

Izaan Mian

Junior Data Analyst

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Experienced finance professional skilled in managing development projects funded by multilateral agencies in Pakistan. Proficient in financial analysis, Excel, SQL, and data visualization. Strong communicator with excellent collaboration skills, seeking to leverage analytical and policy expertise to drive impactful outcomes.

Key Skills: Finance, development projects, Jira, research, collaboration, Excel, Python, SQL, data visualization.

WORK EXPERIENCE

2023 – Present (Islamabad)

PROJECT SUPPORT/DATA QUALITY ASSURANCE OFFICER - BUSINESS DEVELOPMENT & SOCIAL SECTORS
ASSOCIATES IN DEVELOPMENT (AID) PVT. LTD.

Projects:

- World Bank's Khyber Pakhtunkhwa Human Capital Investment Project
- Japan International Cooperation Agency (JICA)'s Baseline Survey for the Project to Strengthen Capacity of Local Government Officers in Khyber Pakhtunkhwa
- Third-Party Validation of Disbursement Linked Indicators (DLIs) for the World Bank-funded Higher Education Development Project (HEDP)

Key Achievements:

- Conducted in-depth data analysis and monitoring for major projects, enhancing the effectiveness of World Bank and JICA initiatives.
- Developed and maintained comprehensive funding trackers, identifying optimization opportunities and improving financial oversight.
- Delivered actionable, data-driven insights that supported strategic decision-making and planning.
- Ensured accuracy and compliance in data collection and reporting, significantly improving the quality of project proposals.
- Utilized advanced analytical tools to boost business development and operational efficiency.
- Facilitated impactful, data-driven stakeholder engagement through well-organized meetings and workshops.

2020 – 2024 (Peshawar, Pakistan)

FOUNDER
PASTRAW PVT. LTD.

Key Achievements:

- Launched and grew an environmental business nationwide with successful social media campaigns.
- Created educational programs that increased awareness of single-use plastic waste.
- Developed strategic proposals aligning business goals with environmental impact.
- Directed a team of 15, enhancing productivity and role efficiency.

2023 – 2024 (Remote, UAE)
Independent Travel Manager
Dreamport Management (DIFC) Ltd.

Key Achievements:

- Enhanced client satisfaction through a strong client-centric approach.
- Optimized CMS usage to effectively meet and exceed customer demands.
- Ensured accuracy and precision in service delivery through meticulous attention to detail.
- Promoted continuous improvement by actively pursuing learning opportunities to refine the customer experience.

EDUCATION AND TRAINING

2017 – 2021
BACHELOR OF ACCOUNTING AND FINANCE
Institute of Management Sciences (IMS), Peshawar

01/2018 – 12/2018
INTERNATIONAL STUDENT, Summer School, Entrepreneurship Business and Research
Zhejiang University, China

LANGUAGES

Language	Understanding	Speaking	Writing
English	Excellent	Excellent	Excellent
Urdu	Excellent	Excellent	Excellent
Pashto	Excellent	Excellent	Good

TECHNICAL SKILLS

- SQL, QuickBooks, Python
- Microsoft Office Suite: **Word, Excel, PowerPoint**
- Database Management, Google Sheets
- Data Cleaning, Visualization, and Analysis Tools

SOFT SKILLS

- Project Management
- Strong Communication Skills (Spoken and Written)
- Teamwork and Collaboration
- Time Management and Attention to Detail
- Client Orientation
- Problem-Solving and Analytical Skills
- Ownership and Accountability

CERTIFICATIONS

1. **Google – Data Analytics Professional Certificate – Coursera**

Key Learnings:

- Successfully completed a six-month Google Career Certificate training, gaining proficiency in data cleaning, visualization, and data interpretation.

2. **Google – Business Intelligence Professional Certificate – Coursera**

Key Learnings:

- Expertise in Google Analytics for tracking and analyzing website traffic and user behavior.
- Proficiency in data cleaning, visualization, and using Google Analytics for digital marketing and audience segmentation.
- Knowledge of Google Tag Manager for efficient tag management without coding.
- Understanding of digital marketing concepts and audience segmentation.

3. **UC Davis – SQL for Data Science Certificate – Coursera**

Key Learnings:

- Ability to optimize advertising campaigns using Google Ads.
- Continuous improvement and process optimization.
- Data analysis and problem-solving.
- Technology and innovation.

4. **IBM – Data Visualization with Python – Coursera**

Key Learnings:

- Advanced data visualization techniques.
- Interactive dashboard development.
- Data storytelling through visualizations.