

Madhu Mithra M

Chennai, Tamil Nadu 600011

madhumithram3_fj5@indeedemail.com

+91 73959 96953

Personal Details

Date of Birth: 1997-04-17

Eligible to work in: India

Highest Career Level: 2-5 years experience

Industry: Human Resources

Total years of experience: 5

Work Experience

HR Executive

KONE - Chennai, Tamil Nadu

April 2022 to Present

HR Recruiter

IRIS KPO Resourcing India Private Limited

March 2021 to March 2022

Worked on contractual basis. For one year

HR Executive

Gospel HR consultancy - Chennai, Tamil Nadu

June 2020 to February 2021

HR Recruiter

Aksans technologies pvt Ltd - Chennai, Tamil Nadu

June 2017 to May 2020

Education

Bachelor's in B. Com

Madras university - Chennai, Tamil Nadu

Skills / IT Skills

- MS office, can type up-to 20-25 words, good in English, can work under team as well as individual.
- Recruiting
- Communication skills
- HR sourcing

- Human resources
- Human resources management
- Talent acquisition
- Workforce management
- Training & development
- Payroll
- Computer skills

Languages

- English - Fluent

Certifications and Licenses

Professional In Human Resources