



# Waters Upton Parish Council

*Chairman:* Councillor Huw Roberts MBE

*Clerk to the Council:*  
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Vat Registration No. 815 7684 02

20<sup>th</sup> October 2023

## Members

Copied to others for information

You are hereby summoned to attend the next meeting of **Waters Upton Parish Council** for the 2023/24 municipal year which will take place in **Waters Upton Village Hall** on **Wednesday 25<sup>th</sup> October 2023 at 7.30pm.**

## A G E N D A

### 1. Welcome

Councillor J Quin, Vice Chairman

### Public Session

This is an opportunity for any residents from the Parish to raise any matters for consideration by the Parish Council. This can relate to an item on the Agenda or any other matter. This session should be no more than 15 minutes.

There will be an opportunity at the end of the meeting to raise any new matters that have been discussed throughout the meeting.

### 2. Apologies

To receive apologies for absence and to consider the necessary approval.

Councillor Roberts

Holiday

### Vacancy

- a) To consider application(s) received before the closing date (copies will have been circulated to Members)
- b) Applicant (s) will have an opportunity to add further information for consideration by the Members
- c) Members will have an opportunity to ask questions of the applicant(s)  
The applicant(s) will be asked to leave the meeting
- d) Members will consider the application(s)

If a co-option is agreed:

- e) The co-opted Councillor will read and sign the Declaration of Acceptance of Office and will completed a Disclosure of Pecuniary Interests. Members are required to complete an Enhanced DBS check and provide a Parish Council email address.

- f) Following the resignation of a Parish Councillor, a further vacancy exists. This will appear on the November agenda for consideration. Anyone interested in applying for the position, who meets the legal criteria, should submit an application to the Parish Clerk by 12 noon on Friday, 17<sup>th</sup> November 2023.

### 3. To receive Declarations of Interest & Dispensations from Members of the Council.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest. It is also advised to disclose non-pecuniary interests in Agenda items.

Members have an opportunity to apply for a Dispensation to enable them to offer comments, but they will not be able to take part in any decision.

#### **4. To receive and agree the Minutes of the September monthly meeting**

Copies have been distributed and available on request and in the Village Noticeboards.

#### **5. Matters arising, for information, from the September Full Council Minutes which are not otherwise on the Agenda**

#### **6. Finance & Audit**

- a) Financial Reports
  - i) To confirm payments
  - ii) Account Balances
  - iii) Income received

#### **7. Planning**

**WATERS UPTON NEIGHBOURHOOD PLAN SETS OUT THE GUIDELINES FOR DEVELOPMENT WITHIN THE PARISH AND SHOULD BE USED TO DETERMINE ALL PLANNING APPLICATIONS**

- a) **Planning Updates**
  - i) Site at end of Catsbitch Lane / B5062
  - ii) The Stackyard – Phase II
- b) **Planning Applications for Consultation**
  - i) TWC/2023/0727 Hilltop, 32 Stars Lane, Cold Hatton  
First Floor Side Extension

**The information relating to planning applications can be found on the TW website, [www.telford.gov.uk](http://www.telford.gov.uk) – please can you take a look before the meeting.**

- c) **Waters Upton Neighbourhood Plan**
  - i) To give consideration, as part of the monitoring and review of the Neighbourhood Plan, any recent determinations in relation to the Policies within Waters Upton Neighbourhood Plan.
  - ii) Neighbourhood Plan Review – Steering Group meeting – 6<sup>th</sup> December 2023 at 7pm
- d) **Other Planning Matters**
  - i) Enforcement Updates (if any)
  - ii) Local Plan Review
  - iii) Community Governance Review

#### **8. Correspondence**

**Items received for information, action, consultation or decision:**

- a) Information for Members has been circulated by email, no other matters have been requested to include on the Agenda
- b) Information from SALC has been circulated
- c) SALC AGM – On Zoom – Friday, 3<sup>rd</sup> November

#### **9. Highway & Transport Matters**

- a) Report & Updates
- b) Secondary School Transport update
- c) Rural Bus Service update and bus shelters
- d) Community Speedwatch Scheme – National Speed Enforcement – 16<sup>th</sup> to 29<sup>th</sup> October
- e) A442 Cycle Route request – acknowledgment
- f) B5062 carriageway hydroblasting works

#### **10. Parish Projects**

- a) Christmas 2023 – confirmation of date for the Christmas Float – 11<sup>th</sup> December – around the Parish  
Carols on the Village Green – 15<sup>th</sup> December

#### **11. West Mercia Police & Neighbourhood Watch**

- a) Update from the Safer Neighbourhood Team
- b) Newsletter

## **12. Chairman's Report and Communications**

- a) Visit to Crudgington Fields

### **Clerk's Report**

- a) Dog Fouling – Path to Crudgington Fields – update
- b) Memorial Bench - Crudgington Fields
- c) Shrewsbury & Telford NHS Trust – Transformation Programme presentation to Parish Councils

### **Councillor's Reports** (if any)

## **13. Information from Telford & Wrekin Council**

Councillor S Bentley

## **14. Parish Matters**

- a) This is an additional opportunity for Members of the public to comment on any matter raised during the meeting or any outstanding matter relating to the Parish.
- b) This is an opportunity for Members to discuss items raised in the public sessions or new matters for discussion

## **15. To confirm the date of the next meetings.**

<b>22<sup>nd</sup> November 2023</b>	<b>7.30pm</b>	<b>Full Council</b>	<b>Waters Upton Village Hall</b>
<b>6<sup>th</sup> December 2023</b>	<b>7.00pm</b>	<b>Neighbourhood Plan</b>	<b>Waters Upton Village Hall</b>
<b>20<sup>th</sup> December 2023</b>	<b>7.30pm</b>	<b>Full Council</b>	<b>Waters Upton Village Hall</b>

Katrina Baker - Clerk to the Council