



**UNIVERSITY OF SANTO TOMAS  
OFFICE OF THE REGISTRAR**



**LETTER OF AUTHORIZATION**

I \_\_\_\_\_, hereby name, appoint and constitute \_\_\_\_\_ to act on my behalf and in my name, *to execute and perform all or any acts, deeds, matters and things, in connection with my document application, processing, and receiving* from the **OFFICE OF THE REGISTRAR** of the **UNIVERSITY OF SANTO TOMAS**, to wit:

HEREBY GIVING AND GRANTING unto my representative full powers and authority to do and perform all and every act requisite or necessary to carry into effect the foregoing powers, as fully to all intents and purposes as I might or could lawfully do if personally present, with full power of substitution and revocation, and hereby ratifying and confirming all that he/she shall lawfully do or cause to be done by virtue hereof. With this is a photocopy of my valid identification card as well as of my representative.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_ 20 , in \_\_\_\_\_.

Conforme:

\_\_\_\_\_  
Signature over Printed Name

*UST:S033-00F067*