

3

All Purchase Orders

+ New

...

|                          | DATE       | PURCHAS... | REFERENC... | VENDOR N...      | STATUS | BILLED ST... | AMOUNT       | EXPECTED... |
|--------------------------|------------|------------|-------------|------------------|--------|--------------|--------------|-------------|
| <input type="checkbox"/> | 09/11/2023 | PO-00001   |             | Jupiter Networks | DRAFT  |              | ₹2,00,000.00 |             |

Expenses

Purchase Orders

Make

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Techpro solutions  
Balance Sheet

Basis: Accrual

As of 10/11/2023

[+ Add Temporary Note](#)

| ACCOUNT   | TOTAL         |
|---|---------------|
| <strong>Assets</strong>                               |               |
| <strong>Current Assets</strong>                       |               |
| <strong>Cash</strong>                                 |               |
| <a href="#">Petty Cash</a>                            | -5,000.00     |
| <strong>Total for Cash</strong>                       | -5,000.00     |
| <strong>Bank</strong>                                 |               |
| <a href="#">ICICI Bank - 001</a>                      | -54,000.00    |
| <strong>Total for Bank</strong>                       | -54,000.00    |
| <strong>Other current assets</strong>                 |               |
| <a href="#">Advance Tax</a>                           | -2,00,000.00  |
| <strong>Total for Other current assets</strong>       | -2,00,000.00  |
| <strong>Total for Current Assets</strong>             | -2,59,000.00  |
| <strong>Other Assets</strong>                         |               |
| <a href="#">ICICI Bank</a>                            | -25,00,000.00 |
| <strong>Total for Other Assets</strong>               | -25,00,000.00 |
| <strong>Total for Assets</strong>                     | -27,59,000.00 |
| <strong>Liabilities &amp; Equities</strong>           |               |
| <strong>Liabilities</strong>                          |               |
| <strong>Current Liabilities</strong>                  |               |
| <a href="#">Accounts Payable</a>                      | 3,90,000.00   |
| <strong>Total for Current Liabilities</strong>        | 3,90,000.00   |
| <strong>Total for Liabilities</strong>                | 3,90,000.00   |
| <strong>Equities</strong>                             |               |
| <a href="#">Current Year Earnings</a>                 | -31,49,000.00 |
| <strong>Total for Equities</strong>                   | -31,49,000.00 |
| <strong>Total for Liabilities &amp; Equities</strong> | -27,59,000.00 |

\*\*Amount is displayed in your base currency **INR**



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## All Expenses



+ New



| <input type="checkbox"/> | DATE       | EXPENSE...     | REFERENC... | VENDOR N... | PAID THRO... | CUSTOMER... | STATUS       | AMOUNT       |
|--------------------------|------------|----------------|-------------|-------------|--------------|-------------|--------------|--------------|
| <input type="checkbox"/> | 30/04/2023 | Rent Expense   |             |             | Advance Tax  |             | NON-BILLABLE | ₹2,00,000.00 |
| <input type="checkbox"/> | 10/11/2023 | Other Expenses |             |             | Petty Cash   |             | NON-BILLABLE | ₹5,000.00    |



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INV-000004

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Record Payment



## Send the invoice

Invoice has been created. You can email it to your customer or mark it as sent.

[Send Invoice](#)[Mark as Sent](#)

Draft

## Techpro solutions

Tamil Nadu

Vidya

arunachalcherman7@gmail.com

## TAX INVOICE

# : INV-000004  
Invoice Date : 20/04/2023  
Terms : Due on Receipt  
Due Date : 20/04/2023

Bill to

ApexTech Consultants Pvt Ltd

| # | Item & Description | Qty   | Rate   | Amount   |
|---|--------------------|-------|--------|----------|
| 1 | Cloud Services     | 50.00 | 182.51 | 9,125.50 |
|   | HIS                |       |        |          |

Total in Words  
Indian Rupee Nine Thousand One hundred Thirty and Fifty Paise  
Only

Sub Total

9,130.50

Total

₹9,130.50

Balance Due

₹9,130.50

Thanks for your business.

Authorized Signature

Template : 'Spreadsheet Template' [Change](#)

## Journal

Journal entries will not be available for Invoices in the Draft state.

8:00



books.zoho.in/app/6002

1



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SO-00001

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## Send the Sales Order



Sales order has been created. You can email the Sales Order to your customer or mark it as Confirmed.

[Send Sales Order](#)[Mark as Confirmed](#)Show PDF View ☒

Draft

Techpro solutions  
Tamil Nadu  
India  
anunachalcherman7@gmail.com

SALES ORDER

Sales Order# SO-00001

Bill To

DigitalEgde Technologies Pvt Ltd

Order Date :

10/04/2023

| #         | Item & Description | Qty         | Rate          | Amount     |
|-----------|--------------------|-------------|---------------|------------|
| 1         | IT Consulting      | 1.00<br>Hrs | 10,000.0<br>0 | 10,000.00  |
| Sub Total |                    |             |               | 10,000.00  |
| Total     |                    |             |               | ₹10,000.00 |

Authorized Signature \_\_\_\_\_

Template : 'Standard Template' [Change](#)

3

01

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⋮

💬

**Record Payment**

Payment for this bill is overdue. You can record the payment for this bill if paid.

[Record Payment](#)
[Show PDF View](#)

Overdue

**Techpro solutions**  
 Tamil Nadu  
 India  
 arunachalcheran7@gmail.com

**BILL**

Bill# 01

Balance Due  
**₹2,32,000.00**

Bill Date : 05/04/2023

Due Date : 20/04/2023

Terms : Due on Receipt

Bill From

[Jupiter Networks](#)

| # | Item & Description | Qty  | Rate        | Amount      |
|---|--------------------|------|-------------|-------------|
| 1 | Cloud database     | 1.00 | 2,32,000.00 | 2,32,000.00 |

Sub Total 2,32,000.00

Total ₹2,32,000.00

**Balance Due ₹2,32,000.00**

Authorized Signature \_\_\_\_\_

**Journal**Amount is displayed in your base currency **INR****Bill**

| ACCOUNT            | DEBIT              | CREDIT             |
|--------------------|--------------------|--------------------|
| Accounts Payable   | 0.00               | 2,32,000.00        |
| Cost of Goods Sold | 2,32,000.00        | 0.00               |
|                    | <b>2,32,000.00</b> | <b>2,32,000.00</b> |



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Active Vendors

+ New

...

?

| <input type="checkbox"/> | NAME                         | COMPANY NAME                 | EMAIL                     | WORK PHONE | PAYABLES |
|--------------------------|------------------------------|------------------------------|---------------------------|------------|----------|
| <input type="checkbox"/> | Amazon Web Services          | Amazon Web Services          | aws@gmail.com             |            |          |
| <input type="checkbox"/> | IBM Cloud                    | IBM Cloud                    | ibmcloud@gmail.com        |            |          |
| <input type="checkbox"/> | Comcast Telecom and internet | Comcast Telecom and internet | comcast@gmail.com         |            |          |
| <input type="checkbox"/> | Randstad Technologies        | Randstad Technologies        | randstad@gamil.com        |            |          |
| <input type="checkbox"/> | Jupiter Networks             | Jupiter Networks             | jupiternetworks@gamil.com |            |          |



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Record Payment

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Record Payment

Show PDF View

Overdue

Techpro solutions

Tamil Nadu

India

arunachalcheran7@gmail.com

BILL

Bill# 02

Balance Due

₹50,000.00

Bill Date : 05/04/2023

Due Date : 20/04/2023

Terms : Due on Receipt

Bill From

Amazon Web Services

| # | Item & Description | Qty  | Rate      | Amount    |
|---|--------------------|------|-----------|-----------|
| 1 | Cloud Database     | 1.00 | 50,000.00 | 50,000.00 |

Sub Total

50,000.00

Total

₹50,000.00

Balance Due

₹50,000.00

Authorized Signature

Journal

Amount is displayed in your base currency INR

Bill

| ACCOUNT            | DEBIT     | CREDIT    |
|--------------------|-----------|-----------|
| Cost of Goods Sold | 50,000.00 | 0.00      |
| Accounts Payable   | 0.00      | 50,000.00 |
|                    | 50,000.00 | 50,000.00 |





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## Record Payment

Payment for this bill is overdue. You can record the payment for this bill if paid.

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**Overdue**

**Techpro solutions**  
Tamil Nadu  
India  
arunachalcheran7@gmail.com

**BILL**  
Bill# 03  
Balance Due  
**₹1,08,000.00**

Bill Date : 05/04/2023  
Due Date : 20/04/2023  
Terms : Due on Receipt

Bill From  
[IBM Cloud](#)

| # | Item & Description | Qty  | Rate        | Amount      |
|---|--------------------|------|-------------|-------------|
| 1 | Cloud Database     | 1.00 | 1,08,000.00 | 1,08,000.00 |

Sub Total 1,08,000.00  
Total ₹1,08,000.00  
Balance Due ₹1,08,000.00

Authorized Signature \_\_\_\_\_

## Journal

Amount is displayed in your basic currency **INR**

## Bill

| ACCOUNT            | DEBIT       | CREDIT      |
|--------------------|-------------|-------------|
| Cost of Goods Sold | 1,08,000.00 | 0.00        |
| Accounts Payable   | 0.00        | 1,08,000.00 |
|                    | 1,08,000.00 | 1,08,000.00 |

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## All Bills

+ New



|                          | DATE       | BILL# | REFERENCE... | VENDOR N...         | STATUS                    | DUE DATE   | AMOUNT       | BALANCE ...  |  |
|--------------------------|------------|-------|--------------|---------------------|---------------------------|------------|--------------|--------------|--|
| <input type="checkbox"/> | 05/04/2023 | 01    |              | Jupiter Networks    | OVERDUE<br>BY 204<br>DAYS | 20/04/2023 | ₹2,32,000.00 | ₹2,32,000.00 |  |
| <input type="checkbox"/> | 05/04/2023 | 03    |              | IBM Cloud           | OVERDUE<br>BY 204<br>DAYS | 20/04/2023 | ₹1,08,000.00 | ₹1,08,000.00 |  |
| <input type="checkbox"/> | 05/04/2023 | 02    |              | Amazon Web Services | OVERDUE<br>BY 204<br>DAYS | 20/04/2023 | ₹50,000.00   | ₹50,000.00   |  |



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ICICI Bank - 001 | Banking |...



books.zoho.in



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ICICI Bank - 001

Account Number: xxx0001

Add Transaction

Amount in Zoho Books

₹-54,000.00

Dashboard

Account Summary

Uncategorized Transactions

From Bank Statements

All Transactions

In Zoho Books

| DATE                        | REFERENCE# | TYPE               | STATUS         | DEPOSIT    | WITHDRAW    | RUNNING |
|-----------------------------|------------|--------------------|----------------|------------|-------------|---------|
| 10/04/2023                  |            | Cost of Goods Sold | Manually Added | ₹54,000.00 | ₹-54,000.00 |         |
| Vendor: Amazon Web Services |            |                    |                |            |             |         |

TRANSACTION DETAILS

COMMENTS & HISTORY

Edit

₹54,000.00

on 10/04/2023

Cost of Goods Sold

Vendor Name

Amazon Web Services

Drag or Drop your Receipts

Maximum file size allowed is 7MB

Upload your Files

Display Journal





3

## Active Customers ▾

+ New

| <input type="checkbox"/> | NAME                       | COMPANY NAME               | EMAIL | WORK PHONE | REI |
|--------------------------|----------------------------|----------------------------|-------|------------|-----|
| <input type="checkbox"/> | ApexTech Consultants       | ApexTech Consultants       |       |            |     |
| <input type="checkbox"/> | SmartTech Innovations      | SmartTech Innovations      |       |            |     |
| <input type="checkbox"/> | DigitalEdge Technologies   | DigitalEdge Technologies   |       |            |     |
| <input type="checkbox"/> | TechWise Solutions Pvt Ltd | TechWise Solutions Pvt Ltd |       |            |     |

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## All Sales Orders

+ New



| INVOICED | PAYMENT | AMOUNT        | EXPECTED SHIPMENT DATE | ORDER STATUS | DE |
|----------|---------|---------------|------------------------|--------------|----|
|          |         | ₹10,80,000.00 |                        | DRAFT        |    |
|          |         | ₹16,20,000.00 |                        | DRAFT        |    |
|          |         | ₹11,80,000.00 |                        | DRAFT        |    |





Time

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## All Sales Orders ▾

+ New ▾



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DATE

SALES ORDER#

REFERENCE#

CUSTOMER NAME

STATUS



20/04/2023

SO-00003

SmartTech  
Innovations Pvt Ltd

DRAFT



10/11/2023

SO-00002

TechWise Solutions  
Pvt Ltd

DRAFT



10/04/2023

SO-00001

DigitalEdge  
Technologies Pvt Ltd

DRAFT





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Profit and Loss

Basis: Accrual

From 01/11/2023 To 30/11/2023

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| ACCOUNT                         | TOTAL         |
|---------------------------------|---------------|
| <b>Operating Income</b>         |               |
| Total for Operating Income      | 0.00          |
| <b>Cost of Goods Sold</b>       |               |
| Total for Cost of Goods Sold    | 0.00          |
| <b>Gross Profit</b>             | 0.00          |
| <b>Operating Expense</b>        |               |
| Other Expenses                  | 5,000.00      |
| Salaries and Employee Wages     | 25,00,000.00  |
| Total for Operating Expense     | 25,05,000.00  |
| <b>Operating Profit</b>         | -25,05,000.00 |
| <b>Non Operating Income</b>     |               |
| Total for Non Operating Income  | 0.00          |
| <b>Non Operating Expense</b>    |               |
| Total for Non Operating Expense | 0.00          |
| <b>Net Profit/Loss</b>          | -25,05,000.00 |

\*\*Amount is displayed in your base currency INR



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Published

## JOURNAL

#1

Date: 10/11/2023

Amount: ₹25,00,000.00

Reference  
Number:

Notes

.

| Account                                  | Contact | Debits        | Credits       |
|--|---------|---------------|---------------|
| Salaries and Employee Wages              |         | 25,00,000.00  |               |
| Being Salary for the month of April-2023 |         |               |               |
| ICICI Bank                               |         |               | 25,00,000.00  |
| Being Salary for the month of April-2023 |         |               |               |
| Sub Total                                |         | 25,00,000.00  | 25,00,000.00  |
| Total                                    |         | ₹25,00,000.00 | ₹25,00,000.00 |





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## All Invoices

[+ New](#)

...

?

| <input type="checkbox"/> | DATE       | INVOICE#   | ORDER NU... | CUSTOME...                        | STATUS | DUE DATE   | AMOUNT         | BALANCE...     | Q |
|--------------------------|------------|------------|-------------|-----------------------------------|--------|------------|----------------|----------------|---|
| <input type="checkbox"/> | 10/04/2023 | INV-000001 |             | DigitalEgdes Technologies Pvt Ltd | DRAFT  | 10/04/2023 | ₹5,90,00,00.00 | ₹5,90,00,00.00 |   |
| <input type="checkbox"/> | 20/04/2023 | INV-000002 |             | SmartTech Innovations Pvt Ltd     | DRAFT  | 20/04/2023 | ₹5,40,00,00.00 | ₹5,40,00,00.00 |   |
| <input type="checkbox"/> | 20/04/2023 | INV-000003 |             | TechWise Solutions Pvt Ltd        | DRAFT  | 20/04/2023 | ₹8,10,00,00.00 | ₹8,10,00,00.00 |   |
| <input type="checkbox"/> | 20/04/2023 | INV-000004 |             | ApexTech Consultants Pvt Ltd      | DRAFT  | 20/04/2023 | ₹9,130.50      | ₹9,130.50      |   |



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## Edit Bank

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Account  
Name\*

ICICI Bank - 001

Account  
Code

Currency\*

INR

Account  
Number

000001

Bank Name

ICICI Bank

IFSC

Description

Max. 500  
characters☐ Make this primary

Save

Cancel



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TDS Summary

Basis: Accrual

From 01/11/2023 To 30/11/2023

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| TDS SECTION   | TAX DEDUCTED AT SOURCE | TOTAL | TOTAL AFTER TDS DEDUCTION |
|---|------------------------|-------|---------------------------|
| There are no transactions during the selected date range. |                        |       |                           |

Note

IMS Cloud



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Journal Report

Basis: Accrual

From 01/11/2023 To 30/11/2023

[+ Add Temporary Note](#)

| 10/11/2023 - JOURNAL 1      | DEBIT        | CREDIT       |
|-----------------------------|--------------|--------------|
| Salaries and Employee Wages | 25,00,000.00 | 0.00         |
| ICICI Bank                  | 0.00         | 25,00,000.00 |
|                             | 25,00,000.00 | 25,00,000.00 |
| 10/11/2023 - EXPENSE 1      | DEBIT        | CREDIT       |
| Other Expenses              | 5,000.00     | 0.00         |
| Petty Cash                  | 0.00         | 5,000.00     |
|                             | 5,000.00     | 5,000.00     |

\*\*Amount is displayed in your base currency **INR**



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3

## Active Items ▾

[+ New](#)

| <input type="checkbox"/> | NAME                 | DESCRIPTION | RATE       | USAGE UNIT | Q |
|--------------------------|----------------------|-------------|------------|------------|---|
| <input type="checkbox"/> | Software Development |             | ₹20,000.00 | Hrs        |   |
| <input type="checkbox"/> | Web Maintenance      |             | ₹30,000.00 | Hrs        |   |
| <input type="checkbox"/> | Cloud Services       |             | ₹15,000.00 | Hrs        |   |
| <input type="checkbox"/> | Cybersecurity        |             | ₹10,000.00 | Hrs        |   |
| <input type="checkbox"/> | IT Consulting        |             | ₹10,000.00 | Hrs        |   |

Features list

