

Curriculum Vitae

RANA EMAD ALMOGHRABI

Personal Information:

Address: Jordan

Phone #: 0797265151

Date of Birth: 30th December 1992

Marital Status: Married

Nationality: Jordanian

Gender: Female

Email: remad315@gmail.com

Education:

Balqa Applied University (BAU) Salt-Jordan

- Bachelor of Software Engineering [2014]

- GPA (2.65) good.

Maymoonah Bent Al Harith school (Salt- Jordan)

-General secondary school Examination certificate [2010]

-GPA 86.6

Experience:

- I worked with the International Medical Corps from January.2019 until now with different positions:
- Program Assistant from January 08th, 2019 until December 31st, 2019.
- MEAL Assistant from January 01st, 2020 until now.

My role focused on:

- Conducted internal and external reports on a regular basis; weekly, monthly, and quarterly, for UNHCR, BPRM, UNICEF and KSR grants.
- Compared data between different sources to ensure accuracy and quality of the data.

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- Data Storage/Archiving
 - Created surveys by Kobo and ONA within XLS form.
 - Created maps by using QGIS. 2
 - Conducted field visits (Urban and Camps locations) for data quality audit and monitoring tools.
 - Provided awareness session about CBFRM, data protection, tally sheets and use of Kobo.
 - Extracted lessons learned by different sources.
 - Data visualization and analysis using STATA 17, Excel and PBI
 - Experience in managing data using HIS like CCR, PMIS, CPMIS+ etc.
 - Calculated the progress and the knowledge through training by pre-post test assessments.
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- I worked with Abu Sheikha Drug Store from January 2016 until February 2017 as a Telesales.
 - I worked with Save the children from July 2014 until January 2015 as a Volunteer.

Certification, Training Courses:

- Humanitarian Information Management at IMMAP.
- Certificate in “communication skills”.
- Qualitative Data Analysis
- Data Quality

Computer Skills:

- Word processing, Photoshop, databases, presentations (Word, Excel, Access, PowerPoint) and
- Computer format.
- Power BI and STATA 17.
- Kobo and ONA.

Others:

- Excellent problem solving, design, development, and debugging skills.
- Good communication skills.
- Ability to work effectively in a fast-paced, stressful environment.
- Excellent interpersonal skills, including patience and diplomacy.

Languages:

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- Arabic: Fluent reading and writing (Mother language).
- English: Good in reading, writing, and speaking.