

CONTACT

03192992952

isram.amin12@gmail.com

www.israportfolio.com

Industrial Area, Karachi

EXPERTISE

- Ms Word
- Ms excel
- Ms power point
- Html
- Css
- Canva designer
- Teamwork
- Operating system
- Effective Communication

CERTIFICATE

Freelancing
Digital marketing
Communication skills
Introduction to Network

LANGUAGE

English
Urdu

ISRA M.AMIN

WORK EXPERIENCE

MILLAT SECONDARY SCHOOL

COMPUTER OPERATOR AND DATA ENTRY OPERATOR

2022 - 2024

- Manage and supports parents needs empathetic communication
- Prepare authentic Question paper for students

GRAPHIC DESIGNER'S (REMOTE)

POSTER DESIGNER'S

June 2024 to August 2024

- To create a genuine article that is excellent for business and conveys crucial information to customers through poster design.

EDUCATOR COMPUTER INSTITUTE AND COLLEGE

AS A ADMIN

2021 - 2022

- lead, mentor, and manage a high performing management team, fostering a collaborative and results driven work environment

DIGITAL CENTRE INSTITUTE

2024 Continue

AS A TEACHER COMPUTER SCIENCE

- I used to ignite young minds as a teacher

EDUCATION

Bachelor of Computer Science 14 years Education
From Virtual university of Pakistan

Intermediate 2020

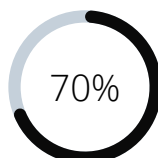
From Womens college korangi no 4

Matric 2018

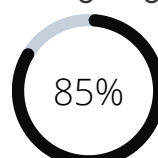
Kids Ideal school

SKILL SUMMARY

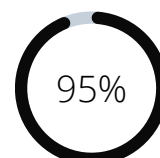
Web
Design



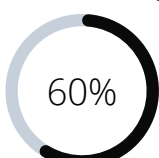
Graphic
Designing



Ms office



Digital
marketing



C++

