

January 14th, 2025, 9:00 am to 10:30 am

Present: Jackson Rawes, Owen Fleming, Ryan Ulgiati, Ares Miller, Nathan Hawrylak, Connor Dodds

Absent: Brendan Park (TA)

- Decided to contact TA to arrange a meeting with them to discuss our project on Thursday the 16th at 6:00 pm.
- Discussed how text and images will be pulled from written notes with snipping tool-like functionality.
- Developed requirements list for the functionalities of the application including photo submission, file type conversion, “snipping” files, multi-uploading, separating images, commenting, note creation, liking notes, plaintext conversion, image compression, a show more button, and keeping load times reasonable.
- Designated requirements as front-end or back-end.
- Discussed logistics of compression using gzip. Jackson will investigate this further.
- Decided to convert image to png python code into javascript and discussed edge case of the of the file having “.” in the file name. To overcome this edge case, start reading file names from the back.
- Converted requirements into user stories for the report and covered areas missed in initial requirement run through.
- Created a Jira project to hold user stories and separate them into sprints.
- Split the requirements between members for implementation.
- Decided to wait for the meeting with the TA to finish the backlog.

End of meeting

January 17th, 2025, 1140: am to 12:00 pm

Present: Jackson Rawes, Owen Fleming, Ryan Ulgiati, Ares Miller, Nathan Hawrylak, Connor Dodds, Brendan Park (TA)

Absent: None

- TA went over the table of contents expectations (it’s on the example release planning document we were given, it’s intended to help whoever is reading the document jump between sections.)
- Reviewed our user stories/requirements with the TA, mostly to gauge roughly what is expected in the release planning. (Needs more structure/more req./stories, product backlog etc. Be as extensive as possible. Followed by sprint backlogs. While it won’t be fully structured, he (Nasser) is looking that we have sprint 1 planned out and then a rough draft for the next few sprints planned out. JIRA/Github screenshots, group contributions, and so on.)
 - Template is a rough idea, but if we follow close to it we should be on the right track.
- Stuff from meeting minutes into release planning/other reports (we kind of did for the first meeting)

- Brendan mainly says we want our:
 - User Stories
 - Tasks related to user stories (start with as much as we can think of)
 - Tasks in the product backlog, that will be distributed into the sprints
 - I.e just give a “global zoomed out view” about what we’re trying to do.
- Brendan talked about the importance of even adding tentative tasks, to show we were talking about other possible features
 - Also gave an example of breaking down stories: “As a user, I want to be able to upload batches of notes in bulk so that I can save time.”
 - Need to be able to upload files
 - Need to be able to upload more than one file at a time
 - Need to have some sort of association between the user and uploads, etc.
- Discussed the importance of Database Management tasks
 - Not necessarily a user story, but we can add it from a user's POV.
 - I.e “As a user, I want my scans to load quickly, so that ...”
- Splitting user stories into tasks could result in overlapping tasks.
- Elaborated on how we were to share our user stories/tasks and how to build them. (Brendan taught us how to branch stories into tasks on JIRA. Thanks, Brendan!)
- Discussed the breakdown of tasks for adding more user stories/expanding upon user stories.
- Release Planning Document overview for task breakdown.

End of meeting

January 21st, 2025, 9:00 am to 10:00 am

Present: Jackson Rawes, Owen Fleming, Ryan Ulgiati, Ares Miller, Nathan Hawrylak, Connor Dodds

Absent: Brendan Park (TA)

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- Discussed the current breakdown of tasks in the sprint backlog/sprint planning for evaluation.
 - We discussed the possibility of adding more features, but we are still tentative.
 - Talked about which features may be more important, and thus should be implemented first within the first sprint.
 - Breakdown of which developers should start on which tasks.
 - A bit more in specifics, such as what tools we think will work best, who has experience with those tools (such as NodeJS, Postgres, etc.)
 - Rearranging some tasks to some later sprints, as they are non-functional/lower priority tasks.

End of meeting

January 28th, 2025, 9:00 am to 9:15 am

Present: Jackson Rawes, Owen Fleming, Ryan Ulgiati, Ares Miller, Nathan Hawrylak, Connor Dodds, Brendan Park (TA)

Absent: None

- Talked about progress with user stories by creating new ones and breaking them down into tasks as well as importing them into Jira.
- Ryan has finished account creation and is waiting for today's tutorial for information on testing as well as the databases for storing the created accounts.
- Talked about what we have been researching for the project.
 - Jackson has been researching possible cybersecurity elements that can be added to the project as well as some packages that could be used for image recognition.
 - Ares has been reviewing SQL formatting and standards.
 - Owen talked about what we will be using for the database (Postgres).
 - Nathan talked about his progress on text extraction for the note intake.
 - Ryan has been learning css and is hoping to create templates for the website.
 - Connor has been learning NodeJS for networking.
- Brendan asked about the time put into the UI and UX design
 - Ryan is still working on it but has decided on some colour pallets and other UI/UX elements.
- Brendan reminded us to look into testing and hopes to see some functionalities in the next meeting in 2 weeks.

End of meeting

February 4th, 2025, 9:00 am to 10:00 am

Present: Jackson Rawes, Owen Fleming, Ryan Ulgiati, Ares Miller, Nathan Hawrylak, Connor Dodds

Absent: None

- Evaluating the progress made in the first sprint.
 - Comparing work done to JIRA User Stories
- Scheduling work for the next sprint, as some tasks have collaborative elements.
 - Such as a more brief version of the process flow.
 - Nathan reviewed his part of the code with us to help us understand how it works.
 - Connor reviewed the nodejs server he made and explained he had a sort of mock website/database set-up just to test server compatibility.
- Discussed having users manually review the text "pulled" from the image before submission instead of directly uploading to ensure that any issues from word recognition software do not have issues passed through.
- Discussed progress report, as well as mentioned asking the TA about it/and other files we have to supply.

End of meeting
