



About Me

Enthusiastic and detail-oriented undergraduate in Management Information Systems, seeking an opportunity as a Talent Acquisition Intern. Eager to apply strong organizational, communication, and project management skills to support recruitment processes, onboarding, and HR life cycle activities while gaining hands-on experience in corporate talent management.

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- 📺 <https://www.youtube.com/@3rdgenerationidm79>

EXPERTISE

HR & Talent Acquisition Skills

- Recruitment coordination & scheduling
- Interview support and candidate communication
- Onboarding & induction assistance
- Report preparation & documentation
- Event organization

Professional Skills

- Public Speaking & YouTube Content Creation (over 1.2k followers on @3rdgenerationidm79)
- Award-winning Research Presenter (recognized for impactful presentation skills)
- Excellent written & verbal communication
- Team collaboration & stakeholder management

Technical Skills

- MS Office Suite (Word, Excel, PowerPoint)
- Power BI (reporting & analytics)
- ERP basics
- Jira & Project Management tools

ISURU SENARATHNA

Intern - Project Coordinator

"Crafting Solutions with a Unique Mindset."

EDUCATION

Ongoing Research, Differences in SHE and AES - [2023]

**BSC in Management Information Systems
(Special) - [2021- 2025]**

NSBM Green University

Current GPA - 3.84

**General Certificate of Education (A/L) Examination in
Technology Stream - [2018]**

President's College, Minuwangoda

Subject	Grade
• Information & Communication Technology	C
• Engineering Technology	C
• Science for Technology	C

EXPERIENCE & PROJECTS

Project Coordination & Team Management (University Projects)

- Scheduled team meetings, maintained project plans, and coordinated communications.
- Organized documentation and reporting processes across multiple academic and industrial projects.
- Designed and presented reports using MS Office and PowerPoint, aligning with organizational standards.

Event Participation & Leadership

- Member of IEEE Student Branch, ISACA Group, and CISS at NSBM - actively participated in career-related events and student engagement activities.
- Organized and supported club events, developing skills in event coordination and public relations.

ACHIEVEMENTS & CERTIFICATIONS

- Best Research Presenter (University Project Presentation Awards, 2023)
- YouTube Content Creator & Public Speaker - Focused on educational and motivational content (@3rdgenerationidm79)
- SLASSCOM Business Analysis Certification (2023)
- SLASSCOM Quality Assurance Track (2023)
- Front End Web Development - University of Moratuwa (2023)
- Project Management 101: PMP Certification Training (2023)
- Top 10 Teams - IX 23 Inter-University Designathon (IEEE Student Branch of IIT)

CLUBS AND SOCIETIES

- Member of The Circle of Information and System Sciences (CISS) NSBM – [2022 - Present]
- Member of Information Systems Audit and Control Association (ISACA) NSBM Group – [2022 - 2023]
- Member at NSBM IEEE Student Branch - [2022 - Present]

EXTRA-ACTIVITIES

- Deputy Head Prefect of Raddolugama Junior School - [2013 - 2015]
- Member at Secretariat Team IEEE Day 2022
- School House Captain - [2017]
- Active Member of SWA - [2022]
- Vice President of Sunshine Youth Club [2022 - Present]

LANGUAGE

- English
- Sinhala

DEVELOPMENT PROJECTS

- **Hela Plate Personalized Meal Subscription System – [2025 Jan - 2025 April]**

Developed an AI-powered meal subscription system using Node.js, Python, and MySQL, ensuring quality and functionality through thorough testing.

<https://tinyurl.com/hela-plate>

- **NMedix Mobile Application – [2023 June - 2023 Sep]**

Designed and implemented by using Flutter and Firebase for optimal functionality. Overcoming challenges with agile development strategies.

Maintaining and monitoring project plans, project schedules, Timesheets and budgets.

<https://github.com/Isurusandaruwan697/NMEDIX>

- **JJ-BottleStock [2023 June - 2023 Oct]**

Developed software solutions for Water Bottle Stock Management system using C# and SQL, Project planning, Maintaining and monitoring project plans, project schedules, Timesheets and budgets.

<https://github.com/Isurusandaruwan697/JJ-BottleStock>

- **NG Constructions – [2023 Jan - 2023 May]**

Developed by using C# and SQL in order to optimizing construction project workflows. Project planning, Maintaining and monitoring project plans, project schedules, Timesheets and budgets.

<https://github.com/Isurusandaruwan697/NG-Constructions>

REFERENCES

Ms. Pavithra Kankanamge

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