

PROJECT CHARTER	
<b>Project Name</b>	ToolShare
<b>Date Produced</b>	October 5, 2025
<b>Project Goals</b>	To create a simple and secure online platform that allows students and staff to easily find, book, and share university-owned equipment. This will save the university money, support student projects, and make better use of existing resources.
<b>Project Objectives</b>	Create an inventory database, implement search/reservation features, ensure secure user logins, and launch a prototype by end of March.
<b>Project Budget</b>	Minimal operational budget for web hosting and services.
<b>Project Sponsor</b>	University of Regina
<b>Project Manager</b>	Jay Patel
<b>Additional Key Project Stakeholders</b>	

Tim Maciag - Project Supervisor

Jay Patel - Developer

Isaac Kydd - Developer

Students - Users

Staff/Faculty – Admin Users

Overall Project Milestones	Dates
Project Proposal	September 18, 2025
Vlog1 and Presentation at Cultivator	October 9, 2025
SSE Program Chair Chat	October 16, 2025
Bazaar Day with SSE Faculty	November 27, 2025
MVP1 (Basic website with features for all users)	End of December
Finishing the Project	End of March

## Overall Project Risks

Technical Challenges such as potential difficulties with university login integration.

Low User Adoption if departments or students might not use the platform.

Scope Creep (The project could grow beyond what can be completed in the timeline.)

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