**REQUEST TO PROCESS RETURNING WORKER WITHOUT VERIFIED EMPLOYMENT CONTRACT**

FOR : **ATTY. JULYN S. AMBITO-FERMIN**

Director IV – Land-based Accreditation Bureau

DATE : ${DATE}

|  |  |
| --- | --- |
| **Control Number** | ${Control Number} |
| **Name of worker** | ${Name of worker} |
| **Position** | ${Position} |
| **Salary** | ${Salary}/ MONTH |
| **Destination** | ${Destination} |
| **Name of the new principal** | ${Name of the new principal} |
| **Employment duration** | ${Employment duration} |
| **Date of arrival** | ${datearrival} |
| **Date of departure** | ${datedeparture} |
| **Remarks** | * **CHANGED EMPLOYER**   **Please submit the verified/authenticate contract on or before \_\_(*one month after date)*  thru our email: dmw4a.processing@dmw.gov.ph** |
|  | . |

*Recommending Approval to Process:*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **ATTY. APRIL R. CASABUENA**

Regional Director

*Approved for Processing:*

**ATTY. JULYN S. AMBITO-FERMIN**

Director IV – Land-based Accreditation Bureau