

### Criterion B - Record of Tasks

Task Number	Planned Action	Planned outcome	Time Estimate	Target Completion Date	Criterion
1	Initial Brainstorming of finding a viable client	Find an attainable client suitable for the Computer Science IA	2 days	June 17th, 2020	A
2	Contact Client	Settle on a repetitive task their job entails after discussing the IA details with them	1 day	June 19th, 2020	A
3	Second Meeting with Client	Client discusses details he wants incorporated into the project. This creates a criteria for me to follow throughout the IA.	2 days	June 22nd, 2020	A
4	Create a rough plan of action towards tackling their set task	Client agrees upon plan allowing for progression towards project	1 day	June 24th, 2020	A
5	Create a detailed outline for the progression of the project	A schedule which helps keep everything on track	2 days	June 27th, 2020	A
6	Work on the Criterion A Documentation	Finalize the Criterion A Documentation accurately following each piece of the criteria.	1 week	July 4th, 2020	A
7	Start first set of Wireframes	Create wireframes set to be sent to the client for feedback	3 days	August 5th, 2020	B

8	Gain feedback from client on wireframes	Get referable feedback in order to make updated wireframes	1 day	August 6th, 2020	B
9	Update features needed by client on Wireframes	Make corrections and updates to first set of wireframes to make acceptable by client	3 days	August 10th, 2020	B
10	Check with Client once again	Feedback on how the client approves the wireframes updates allowing me to move forward with my flow diagrams.	1 day	August 11th, 2020	B
11	Create flow diagrams on Wireframes	Create an accurate representation as flow charts of how each page and/or wireframe will operate	2 days	August 14th, 2020	B
12	Create Entity Relationship Diagram as well as example SQL tables	Create an accurate representation of how all tables within the database are connected	2 days	August 17th, 2020	B
13	Create & Finish Test Plan	Create an representable test plan including all my outcomes, examples and tests allowing me to format each individual aspect of the criterion B into one document.	1 day	August 19th, 2020	B

14	Format everything into the formation of the Criterion B	Be able to create a finished document ready for submission.	1 day	September 10th, 2020	B
15	Finish Criterion B and submit for approval	Be able to move on to Criterion C	1 day	September 12, 2020	B
16	Work on Code itself with constant contact with Client	Be able to present to the client	2 months	December 10th, 2020	C
17	Show the client the User Interface upon completion to gain feedback	Fix the modifications the user would like to see in the web-system.	10 days	December 21st, 2020	C
18	Show the Client once again for User-Acceptance testing	Finish Code & be able to choose 4 of the most “complex” pieces of code and place them within the Criterion C documentation	3 weeks	January 10th, 2021	C
19	Finish Criterion C after final client feedback and submit for approval	Be able to view & fix feedback received for Criteria A & B	2 weeks	January 25th, 2021	C
20	Fix feedback & finalize Criteria A & B	Be able to view & fix feedback received for Criterion C	3 days	January 28th, 2021	A,B
21	Fix feedback & finalize Criterion C	Be able to start Criterion D	10 days	February 7th, 2021	C

22	Re-read success criteria & Screencast the program	Have a draft of the Criterion D which can be submitted for approval	1 week	February 14th, 2021	D
23	Receive feedback for Criterion D & fix to Finalize Criterion D	Have a final Criterion D & be able to start Criterion E	5 days	February 19th, 2021	D
24	Start Criterion E and explain whether the Success Criteria was met	Finish the first part of Criterion E (Meeting Success Criteria)	4 days	February 23rd, 2021	E
25	Have final meeting with Client and distribute final program amongst his Office	Have enough notes and feedback from clients to understand how I can improve in developing a system	10 days	March 5th, 2021	E
26	Write all the feedback received from Client in terms of their general opinion on program as well as their likes and dislikes - into Criterion E documentation	Be able to move onto the final part of Criterion E (Recommendations for Future improvements)	3 days	March 8th, 2021	E
27	Finish Criterion E by stating the recommendations for future improvements	Finalize Criterion E	3 days	March 11th, 2021	E

28	Re-read and look over each criterion for final adjustments	Conclude the Computer Science IA	2 days	March 13th, 2021	A,B,C,D,E
29	Format every individual Criterion into the formation the IB requires	To hand in final IA	1 day	March 15th, 2021	A,B,C,D,E
30	Update Record of Tasks Daily	Be able to accurately log every task and actions throughout the process of the IA	15 minutes every day		B