

Title

1. Introduction (very brief summary of project goals and achievements)
2. Personal Contribution (detailed description of the work conducted as an individual during the project)
3. Project Assessment (e.g., initial expectations, critical assessment of results achieved, scope for improvements)
4. Team Assessment
 - 4.1 Critical assessment of team overall (assessment of how well the team worked together, what could have been improved, how)
 - 4.2 Critical assessment of each member (strengths, weaknesses, and key contributions of each team member, including oneself)