

PMP STUDY MATERIAL

PMI Website :

1. PMI code of ethics & Conduct & Exam Content Outline (FREE)
2. After claiming Digital key (Check with Support team)
 - a. 6 Lessons PDF (ECO slides)
 - b. Glossary (PMP Terminology definitions)
 - c. Shawpe Industry case study
 - d. Mastery Builder Questions (Chapter wise)
 - e. Student Work book
 - f. Templates
3. Agile practice Guide (after you get PMI membership)
4. PMBOK 7th edition (after you get PMI membership)

Simplilearn LMS

1. Session Recording
2. Practice Tests (Full length)
3. PMI Exams
4. Session material

Exam Pattern

- Most of them are situational
- Very Very less question related to memorizing concepts
- No Complex Math questions, usually can be handled without calculator. Decision making capability based on numbers are often asked.
- Time management in exam is the most challenging one.
- Most of the questions are psychometric which would test on How PM thinks, Analyse, decide, solve AMICABLY a problem/ Conflict without harming relationship with stakeholders.
- How PM handles a problem without compromising Ethics, Compliance, Scope, Quality, Cost, Schedule etc.

PMP Exam Mindset & Tips

1. Think Like a PMI Project Manager

- Be **proactive**, not reactive.
- Always **escalate professionally**, not emotionally. (escalate only after doing Root cause analysis and gathering details, In case of Legal issues, threshold exceeding reach out to seniors
- Choose **collaboration over command**.

- Use **servant leadership** in Agile settings and **influence without authority** in cross-functional teams.
- Prioritize **business value** and **stakeholder satisfaction**.

2. Stakeholders Are King

- In many questions, if there's conflict or change—**engage the stakeholders first**.
- Don't jump to execution, punishment, or communication without understanding their needs.

Mindset tip: Always **inform**, **communicate**, and **consult** before acting.

3. Trust the Process

- PMI favors **process-driven answers**.
- Always follow the **process flow**: Initiating → Planning → Executing → M&C → Closing.
- Don't skip planning, even if the pressure is high in the question.

Example: If scope changes mid-project, **follow Integrated Change Control Process (Get Change Request approved through Change Control Board)**

4. Change Management is Formal

- Any change (scope, schedule, cost) must go through **formal change control**.
- Never approve change requests informally.

5. Communication is Key

- Always choose answers that involve:
 - **Clear, proactive communication**
 - **Transparency**
 - **Tailoring communication styles to stakeholders**

6. Stay Calm and Avoid Extremes

- Eliminate options that are:
 - Emotionally reactive (e.g., blame the team)
 - Violent ("terminate", "remove")
 - Ignoring PMI values (e.g., skip a process)
 - Stopping Work

7. Respect Planning and Documentation

- PMI wants **strong documentation, plans, and updates**.
- Always:

- Update plans
- Document lessons learned
- Perform risk reviews

8. Know When to Use Agile vs Predictive

- Use **Agile** when:
 - Requirements are evolving
 - Stakeholders are involved continuously
 - The environment is dynamic
- Use **Predictive** when:
 - Requirements are clear and fixed
 - Deliverables are well-defined

9. Situational Judgement > Memorization

- PMP questions are **90% situational**.
- Don't rely on PMBOK memorization—focus on understanding **what the scenario is asking** and how a PMI-PMP would act.

10. Strategy During the Exam

- **Flag difficult questions** and move on. Time management is crucial. Don't spend more than 70 sec on any question
- Take **two 10-minute breaks** wisely to refresh.
- Attempt all 180 questions. **No negative marking**.