

# **Student Handbook**

## UNIVERSITY STUDENT HANDBOOK

Academic Year 2025-2026

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#### 1. WELCOME MESSAGE

Welcome to our university! This handbook provides essential information for students.

#### 2. ADMISSION REQUIREMENTS

Undergraduate Admission:

- High school diploma or equivalent
- Minimum GPA of 3.0
- SAT score of 1200+ or ACT score of 24+
- Two letters of recommendation
- Personal statement (500-750 words)
- Application fee: \$75

International Students:

- All of the above requirements
- TOEFL score of 80+ or IELTS 6.5+
- Proof of financial support
- Valid passport

Application Deadlines:

- Fall Semester: January 15
- Spring Semester: September 15
- Early Decision: November 1

#### 3. ACADEMIC POLICIES

Grading System:

- A: 90-100 (Excellent)
- B: 80-89 (Good)

- C: 70-79 (Satisfactory)

- D: 60-69 (Poor)

- F: Below 60 (Fail)

#### GPA Calculation:

- A = 4.0, B = 3.0, C = 2.0, D = 1.0, F = 0.0

- Minimum GPA for good standing: 2.0

#### Academic Probation:

Students with GPA below 2.0 are placed on academic probation and must:

- Meet with academic advisor monthly

- Limit course load to 12 credits

- Participate in tutoring programs

#### Graduation Requirements:

- Complete minimum 120 credit hours

- Maintain cumulative GPA of 2.0 or higher

- Complete all major requirements

- Satisfy general education requirements

- Final semester must be completed in residence

## 4. STUDENT SERVICES

#### Academic Advising:

- Available Monday-Friday, 9 AM - 5 PM

- Schedule appointments through student portal

- Walk-ins accepted during open hours

#### Library Services:

- Open 24/7 during academic year

- Extensive digital resources

- Study rooms available for reservation

- Research assistance available

#### Career Services:

- Resume writing workshops

- Mock interviews

- Job fairs (Fall and Spring)

- Internship placement assistance

## 5. CAMPUS LIFE

#### Housing:

- On-campus housing available for all students

- Residence halls and apartments

- Housing application deadline: May 1

Dining:

- Multiple dining halls across campus
- Meal plans required for on-campus residents
- Various dietary options available

Student Organizations:

- Over 200 student clubs
- Academic, cultural, and recreational organizations
- Leadership opportunities available