

# IVIWE GOBOZI

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## Contact Information:

Physical Address: 291 Mtendwe Str, Motherwell NU 7, Port Elizabeth 6001, Eastern Cape

Contact Number: / +27 65 359 0322/ Email Address: [iviwenatashia@gmail.com](mailto:iviwenatashia@gmail.com)

Gender: Female

Date of Birth: 26<sup>th</sup> July 2004

Identity Number: 0407260359085

Country of Origin: South Africa

Tax Number (SARS):

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## Professional Profile:

I am a hardworking, reliable, ambitious, and dedicated individual who has a passion for Information Technology. I possess National Higher Certificate as well as a Certificate in Introduction to HTML, thus enhancing my organizational skills and confirming my strong computer skills as well. I am punctual, disciplined, and I value professionalism. I pay attention to the details, I manage my time effectively. Furthermore, I possess the positive and encouraging personality needed to thrive in a team setting. However, I always stay proactive in all duties assigned. I know that I have the strong phone etiquette, high level of computer skills, outgoing nature, and hard work ethic needed to bring value to any role. I would truly appreciate the opportunity to learn and grow my skills further within an establishment such as yours and I will make certain to go the extra mile.

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## Skills Summary:

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|--------------------------|---------------------------------------|---------------------------|
| • Highly Organized       | • Computer Literate                   | • Presentation Skills     |
| • Time Management Skills | • Ability to work well under pressure | • Attention for detail.   |
| • Problem Solving Skills | • Flexible Working Hours              | • Paperwork               |
| • Strong Phone Etiquette | • Multi-tasking Skills                | • Planning                |
| • Professional           |                                       | • Strong Numerical Skills |

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## Education & Training:

### 1. Qualification: Certificate in Mobile Application and Web Development

Organisation: Varsity College.

Dates: 2024

### 2. Education :

Hillside Technical High School (2018-2022)

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## Computer Skills & Languages:

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|-----------------------|--------------------|
| • MS Word             | • English (fluent) |
| • MS Excel            | • Xhosa (fluent)   |
| • MS PowerPoint       | • Afrikaans        |
| • Internet and E-mail | • IsiZulu          |
| • Outlook             |                    |

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## References:

1. Name: Miss L.J. Le Roux (Hillside Technical High School, Educator, LO, Port Elizabeth, Eastern Cape, SA)  
Phone Number: +27 78 256 3474
2. Name: Mrs B. Paulson (Hillside Technical High School, Educator, Head of Interact Club, Eastern Cape, SA)  
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