

Republic of the Philippines Department of Migrant Workers Basement, Andenson Building II, Brgy. Parian, Calamba City, Laguna 4027



Website: www.dmw.gov.ph | E-mail: calamba@dmw.gov.ph | Hotline: 0962 671 9976 | Landline: 049 548 1375

REQUEST FOR DMW CLEARANCE TO PROCESS A DIRECT HIRED WORKER

FOR: ASST. SECRETARY LEVINSON C. ALCANTARA

Pre-Employment Services

DATE:

CONTROL NO. : DH-001

NAME OF WORKER: Justine

JOBSITE : Allianz

POSITION : \${position}

SALARY : \${salary}

EMPLOYER : \${employer}

FOR DMW CLEARANCE:

Employer qualifies under Section 124d (2) of the 2016 Revised POEA Landbased Rules and Regulations. The verified employment contract offered to the worker contains terms and conditions over and above the standards set by the POEA.

Recommending Approval:

ATTY. APRIL R. CASABUENA
Regional Director



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MEMORANDUM

TO	•	ΔTTY	APRII R	CASABUE	ΙΔ
\cdot				OMOMBUL	

Regional Director

RO IVA

SUBJECT: Issuance of Overseas Employment Certificate

DATE : \${date}

Please be directed to cause the issuance of an Overseas Employment Certificate (OEC) to:

Justine		bound fo	bound for	
 Allianz	as _	\${position}		

Employer is exempt from the existing ban on direct hiring under Section 124 (d) of the 2016 Revised POEA Rules and Regulations Governing the Recruitment and Employment of Landbased Overseas Filipino Workers.

For compliance.

LEVINSON C. ALCANTARA Assistant Secretary

and s

Pre-Employment Services



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MIGRANT WORKERS OFFICE PHILIPPINE EMBASSY/ PHILIPPINE CONSULATE CONFIRMATION

This is to certify that the original Offer of Employment/Contract of Employment of Mr./Ms. **DOMNGO ABE LABIAGA** as **BOILER** under employer **HIDRAMAR SL** bound for **SPAIN** has been confirmed:

•	Verified by Migrant Workers Office \$_\\${mwo office} on _\\${date verification}
•	Authenticated by the Office of the Philippine Embassy / Office of the Consulate General of the Republic of the Philippines in on
•	Others:
Attached	is a copy of the transmittal for ready reference.
Date: <u>(C</u>	URRENDT DATE)
Evaluator:	(EVALUATEOR'S NAME)

ATTY. ROSEMARIE G. DUQUEZ, CESO V DIRECTOR IV



WORKER

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CHECKLIST OF REQUIREMENTS FOR EVALUATION OF DIRECT HIRE APPLICATION

PROFESSIONAL AND SKILLED WORKERS

BASIC SALARY: (CURRENCY)

(All documents to be submitted must be in MWPS-Direct)

USD PER MONTH

CONTRACT DURATION: __ months

DHP: 0

EMPLOYER NO DMW/POEA RECORD ✓ WORKSITE **EX-OFW**

POSITION	:	EX-OFW	
DOCUMEI	NTARY REQUIREMENTS FOR CLEARANCE FROM THE DIRECT HIRE BAN	LAST RECOR	RD:
TIME REC			Remarks ATTACHED (PASSPORT NUMBER AND EXPIRY)
<u> </u>	Passport with validity period of not less than one (1) year (POEA Advisory 42, series of 2019)		DATE ATTACHED
√	Valid Work Visa, Entry/Work Permit (whichever is applicable per country).		VISA TYPE: VALIDITY:
	If visa assurance or guarantee is issued by employer, the same should be noted/acknowledged by the Government or Immigration Office in the jobsite.		
√	Employment Contract or Offer of Employment (ORIGINAL COPY) (3) Verified by the Philippines Overseas Labor Office (POLO)		
	Authenticated by the Philippine Embassy/Consulate for countries with no POLO. Apostille with POLO Verification (MC 8, series of 2019)		
	Apostille with Philippine Embassy Acknowledgment (MC 8, series of 2019)		ATTACHED
	Notarized Employment Contract for DFA/Philippine Government Official Posted Overseas' P Notice of Appointment with confirmation from SPAIN Embassy for JET Recipients	Private Staff	(MWO OFFICE)
	Employment contract with confirmation from SEM (Swiss Government) for Stagiaires Recipion	ient	ISSUED:
√	Additional country-specific requirements:		
	 CANADA - Labor Market Opinion (LMO), Labor Market Impact Assessment (LMIA) for and Ca and Employer's Certificate of Registration from ECON (Province of Saskatchewan Executive or Saskatchewan Immigration Nominee Program (SINP) approval required from workers to 		
	Saskatchewan in lieu of LMO		
	 USA- Labor Condition Application and Notice of Action Middle East and African countries- Contingency plan issued by the employer 		
✓	TESDA NC II/PRC License (EXPERIENCE) (4)		ATTACHED
	Compliance Form (Print from MWPS-Direct if necessary)		
	Valid Medical Certificate from DOH-accredited medical clinic authorized to conduct medical exam for ✓ For African Countries – Yellow fever vaccination card by Bureau of Quarantine	or OFWs.	
	Pre-Employment Orientation Seminar Certificate (PEOS)		
	Clearance		
一	Proof of certificate of insurance coverage covering at least the benefits provided under Section 37-A of RA 8042 as amended;		
	 ✓ Repatriation in case of Death ✓ For drivers – Vehicle Insurance from Employer 		
OCUME	NTARY REQUIREMENTS FOR OEC ISSUANCE (APPROVED STATUS IN MWPS-Direct)		
	E-Registration Account (Print from MWPS-Direct Registration Form)		
	Pre-Departure Orientation Seminar (PDOS) Certificate issued by OWWA		
	RECEIVING OFFICER:	RECEIVED BY:	
	(NAME OF EVALUATOR)	DDINTED NAME	9 CICNATURE
	PRINTED NAME & SIGNATURE DATE:	PRINTED NAME DATE:	& SIGNATUKE
	TIME CLOSED:	OUFUE NO.	



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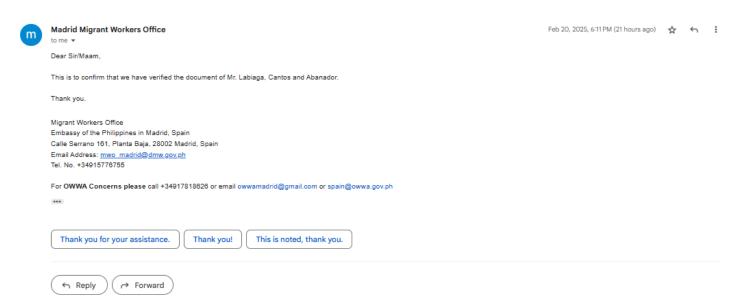


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EMAIL ADDRESS: CP#

No. of Processed Workers = 0 in Principal, 0	in Landbased Acc	reditation Syst	tem (<mark>5</mark>)
Principal			
		1	
HIDRAMAR	Search		
Record Count: 0			

MWO/POLO/PE/PCG Validation (6)





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- 1. MM month in number | DD day | *** 3 digit number
- 2. Currency base on contract then convert to USD
- 3. Check one only
- 4. Encode some documents base on experience and higest education

5-6 attached screenshot