



Minutes of the meeting of Waters Upton Parish Council which took place on **Wednesday 23<sup>rd</sup> October 2019 at 7.30pm in Waters Upton Village Hall.**

**PRESENT:** Councillors: B Rothwell (Chairman)  
H Roberts  
J Quin  
T Revitt  
E Thomas

**In attendance:** Katrina Baker (Clerk)  
6 Members of the public  
Cllr S Bentley (TWC)

**19/3751 WELCOME**

The Chairman, Councillor Rothwell, opened the meeting and thanked everyone for attending.

**PUBLIC SESSION**

**Alternative Room Layout**

It was agreed that the tables will be set out in the small area of the Hall for the next meeting, as the acoustics were better.

**A442 Cold Hatton**

The speed of traffic is still frightening. The Safety Camera Partnership is visiting more regularly and there is to be a meeting of the Highways Liaison Group on Thursday where more details are to be available.

**Dog Fouling**

Dog fouling remains a problem, particularly in Waters Upton village. Residents and visitors must be reminded that it is an offence to not pick up after your dog and that the Parish Council has invested in signs and bins and that free dog poo bags are available in the shop.

If anyone witnesses an offence, details can be passed on confidentially and action will be taken, this can result in prosecution and a fine of up to £1000.

**LED lighting upgrade programme**

Many favourable comments have been received following the start of the upgrade programme. LED lights are better for the environment and for the wildlife and reduces light pollution. Residents with outside security lights are asked to consider changing them to LED in order to continue the positive outcomes of our upgrade programme.

**19/3752 APOLOGIES**

Cllr J Griffin Bereavement

It was proposed by Councillor Revitt and seconded by Councillor Thomas, all were in favour and thus it was

<b>RESOLVED that these apologies be accepted.</b>
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A card will be sent to Cllr Griffin and family. Members expressed their deepest sympathy.

**19/3753 DECLARATIONS OF INTEREST**

Members were reminded of the need to declare an interest in any items on the agenda and should this be pecuniary, then Members should leave the meeting whilst the matter is discussed.

None

**19/3754 MINUTES OF THE FULL COUNCIL MEETING HELD IN SEPTEMBER 2019**

It was proposed by Councillor Revitt and seconded by Councillor Quin, with one abstention, all were in favour and thus it was

**RESOLVED that the Minutes of the meeting held on 25<sup>th</sup> September 2019 be accepted and signed by the Chairman as a true record.**

**19/3755 MATTERS ARISING****Footpaths**

We have added the condition of footpaths as an agenda item for the Highways Liaison meetings with TWC. There is a programme to update them across the Borough and we will enquire when Waters Upton is likely to be at the top of the priority list.

**Swan Court Footpath to Pinfold Croft**

Andrew Careless, Rights of Way Officer at TWC, will try to move this legal issue forward. However, if it is possible to open up direct negotiation with the tenant / landowner, this would be much quicker.

**Fresh Milk Machine**

The 24 hour machine, outside of Waters Upton Stores, is very popular.

**19/3756 FINANCE****a) Receipts**

Wrekin Housing Trust have paid all the invoices up to date.

The funds raised at the pop up pubs are towards the play equipment at Parish Room Croft.

Waters Upton Stores has paid the annual insurance invoice.

**b) Payments**

It was proposed by Councillor Rothwell and seconded by Councillor Revitt that the payments be agreed as that the cheques be signed in accordance with the Council's Standing Orders.

Cheque no	Payment	Regulation	Amount
000120	Accounts Package	LGA 1972	£215.88
000121	Fire & Security Inspections	LGA 1972 s111	£192.00
000122	Roadman, play areas, parish centre, churchyards etc (two months)	LGA 1972 S111	£465.00
000123	Rectory Fields Car Park fencing	LGA 1972 s111	£470.00
000124	Grant – Arthritis Care	LGA 1972 s 137	£25.00
000125	AGM Fees	LGA 1972	£57.00

**c) End of Year Account / Conclusion of Audit**

The Conclusion of Audit has been received and published. An advisory note regarding the dates for the public inspection was included.

**d) Financial Report**

The Current Account Balance was £41,650.76 at October 10<sup>th</sup> 2019.

**e) 2020/21 Budget Consideration**

Any projects for consideration must be forwarded to the Clerk for inclusion at the next meeting.

This will include village planting schemes.

**19/3757 PLANNING****a) Planning Applications Updates****i) Old Rectory Fields**

We are awaiting the final documents from Land Registry which have been delayed because of the boundary issue with number one. Number one is now for sale.

An agreement will be drawn up between the Parish Council and the Parochial Church Council regarding the cemetery extension, car park and maintenance.  
The new sign has been erected on the gates. The fence will be erected as soon as the weather improves.

**ii) Yew Tree Farm – planning application**

The applicants have withdrawn their application, at this time.

**b) New Applications for consideration**

**TWC/2018/0760 Reserved Matters – Dairy Crest site, Crudgington**

A meeting had taken place on 21<sup>st</sup> October to discuss all the points raised at the last meeting. The Minutes of the meeting are available on request.

Detailed discussions took place regarding the section 106 funding, school admissions, transport, highways, Crudgington Crossroads and the bus stop / shelter provision.

**RESOLVED that the Parish Council will continue to support the provision of the housing on the site, but would reserve the right to continue to liaise with the developers and TWC on matters of concern.**

**TWC/2019/0827**

**Former British Sugar Site – Phase One**

**RESOLVED to have no objections to the phase one proposals however, due to the increase in traffic likely to be witnessed on the B5062 and A442, section 106 funding will be requested to assist in progressing plans for a scheme at Crudgington Crossroads.**

**c) Other Planning Matters**

**i) The Stackyard**

Phase II of the project will submit an application in the near future which will include a single storey property as part of the scheme. It was agreed that funding towards additional parking provision should be requested as part of Phase II.

The right of way needs attention, but the kissing gates is proving a positive advantage.

The public footpath is open from the church, inside of the site and crossing the roadway and this will avoid walking on the highway at the top of River Lane, for safety reasons.

Details of the areas to transfer to the Parish Council as part of the section 106 will be available following queries regarding the amendments to the original document.

Following some requests to use the church car park during the week, Members confirmed that this area is for use only as a car park for visitors to church. It will be locked between uses in order to protect nearby residents from any disturbance or asb.

The water and sewage provisions have been provided to the church boundary.

**ii) The Swan Section 106**

Cllr Roberts and the Clerk had met with the legal planning officer of TWC who are committed to ensure that the PC is aware of its options. Details have included the maximum use times, to avoid disturbance for nearby residents. Notes of the meeting are available on request.

**iii) The Hall, Waters Upton**

A number of retrospective applications have been received today, the clerk will request additional time for consideration.

**19/3758**

**CORRESPONDENCE**

**Items received for information – please contact the Clerk if you wish to read any of these documents or if you require additional information.**

- a) All correspondence has been shared with Members throughout the period since the last meeting. Members have not requested that any should be included on the agenda.

**b) Enforcement Cases**

A full list of cases in and around Parish has been provided.

**c) Neighbourhood Plan Review**

TWC does not have a policy and procedure to review NDPs. The Clerk will meet with Gavin Ashford, an Adviser to discuss the review and time table.

**d) Grit Bins**

The Parish Council only has one grit bin and there are to be no additional charges for the 2018/19 due to the mild weather conditions.

**e) Wrekin Area Committee and Rural Forum**

The Minutes are available on request.

**19/3759 CHAIRMAN'S REPORT**

A copy will be available with the Minutes. The report contained information about the meeting regarding Dairy Crest Planning Application.

Councillor Rothwell was not available to lay the Parish Wreath at Church on 10<sup>th</sup> November, it was therefore agreed that Councillor Quin could represent the Parish Council and lay the wreath at the 3pm service.

**COUNCILLORS REPORTS**

None

**19/3760 QUIET LANES INITIATIVE**

The information had been circulated.

It was proposed by Councillor Quin and seconded by Councillor Thomas that the Parish Council should pursue this initiative for Catsbitch Lane and Meeson Road.

**19/3761 SPEED INDICATOR DEVICES**

Members discussed the areas of concern where speeding traffic is a major issue. The following locations will be forwarded to TWC for investigation:

2 x A442 Cold Hatton

Lower House Farm area

Great Bolas village (from Howle)

Crudgington (from Shray Hill)

It was also agreed that the Parish Council should ask Shropshire Homes to provide one outside of the Crudgington site on the approach to Crudgington Crossroads.

**19/3762 CLERK'S REPORT**

**a) Additional verge and hedge-cutting**

Local contractors will be used as and when required.

**b) Wrekin Area Committee**

The Minutes have been circulated, for information.

The Freedom to Move policy can be incorporated into Neighbourhood Plans.

**c) TW Bus User Group**

The Minutes will be circulated. Information regarding the introduction of Q codes is available. Discussions also took place regarding the future of the Arriva 519 and TWC will provide a shelter on the B5062 for public and school transport users.

**d) Highways Liaison Meeting**

The next meeting will be on 24<sup>th</sup> October, the minutes will be circulated, for information.

**e) Road drains and gulleys**

It is important to realise the effects of drain and gully clearing further along the route of the pipework. This has happened outside of the Village Hall. It is hoped that the agreed work on the open watercourse will be completed in the near future which may assist with this problem.

**f) Parish Room Croft**

TWC offers a service to project manage a scheme for the provision of equipment and open space on Parish Room Croft. Details of what they can offer had been circulated and it was agreed that the Clerk should obtain a quotation and specification for this work, including the consultation and management of any future scheme, for consideration by the Councillors.

It was further agreed that a feasibility study should be carried out regarding lighting needed for the car park area and entrance to The Paddocks.

Designs and quotations for suitable signage for The Paddocks and Parish Room Croft will be obtained.

**19/3763 REPORT FROM TELFORD & WREKIN COUNCIL**

**Bolas Bridge**

The notes of a meeting to discuss the re-building of this historic bridge along with weight limit considerations will be circulated.

**Waters Upton Road Closure**

It has been necessary to contact the contractors and insist that letters of explanation with a contact number be distributed throughout the village. Work to ensure better diversion routes has been completed. No HGVs will be using Catsbitch Lane and River Lane will be one-way only downhill. Access to the businesses will be maintained wherever possible.

**Dairy Crest**

Further work is required on this application but it was pleasing to realise that there are future plans for the Crossroads, if and when funds permit.

**Arriva 519**

Discussions are taking place regarding the future of the route and alternatives ways in which it may be provided / funded. Funding from developments may be an option to consider, as part of the Neighbourhood Plan Review.

**19/3764 PARISH MATTERS**

**a) Neighbourhood Watch and SmartWater**

Sufficient Smartwater Kits were purchased to enable all residents to be part of the scheme, there are kits available for the new house residents at the reduced cost of £8.90.

**19/3765 NEXT MEETING**

27 <sup>th</sup> November 2019	7.30pm	Full Council	Waters Upton Village Hall
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The Chairman thanked Members and the public for their important contributions to the meeting. There being no further business, the Chairman closed the meeting at 8.25pm.

Signed .....Date .....

*These Minutes are produced in draft form. E & OE until confirmed as a true record by Full Council at the next meeting on 27<sup>th</sup> November 2019.*