

# Property Charge Manager



ABOUT

LOGIN

QUIT

# ABOUT

Our software company Tax Ireland Solutions Ltd under contract from the Department of Environment has developed this Property Charge Management System. The system will allow property owners to register each of their properties and to pay the property tax due for the properties. Property tax is a yearly tax on a property and it is due to be paid on Jan 1<sup>st</sup> each year. Property owners are able to view a list of their properties and the tax that is due currently per property and also any overdue tax (hasn't been paid for a previous year) and are able to query specific previous years and get a balancing statement for any particular year or property. The system maintains a record of all payments of the property charge on a yearly basis.



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# LOGIN

PPS NUMBER:

PASSWORD:

[BACK](#)[SIGN UP](#)[LOGIN](#)[DEPARTME  
NT LOGIN](#)

# DEPARTMENT LOGIN

WORK ID:

ENTER YOUR PPS

// ADMIN READ FROM CSV

PASSWORD:

ENTER YOUR PASS

// WE WILL LEAVE A NOTE  
IN THE README OF THE  
DEFAULT ADMIN LOGIN

BACK

LOGIN

# SIGNUP

NAME:

ENTER YOUR NAME

PPS NUMBER:

ENTER YOUR PPS

PASSWORD:

ENTER YOUR PASS

BACK

CREATE

REGISTER  
PROPERTY

PAY TAX

VIEW MY  
PROPERTIES

PREVIOUS  
PAYMENTS

Get Yearly Balancing Statement:

DROP DOWN YEAR

CONFIRM

Get Balancing Statement for  
property:

DROP DOWN EIRCODES

CONFIRM

LOG OUT

View Overdue  
Properties

Property Tax  
Statistics By Area

View Property Tax  
Payment Data

LOG OUT

# REGISTER PROPERTY

ADDITIONAL OWNERS:

Eg: 8510D4, 23676D

Address:

Eg: Sudden Valley, Ennis

EIRCODE:

ENTER YOUR NAME

Estimated market value (€) :

Eg: 150000

Location category:

DROP DOWN OF- CITY LARGETOWN, SMALL TOWN,  
VILLAGE, COUNTRYsIDE

Principal private residence:

CHECKBOX

CANCEL

CONFIRM



JOHN SMITH

PPSN: XXXXXX

VIEW ALL  
PROPERTIES

VIEW BY YEAR  
(DROPDOWN)

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# MY PROPERTIES

EIRCODE	ADDRESS	OWNERS	VALUE	TAX DUE	TAX OVERDUE	TOTAL OWED
V95EY50	Sudden Valley	John Smith	120000	1000	2000	3000
		John Smith, Mary Wan				

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# OVERDUE IN YEAR

EIRCODE	ADDRESS	OWNERS	VALUE	TAX DUE in year
V95EY50	Sudden Valley	John Smith	120000	1000
		John Smith, Mary Wan		

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# PREVIOUS PAYMENTS

EIRCODE	ADDRESS	OWNERS	VALUE	TAX DUE	PAID
V95EY50	Sudden Valley	John Smith	120000	1000	700

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# PAY TAX

PROPERTY:

DROPDOWN OF PROPERTY EIRCODES

BALANCE DUE: €0

PAY OFF:

Eg. 1000

// also calculate total due from all properties from the owner  
at this point and store this transaction  
// also store total due from this property

CANCEL

PAY

# BALANCING STATEMENT FOR YEAR

DATE	DESCRIPTION	PAID	BALANCE
22/2/20	Paid 100 on V95EY99	100	10000

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# Property Tax Stats By Area

Year

Year Dropdown

Eircode Prefix  
(Optional)

Eircode Text field

Confirm

Total Tax Paid:

Avg Tax Paid:

Num Of Tax Paid Properties:

Prop Tax Paid (%):

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# View Overdue Properties

Year

Year Dropdown

Eircode Prefix  
(Optional)

Eircode Text field

Confirm

BACK



# View Overdue Properties Table

EIRCODE	ADDRESS	OWNERS	VALUE	TAX DUE in {year}
V95EY50	Sudden Valley	John Smith	120000	1000
		John Smith, Mary Wan		

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# Get Property Tax Payment Data

By Eircode

TextField Eircode

Confirm  
Eircode

Or by PPS

TextField PPS

Confirm PPS

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# View Property Tax Payment Data Menu

View Data By  
Eircode

View Data by PPS

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# BALANCING STATEMENT FOR PROPERTY

DATE	DESCRIPTION	PAID	BALANCE
22/2/20	Paid 100 on V95EY99	100	10000

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