

# Ricardo Oliveira



Graduated in Oenology, assiduous and dedicated, with a huge motivation, passionate about new challenges and to improve new skills, specially in the area of business administration, marketing and sales

## Experience:

### Mar.2021 - Present → Executive Assistant & Head Winemaker

Quinta da Ponte Pedrinha, Gouveia (Portugal)

#### Responsibilities

- Management of all processes carries out in the vineyards and cellar;
- Sales management (national and international);
- Office and bureaucratic management and organization of staff;
- Laboratory analysis.

### Aug.2021 - Oct.2021 → Harvest 2021

Quinta da Sequeira, Vila Nova de Foz Côa (Portugal)

#### Responsibilities

- Management and control of winemaking processes for white and red.

### Apr.2021 - Jun.2021 → Professional Oenology Internship

Colinas de São Lourenço (Idealdrinks), Anadia (Portugal)

#### Responsibilities

- Professional internship in the cellar team of Colinas de São Lourenço with monitoring of winery work and handling of wines and bottling.

### Aug.2020 - Oct.2020 → Harvest 2020

Quinta do Passadouro (Axa Millésime), Vale de Mendiz (Portugal)

#### Responsibilities

- Management and control of winemaking processes for white, red and port wines.



## Personal Informations

Email:

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Linkedin: [ricardo-oliveira-a669a4183/](#)

## Skills

★★★★☆ → Microsoft Excel

★★★★★ → Communication

★★★★★ → Leadership

★★★★★ → Project Management

## Languages

★★★★☆ → English

★★★★☆ → Spanish

★☆☆☆☆ → French

★★★★★ → Portuguese

## **Mar.2020 - Jun.2020 → Executive Office Assistant**

Casa de Vilacetinho, Alpendorada (Portugal)

### **Responsibilities**

- Control of all activity carried out in the vineyard (application of phytopharmaceutical products and respective registration of the staff diaries), information management between administration, office and production, and management of orders from regular customers and online sales platform. Bureaucratic management of matters directly related to the office.

## **Sep.2019 - Oct.2019 → Harvest 2019**

Quinta do Passadouro (Axa Millésime), Vale de Mendiz (Portugal)

### **Responsibilities**

- Management and control of winemaking processes for white, red and port wines.

## **Feb.2019 - Mar.2019 → Wine Stabilization Internship**

Sogrape Original Legacy Wines, Vila nova de Gaia (Portugal)

### **Responsibilities**

- Execution of the stabilization stages of Port, red and white wines, from Sandeman, Casa Ferreira and Offley, having also followed all stages of aging.

## **Sep.2018 - Oct.2018 → Harvest 2018**

Gran Cruz, Alijó (Portugal)

### **Responsibilities**

- Execution of the winemaking processes of Port, red, white and sparkling wine.

## **Aug.2017 - Oct.2017 → Harvest 2017**

Quinta do Seixo (Sogrape Original Legacy Wines), Pinhão (Portugal)

### **Responsibilities**

- Execution of the winemaking processes of Porto, red and white wine production from Sandeman and Casa Ferreira.

## **Education:**

### **2016-2019 → Graduation in Oenology**

UTAD - Universidade de Trás-os-Montes e Alto Douro, Vila Real (Portugal)

### **WSET certification level 2**

Direct Wine, Porto (Portugal)

- 94% - Pass with distinction