



Department of Migrant Workers
MIGRANT WORKERS PROCESSING DIVISION – RO IVA

Basement Anderson Bldg. II, Brgy. Parian, Calamba City, Laguna 4027

**REQUEST TO PROCESS RETURNING WORKER WITHOUT VERIFIED
EMPLOYMENT CONTRACT**

FOR : **ATTY. JULYN S. AMBITO-FERMIN**
Director IV – Land-based Accreditation Bureau

DATE : May 1, 2025

Control Number	NVEC-2025-05-01-0001
Name of worker	Dela Cruz, Juan Santos
Position	Manager
Salary	<u>50000.00/ MONTH</u>
Destination	Saudi Arabia
Name of the new principal	Maria Santos
Employment duration	January 1, 2023 to January 1, 2025
Date of arrival	January 10, 2023
Date of departure	January 9, 2025
Remarks	<ul style="list-style-type: none">● CHANGED EMPLOYER <p>Please submit the verified/authenticate contract on or before <u>(one month after date)</u> thru our email: dmw4a.processing@dmw.gov.ph</p>

Recommending Approval to Process:

ATTY. APRIL R. CASABUENA
Regional Director

Approved for Processing:

ATTY. JULYN S. AMBITO-FERMIN
Director IV – Land-based Accreditation Bureau