# Introduction to G-Suite for Education



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# Google's **G** Suite Services







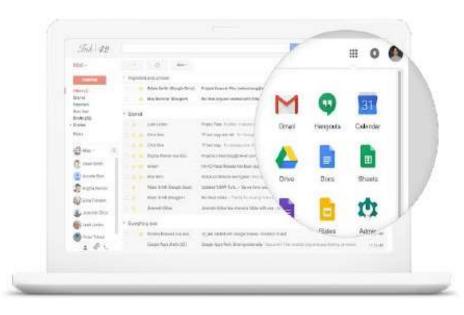




G-Suite is a kind of cloud computing, a suite of tools, programs and products produced by Google, first started on August 28, 2006, like Google Apps. The data and information are directly saved in the Google database center and then synchronized with the other data center for backup purposes. There are no ads in the G suite and the services are free to the consumer. In 2017, the number of subscribers exceeded 4 million and 70 million international companies within the G Suite database.

Are a complete suite of collaborative security, productivity, and cloud applications supported by Google AI and includes a set of applications such as: Gmail, Docs, Drive, Calendar, Meet

# Do your best work, all in one suite.



#### Connect

Reach your colleagues wherever they are.











#### Create

Everything you need to bring your project to life.















Store files and find what you need instantly.





#### Control

Manage users, devices, and data securely and easily



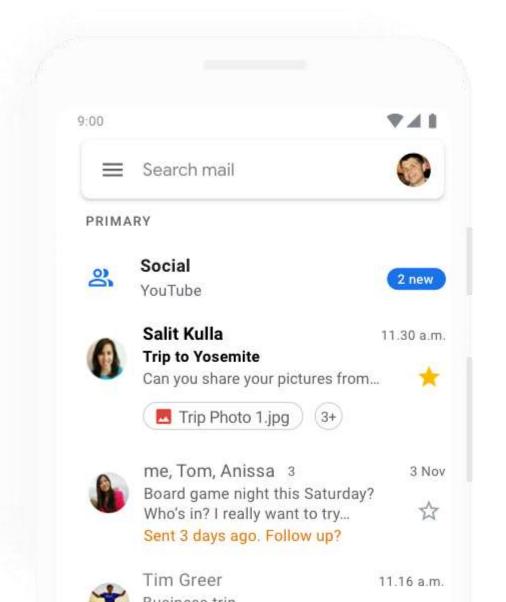




# Featured Apps | Gmail

Companies can make trust with customers by giving everyone within them a professional email address on the company's website, for example: <a href="mailto:susan@companyname.edu.iq">susan@companyname.edu.iq</a>
joe@companyname.edu.iq

You can also give a special email to the departments within the field of the company such asit@companyname.eud.iq

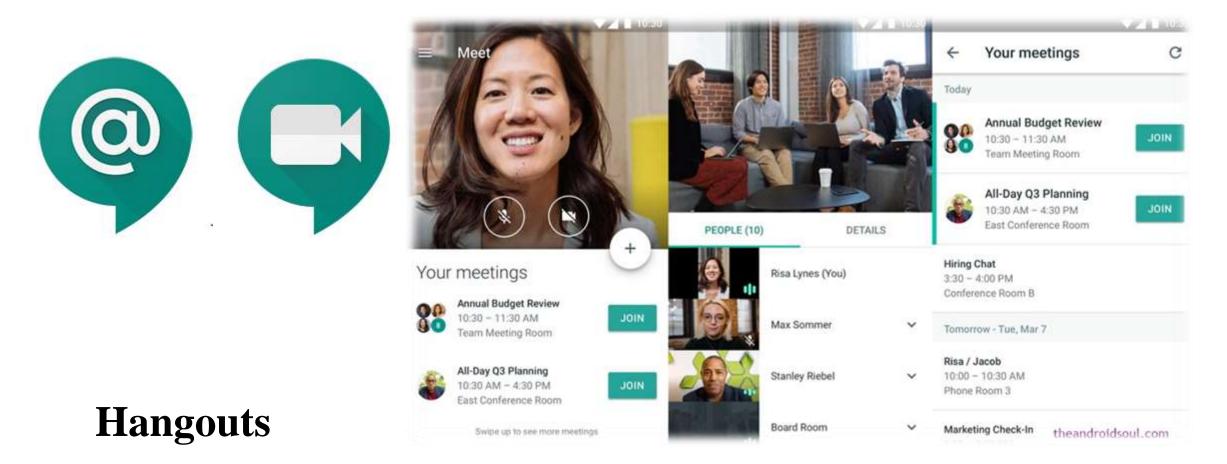


# Calendar 31

Google Calendar makes it easy for anyone to schedule meetings and events and get activity reminders. The calendar has a simple and beautiful interface that allows you to share events and meetings with other people and teams



# Featured Apps: Chat & Meet



It is an efficient means of interpersonal communication within an organization that provides space for ongoing conversations with a group of people, friends, and colleagues very easily.



### **1- Google Docs:**

Word processing program for greater as well as edit documents

### 2- Google Slides:

Create and edit presentations online

### **3- Google Sheets:**

Create tables and analysis of data and share with the team

# Access Apps: Drive & Cloud Search



A safe site for all files that can be downloaded from any smartphone, computer or tablet. Documents, photos, and videos can be uploaded so that they are not lost, easily accessed, edited, and shared with friends and coworkers thank