

PCP Change Request Form

Member Information		
First Name:		Middle Initial:
Last Name:		DOB:
Member ID #:		SSN:
Address:		Telephone #:
City:	State:	Zip:
PCP Change Request		
Requested PCP Name:		NPI#:
Office Address: 232 W Old Country Rd, Hicksville		
City New York	State NY	Zip 11801
Office Telephone #: 917-310-3371		Tax ID #: 27-1058844
Effective Date:		
Reason for change from assigned PCP		
Please check (✓) appropriate response below:		
<input type="checkbox"/>	New member made first time selection	<input type="checkbox"/> Provider location
<input type="checkbox"/>	Already patient with requested PCP	<input type="checkbox"/> Association with hospital or medical group
<input type="checkbox"/>	Requested PCP sees family members	<input type="checkbox"/> Language / communication barriers
<input type="checkbox"/>	Member preference	<input type="checkbox"/> Wait time in provider office
<input type="checkbox"/>	Member moved	<input type="checkbox"/> Appointment availability / access to care
<input type="checkbox"/>	PCP hours did not fit member needs	<input type="checkbox"/> Established relationship with another PCP
<input type="checkbox"/>	Quality of care	<input checked="" type="checkbox"/> Other

Signature of member or authorized representative

Date

Print name of member or authorized representative

Directions: please fax this form, with a copy of the member ID card, if available, to Member Services Department at **1-855-454-5578**. If you have questions about this form or want to make this request over the telephone, please call Member Services at **1-855-300-5528**. (TTY users dial **711**/TDD users dial **1-800-627-4702**).