

# Google Passkey Quick Start Guide

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## What is a Passkey?

A passkey is a modern, secure way to sign in to an account (In this case, your Google account) without using a password. It uses your device's built-in security (like Windows Hello, fingerprint, or Face ID) for fast, phishing-resistant sign-in.

## Pre-requisites

- Windows Hello
    - If you have not set up Windows Hello, please follow our [Windows Hello quick start guide](#).
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## Create a Passkey for Your Google Account

### 1. Open Google Passkey Settings:

- Go to [g.co/passkeys](https://g.co/passkeys) in your browser and sign in to your Google account.

### 2. Start Passkey Setup:

- Click "Create a passkey".

### 3. Choose Your Device:

- Select your current device (recommended) or another device if prompted.

### 4. Authenticate:

- Follow the on-screen instructions. You may be asked to use Windows Hello, your fingerprint, or another device unlock method.

### 5. Finish:

- Once complete, you'll see your new passkey listed.
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## How to Use Your Passkey to Sign In

### 1. Go to a Google Sign-In Page:

- For example, [accounts.google.com](https://accounts.google.com)

### 2. Enter Your Email:

- Type your Google email and click **Next**.

### 3. Choose "Use a passkey" (if prompted):

- If you see the option, select "**Use a passkey**".

#### 4. Authenticate:

- Use Windows Hello, fingerprint, or your device's unlock method.

#### 5. You're In!

## Troubleshooting

Problem	Solution
Don't see passkey option	Make sure you created a passkey and are using a supported browser (Chrome, Edge, Safari)
Device not listed	Try creating a new passkey on this device
Passkey not working	Remove and re-add the passkey in your Google account settings



## Tips

- Passkeys are device and site/platform specific.
  - You'll need to create a new passkey on each device and site/platform you would like to use passkeys on.
  - You will still be able to sign in with other methods such as a password + 2FA code.
- You can remove old passkeys from your Google account at [g.co/passkeys](https://g.co/passkeys).
- Passkeys are more secure than passwords and protect you from phishing.
- You can use a passkey on many sites, not just Google. To find out if a site / platform uses passkeys, please check out [Passkeys.Directory](#) and search for the site / platform in question.

## Need Help?

### Contact your IT support

Primary Contact is Joey Maffiola: [650-581-4478]

Secondary Contact is KMS: [650-581-4500]

### Google passkey help

visit [Google Passkey Help](#).