## Riddhi Andurkar

1663 Estate Circle | Naperville, IL 60565 riddhi.andurkar@gmail.com | 630-544-7661

## **EDUCATION**

## **University of Missouri-Columbia**

Bachelor of Journalism in Print and Digital News (Data Journalism)

Bachelor of Arts in Romance Languages (Spanish)

Minor – Biological Sciences Multicultural Certificate **Honors Certificate** 

Columbia, Missouri Grad date: December 2022 Cumulative GPA: 3.86/4.0

### **HEALTHCARE EXPERIENCE**

## **MedZou Community Health Clinic**

Columbia, Missouri Volunteer 10/21- Present

• Work alongside other pre-health students to set up and maintain flow of clinics, assist medical students in running clinic that serves the uninsured population of Missouri.

- As member of Front Desk team, I greet patients at front desk, check them in, and make sure their paperwork is up to date
- Collaborate with medical students to maintain organized schedule throughout clinic nights
- 5 hours/week

## SHADOWING EXPERIENCE

**Specialty** City, State

Practitioner name, clinic/hospital name

Start Date - End Date

- Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam maximus non enim in pulvinar.
- Total Hours

**Specialty** City, State

Practitioner name, clinic, hospital name

Start Date - End Date

- Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam maximus non enim in pulvinar. Phasellus tincidunt orci at enim porta, consequat conque elit eleifend. Phasellus sit amet leo eleifend, porta.
- **Total Hours**

#### RESEARCH EXPERIENCE

#### **Elizabeth Dorssom, Political Science PhD Candidate**

Columbia, Missouri January 2019-May 2019

Research Assistant

- Assisted a PhD candidate with research on Missouri House Bill 0547, a bill to establish substance abuse treatment courts
- Communicated with all 163 members of the Missouri House of Representatives, including sponsors, supporters, and critics of the bill
- Interviewed legislators about the bill, their opinions on the bill, and the legislation's purpose
- Paid position

## LEADERSHIP EXPERIENCE

#### **Cultural Association of India**

Columbia, Missouri

Vice President

November 2021-Present

- Create a welcoming environment for new MU students from India, guiding them from the date of their admission until they arrive in the U.S. and began classes.
- Collaborate with members of Columbia community and students to plan India Nite with 1100+ attendees
- Work with president to run organization meetings and maintain clear communication between organization and advisers
- 3 hours/week

Member August 2018-Present

- Participate in a variety of social and cultural activities hosted by CAI
- Assist members of the executive team in organizing a 1100+ attendee event India Nite
- 1 hour/week

#### **Involvement Ambassadors**

Columbia, Missouri August 2019-Present

Involvement Ambassador

- Conduct one-on-one consultations with students with personalized involvement advice and resources to help find their place on campus
- Present about involvement and balancing involvement with academics to various student groups across campus
- Participate in monthly organization meetings to learn about resources and programs around campus to be able to assist students better
- 4 hours/week

Vice President of Marketing and Communications

January 2020-February 2022

- Created original content for @MIZGetInvolved social media profiles using Canva and Adobe software
- Maintained Instagram account with 1600+ followers and Twitter with 800+ followers and scheduled weekly content to reach students, faculty, staff, and members of the campus community
- Created and delivered monthly newsletter to over 1700 recipients containing involvement opportunities across campus
- 8 hours/week

## **Campus Activities Programming Board**

Columbia, Missouri May 2019-Present

Event Staff

- Set up and tear down large-scale events with 400-7000+ attendees
- Participate in training opportunities such as Food Safety certification and Citizens Respond to Active Threats training
- Paid position
- 10 hours/week

## Large Campus-Safe Mizzou Event Chair

January 2020-May 2021

- Planned, organized, and executed events and safety fairs relating to campus safety and personal safety with 600+ attendees each
- Collaborated with safety partners across campus and in Columbia including Columbia Fire Department, Columbia Police, University of Missouri Police, and National Weather Service, for events and safety fairs
- Built and maintained collaborative relationship with campus organizations
- Paid position
- 8 hours/week

### Mizzou Spirit Adviser

June 2020-May 2021

- Served as a resource for 20+ members of Mizzou Spirit leadership team
- Placed large-scale orders for football season giveaways and other items needed
- Assisted in setup of brand-new payment and registration site for members
- Attended meetings with Mizzou Spirit leadership throughout the summer to ensure a safe, enjoyable season
- Paid Position
- 4 hours/week

Columbia, Missouri

#### **Online News Association Mizzou**

Columbia, Missouri June 2020-May 2021

Treasurer

- Led the organization of 20+ members along with three other executive team members
- Maintained clear communication between School of Journalism faculty and staff to inform them of the activities of the organization
- Planned and executed events designed for journalism students to build a skills profile for their future careers in journalism
- 8 hours/week

# **Missouri International Student Council**

Columbia, Missouri June 2020-May 2021

Secretary

- Maintained open communication with prospective members about the application cycle, interview process and status of membership
- Collaborated with 7 other executive board members to plan virtual meetings and to maintain student engagement through pandemic times
- Worked with campus partners to promote integration of the international and local student groups
- 4 hours/week

Member

January 2020-November 2021

- Created original content for social media profiles to help bridge the gap between the international community and local students
- Attended weekly large group and team meetings and maintained open communication among members of the organization
- 2 hours/week

#### **VOLUNTEER EXPERIENCE**

**Organization Name** 

City, State

Position Title Sta

Start Date – End Date

- Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam maximus non enim in pulvinar. Phasellus tincidunt orci at enim porta, consequat congue elit eleifend. Phasellus sit amet leo eleifend, porta.
- Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam maximus non enim in pulvinar.
- Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam maximus non enim in pulvinar. Phasellus tincidunt orci at enim porta, consequat congue elit eleifend. Phasellus sit amet leo eleifend, porta.
- Total hours or hours per week/month/semester

#### **CAMPUS INVOLVEMENT**

**Pre-Med Society** 

Columbia, Missouri

Member January 2021-Present

- Regularly attend meetings and engage in discussion with various speakers from a variety of specialties in medicine.
- Participate in service and social events hosted by the organization
- 1 hour/week

The Maneater

Columbia, Missouri

University News Staff Writer

August 2018-May 2020

- Interviewed members of MU and UM administration to convey important information
- Participate in service and social events hosted by the organization
- 5 hours/week

#### **COURSEWORK EXPERIENCE**

**Columbia Missourian** 

Columbia, Missouri

Education Reporter

August 2020-December 2020

- Wrote 25+ stories conveying important campus and Columbia information to the community
- Participate in service and social events hosted by the organization
- 5 hours/week