that of a master's or a person who has obtained a master’s degree or a professional degree on the basis of the individual preliminary screening of qualifications* and who are age 24 or over by September 30, 2014.

Note: Those who wishing to qualify under above category ③ or ④ should refer to the Note in ‘Documents required for Application’ below.

(2) Health: Persons whose health will pose no impediment to their university study

4. Scholarships

This Program offers financial support as detailed in (1) and (2) below for the fixed learning (schooling) periods on Nagoya University's Japanese domestic campuses. Said support (scholarship) will be terminated if grantees fall under one of the following circumstances. In addition, grantees who continue to receive scholarship money despite one of the following circumstances may be required to return the money received during the period in question.

- ① If it becomes clear that the grantee will not be able to complete his/her program within the standard duration of studies because of his/her poor academic achievement or suspension.
- ② If he/she is provided with another scholarship (except scholarships designated for research expenses).
- ③ If a request is received from the government and/or other state institution of the grantee's home country.

(1) Scholarship (expenses during stay):

This scholarship will be paid based on the period during which grantees are visiting

Japan to take part in schooling.

(2) Scholarship (travel expenses)

Nagoya University will provide a travel date, itinerary, and the actual amount of an economy-class airplane ticket (return) from the international airport nearest the student's home address to Central Japan International Airport for students visiting Japan to take part in schooling. Students must personally bear the costs of travel from their home address to the nearest international airport, airport tax, airport usage fees, any special tax charged on the flight, travel costs within Japan, etc. (The "student's home address" shall in principle be the address given on the application form.) .

In addition, Nagoya University will not pay for airplane tickets starting from a country other than the student's home country.

NOTE: Any insurance for the trip to/from Japan shall be borne by the student. In addition, the departure and return airport will be limited to airports in the student's home country.

5. Tuition Fees, etc.

Students will be entirely exempted from paying application fees, admission fees and tuition fees for the standard duration of the Program.

6. Documents Required for Application

The following documents are required. Documents for application should be typewritten or neatly written in block letters in English or Japanese. In the event that certificates, transcripts and other documents are in a language other than English or Japanese, a translation into one of these languages must be attached.

- 1) Application Date Sheet;
- 2) Application Form No.1;
- 3) Fields of Study and Proposed research plan (dissertation proposal) on prescribed Form No.2;
- 4) Degree, diploma or certificate of (prospective) completion of master's program issued by the university attended and the degree or certificate of graduation from the undergraduate school. Those who have completed or are expected to complete the master's program at the Graduate School of Law, Nagoya University do not have to submit these certificates;
- 5) Transcript of academic records of a master's program and transcript of undergraduate studies issued from each university attended. If original documents are not available,

please supply certified copies of the original documents. Those who have completed or are expected to complete the Master's program at the Graduate School of Law, Nagoya University do not have to submit these documents;

6) Three copies of an applicant's master's thesis and abstract on one sheet of A4 paper. Three copies of a supplementary thesis or paper may also be attached. Those who are expected to complete the master's program at the Graduate School of Law, Nagoya University do not have to submit these papers;

7) Certificates of Language Proficiency and supporting documents; or completed Forms No.3-1 and No.3-2;

a) Documents certifying English language proficiency: An Official Score Report of TOEFL (Test of English as a Foreign Language) must be sent directly from the institutions providing testing services to the Graduate School of Law, as well as IELTS (International English Language Testing System) or TOEIC (Test of English for International Communication).

* In principle, we cannot accept institutional TOEFL Program (TOEFL-ITP) score results. If sending the TOEFL-ITP score result, please attach a statement of the reason why you cannot submit an official TOEFL score report.

b) Japanese Language Proficiency Test score sheet(s) or the equivalent (for reference only);

8) Publications: A list of books, articles, or theses the applicant has published, if any, giving the title, date of publication, name of publisher and a summary;

9) Letter of recommendation on prescribed Form No.4: (not required for those who are currently enrolled in the Graduate School of Law) This should be written by the dean or a faculty member of a university you have attended who knows you well, or by a person for whom you have worked or are currently working in a professional capacity;

10) Two photographs (6cm × 4cm in size) taken within the past six months with the applicant's name and nationality written on the back, which should be affixed to the application form and the Photograph Card;

11) Official document certifying the nationality or citizenship for those applying from abroad (e.g. a copy of passport). For applicants currently residing in Japan, you must submit a photocopy of your Residence Card (both sides);

12) Contact address labels: Complete these labels, as indicated, with your complete mailing address where you can be reached between now and September 2014 on each label;

13) Examinee's receipt cards: Write the applicant's name on the two receipt cards;

14) Photograph Card & Examinee's Registration Card; Please complete these cards as

indicated; and

15) Self-addressed envelopes: Please use the two self-addressed envelopes provided in this pamphlet with stamps worth 350 yen attached to each. If Japanese stamps are not available, please send instead 6 International Return Coupons which are available at post offices.

Note on the Individual Preliminary Screening of Qualifications:

1) Those wishing to qualify under qualifications ③ or ④ above should submit the following documents to the student affairs section of the Graduate School of Law (GSL) administrative office by May 16, 2014, in order to receive the Individual Preliminary Screening of Qualifications as possessing equal academic ability at master's level:

(1) Application for the Individual Preliminary Screening of Qualifications on prescribed form;

(2) Curriculum vitae on prescribed form;

(3) Certificate of academic research experience issued by the head of the institution the applicant is affiliated with, or by a person who is in a position to supervise the applicant, on prescribed form;

(4) Proof of educational history since graduation from high school (e.g. Certificate of graduation, withdrawal, or period of enrollment from high school and/or university attended);

(5) Academic transcripts of the concerned schools;

(6) Reports on academic achievements or practical experiences on A4 paper in approx. 1,000 English words;

(7) Research proposal on A4 paper in approx. 1,500 English words; and

(8) Three copies of any academic papers or books written by the applicant.

2) Applicants will be notified of the result of the Individual Preliminary Screening of Qualifications around May 30, 2014. Those who are recognized as possessing academic ability equivalent to a university graduate should submit the documents required for application, listed above, during the application period given above.

7. Selection Method

The selection process involves three steps: document screening, examination of a master's thesis and an interview by our faculty.

1) Document screening and examination of a master's thesis

A letter announcing the result will be mailed to the candidates.

You can view your “unofficial” results on the website of Graduate School of Law, Nagoya University. These results are for convenience only, and do not replace the official results.

Those who pass document screening and examination of master’s thesis will proceed to the interview stage.

2) Interview

(1) The interview will be concerned mainly with the candidate’s research proposals. Generally, the interview shall be conducted in English.

(2) Schedule of the interview

Separate arrangements may be made for applicants residing outside of Japan.

Note: Applicants who are currently residing in Japan will be interviewed at the GSL building at Nagoya University. The details will be announced by the Student Affairs Section of the administrative office by phone or by E-mail.

8. Applications from persons with disabilities

Those persons who require special consideration in terms of taking exams or attending college on account of disability should consult with the Graduate School prior to applying.

1) Consultation period: By May 16, 2014

2) Consultation method: Applicants must submit the following documents to the Student Affairs Section of the Graduate School of Law's administrative office, Nagoya University. (For mailing address, see page **.)

- Request Form for Special Consideration: Candidates should write on A4 paper (no special format required) regarding matters such as the nature of their disability, the special consideration they desire in taking exams and attending college, and any other relevant matters); and
- Health Certificate

9. Final Announcement of Selection Result

A letter announcing the result will be mailed to the candidates.

You can view your “unofficial” results on the website of Graduate School of Law, Nagoya University. These results are for convenience only, and do not replace the official results.

10. Enrollment Procedures

Successful candidates will be notified of the registration procedures for admission to the graduate program. Candidates must register for enrollment on the designated dates, which are scheduled for September 2014, at the Student Affairs Section of the Graduate School of Law's administrative office.

* Note that failure to register on the designated dates will be regarded as cancellation of admission by the candidate.

10. Related Notes

1) Incomplete and late applications will not be considered. After applications have been submitted, changes to documents will not be permitted and the application fee will not be refunded under any circumstances.

2) Any false statement, misrepresentation or omission by the applicant in the application may form the basis for denial of admission or dismissal from the Graduate School of Law, Nagoya University.

11. Handling of Individual Information

Any information regarding individuals which has been obtained in the course of invitations for applications or from details contained in application documents shall be used for the purposes of notifications concerning the application in question, entrance examinations, announcements of results of entrance examinations, enrollment procedures and any other items subsidiary to these situations. It will also be used for the administration of the school register and for academic records connected with student academic affairs after enrollment. Any information obtained concerning individuals will be handled appropriately, and shall never be used for any other reason other than its administrative purpose.

12. Contact Addresses

For entrance examination-related information:

Admission Office

Graduate School of Law, Nagoya University

Tel: +81-(0) 52-789-2316, 2317, 4910 / Fax: +81-(0) 52-789-4921

Mailing address for applications:

Student affairs section of the administrative office

Graduate School of Law, Nagoya University

B4-5 (700), Furo-cho, Chikusa-ku, Nagoya, 464-8601, Japan

Application materials are available from the below address:

Student affairs section of the administrative office

Graduate School of Law

Nagoya University

B4-5 (700), Furo-cho, Chikusa-ku, Nagoya, 464-8601, Japan.

An applicant wishing to have an application booklet mailed to him/her should send a 140 yen stamped self-addressed return envelope (size 33 cm × 24 cm in size) with his/her name, address and postal code written on it, together with a letter requesting the '2014 Special Admission for the Transnational Doctoral Programs for Leading Professionals in Asian Countries, Graduate School of Law Application Booklet.'

In case of applying from abroad, send a request letter with international return coupons for the value of 100g air postage, which are available at the post office in your country.

May 2014

Graduate School of Law
Nagoya University