

**TIMETEC CLOUD SDN BHD (832542-W)**

Level 18, Tower 5 @ PFCC, Jalan Puteri 1/2,  
 Bandar Puteri, 47100 Puchong, Selangor, Malaysia  
 Tel: +6(03)8070 9933 Fax: +6(03)8070 9988  
 Email: info@timeteccloud.com Website: www.timeteccloud.com

**GROUPLITE ENGINEERING SDN. BHD.**

Ref No: TTC/MT/250033

Date: 25 Sep 2025

Prepared By: Mr Manager

Email: manager1@timeteccloud.com

H/P No: 60112234444

**Attention:** 1**Tel:** 0162568078**Email:** fatimah.tarmizi@timeteccloud.com

Item	Description	Qty	Unit Price (MYR)	Sub Total (MYR)	SST 8% (MYR)	Total Price (MYR)
1	<b>(MYR 3.00 * 3 H/C * 1 MONTHS)</b>  <b>TIMETEC - TIME ATTENDANCE</b> -USER FRIENDLY DASHBOARD -PERFORMANCE INDICATOR -VARIOUS CLOCKING METHODS -WORK SCHEDULES & ROSTER -40+ ADVANCED REPORTS	3	3.00	9.00	0.72	9.72
2	<b>(MYR 3.00 * 5 H/C * 1 MONTHS)</b>  <b>TIMETEC - CLAIM</b> -MOBILE APPLICATION & APPROVAL -CUSTOMIZABLE CLAIM TYPE & POLICY -MILEAGE DISTANCE CALCULATOR -CLAIM ANALYSIS -CLAIM REPORT	5	3.00	15.00	1.20	16.20
3	<b>TC10</b> METHOD VERIFICATION -FACE -FINGERPRINT -RFID CARD SUPPORT WIFI & NETWORK  BROCHURE - <a href="https://www.timeteccloud.com/download/brochure/Bro-TC10-E.pdf">https://www.timeteccloud.com/download/brochure/Bro-TC10-E.pdf</a>	6	990.00	5940.00	0.00	5940.00
				Sub Total(MYR)	5,964.00	
				SST 8%	1.92	
				Total(MYR)	<b>5,965.92</b>	

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**Terms & Conditions****Payment**

1. Initial Payment: 100% payment in advance.
2. All payments or purchases made shall be non-refundable, non-transferable, and non-cancellable.
3. All payments shall be transferred to the bank account of TimeTec Cloud Sdn Bhd, using the following bank details:

Account Name: TimeTec Cloud Sdn Bhd

Account No: 2253081440

Bank: United Overseas Bank (M) Bhd

Bank Swift Code: UOVBMYKL

**Software**

4. Support hours shall be limited to business hours (Monday to Friday at 9am-6pm GMT+8), excluding Public Holidays.
5. The subscription includes 12 months of access to phone, email, online technical support, software updates, and hosting services.
6. Subscription will commence from the date of database creation, regardless of whether the Licensed Software is actively used by the customer.
7. The subscription fee shall be billed and payable on an annual basis.
8. Full subscription fee is required upon order confirmation.
9. Subsequent subscription renewals shall be billed 2 (two) months in advance.
10. Delivery lead time: The estimated lead time for account login activations is between 2-3 working days upon receiving the receipt of payment.
11. Above system must be implemented within 3 months from date of confirmation order.

**Hardware**

12. For the purchased hardware of TimeTec Device, a 24-month limited hardware warranty period is provided to the Customer.
13. For the purchased hardware of TimeTec Accessories, a 12-month limited hardware warranty period is provided to the Customer.
14. TimeTec Warranty Policy - <https://www.fingertec.com/warrantypolicy/FT-warranty-policy.html>.
15. Delivery lead time: The estimated lead time for hardware delivery is between 7-14 working days upon receiving the receipt of payment.
16. Any onsite installation, reallocation, troubleshooting, or repair services are chargeable and the fees will be determined based on the distance and location from TimeTec Cloud Sdn Bhd.
17. TimeTec Hardware Policy - <https://www.timeteccloud.com/hr-hardware-policy>.

**Customization**

18. Customization costs shall be charged at the rate of RM1,500/= per man-day.
19. Minor customization refers to the basic enhancement of existing features including aesthetic changes, additional options, and minor behavioral changes, with minimal impact on the overall system stability.
20. Major customization refers to the development of non-existing features, which require extensive planning, UI/UX design, with substantial impact on the overall system stability and affects other users' experience.

**Cloud Security**

21. TimeTec Privacy Policy - <https://www.timeteccloud.com/privacy-policy>.
22. TimeTec Cloud Security Policy - <https://www.timeteccloud.com/security>.
23. TimeTec Data Security - [https://www.timeteccloud.com/data\\_security](https://www.timeteccloud.com/data_security).
24. TimeTec GDPR Compliance - <https://www.timeteccloud.com/gdpr>.

**Tax**

25. All the quoted prices are exclusive of tax. The Customer shall be responsible for any applicable tax that is required under the applicable law.

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**Others**

26. Validity: The offer set out in the written proposal including the price and terms, shall be valid for 30 days from the date the written proposal is issued. Unless the offer is accepted in writing by the Customer, the terms shall be valid for the duration of the Agreement.
27. Privacy & Confidentiality: Details quoted proposal and purchase order are confidential and shall not be disclosed without prior written consent from TimeTec Cloud Sdn Bhd.
28. Amendments: TimeTec Cloud Sdn Bhd's terms and conditions are subjected to amendments. Customers will be notified of any changes and their options to accept or reject the modified terms.
29. Goods: All goods shall remain the property of TimeTec Cloud Sdn Bhd unless and until full payment is made. TimeTec Cloud Sdn Bhd reserve the rights to repossess the goods if customer failed to make balance payment after 14 days of installation.

By signing below, I have confirmed that I have read above terms and conditions from item number 1 to item number 29. It would automatically be deemed as an incorporated terms and conditions in this quotation proposal.

Prepared By:

To accept this quotation, please sign here and return:

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Mr Manager  
Business Development Executive  
Email: manager1@timeteccloud.com  
H/P No: 60112234444

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Name:  
Position:  
Company Stamp:  
Date: