



Minutes of the meeting of Waters Upton Parish Council which took place on **Wednesday 22nd June 2022 at 7.30pm** in **Waters Upton Village Hall**.

PRESENT: Councillors: H Roberts (Chairman)
T Revitt
E Thomas
J Quin
K Hamilton

In attendance: Katrina Baker (Clerk)
Cllr S Bentley (TWC)
8 Members of the public

22/0280 WELCOME

The Chairman extended a warm welcome to Members and the public and thanked everyone for attending, it is always good to welcome new residents to our meetings.

22/0281 PUBLIC SESSION

The following matters were raised:

- Land at the end of Catsbritch Lane – future use?
- Inappropriate asb on the right of way to the rear of The Stackyard development
- Vehicles using River Lane contrary to the traffic regulation order
- Dog Fouling on footpaths, particularly in Waters Upton village
- Welcome the redecoration of the Lion Inn
- Tree in the river near Swan Bridge

22/0282 APOLOGIES

Councillor Rothwell Work Commitments

It was proposed by Councillor Revitt and seconded by Councillor Quin, all were in favour and thus it was

RESOLVED that the apologies from Councillor Rothwell be accepted.

PCSO I Collumbell

22/0283 DECLARATIONS OF INTEREST AND DISPENSATIONS

None

22/0284 MINUTES OF THE MEETING HELD ON 25TH MAY 2022

It was proposed by Councillor Quin and seconded by Councillor Hamilton, all were in favour and thus it was

RESOLVED that the Minutes of the May meeting be accepted and signed by the Chairman.

22/0285 MATTERS ARISING FROM THE PREVIOUS MONTHLY MEETINGS

The Chairman updated the meeting on matters that had arisen since the last meeting:

a) **Ditch to the rear of The Lion Inn Car Park**

Councillor Roberts reported that TWC is awaiting the completion of the work so that the scaffolding can be removed. This will enable further investigations on the route from the highway to the ditch, which runs between The Parish Centre and the Lion Inn.

Raw sewage has been evident in the ditch and Environmental Health and Public Protection Officers are keen to identify where this originates from. Assessments are to be undertaken on the treatment works in Upton Stones which currently serves the Parish Centre and Flat, 1 – 5 Upton Stones, the Lion and Shanti House.

b) **Orchard Close**

STW and TWC have visited the site and undertaken some further investigations within the area and within the village. A recent communication from TWC stated that current complaints in the village are relating to non-compliance with the General Binding Rules which have been in force since January 2020 (see small sewage discharges in England: general binding rules – Gov.uk (www.gov.uk). The Parish Council is asked to get a local message out to residents to check that their septic tank remains compliant. Any septic tanks that are connected to surface water or highway drains (directly or indirectly) are likely to be non-compliant with the rules.

22/0286

FINANCE AND GOVERNANCE

a) **Payments**

The following payments were presented:

BACCs	Clerk's Salary – April to June	LGA 1972	£919.89
BACCs	PAYE April to June	LGA 1972	£228.80

It was proposed by Councillor Thomas and seconded by Councillor Revitt, all were in favour and thus it was

RESOLVED that the payments be made.

b) **Financial Report**

The Financial Report confirmed a Current Account balance of £58,646.28. This includes Earmarked Reserves. A full breakdown of expenditure will be available following the completion of the end of year accounts.

c) **End of Year Accounts**

Copies of all the relevant documents, from the Scribe Accounts, had been circulated to all members, for perusal.

i) **AGAR Internal Audit Report**

A copy of the Internal Audit report had been circulated, together with the written report. No matters had been identified for attention. This will appear on the website.

An invoice for £130 had been received and will be added to the payments.

ii) **AGAR Section One**

Members considered the 8 Governance Statements for 2021/22. It was proposed by Councillor Revitt and seconded by Councillor Hamilton that the Annual Governance Statement be agreed and signed by the Chairman.

iii) **AGAR Section Two**

Members had received a copy of the Accounting Statements which showed an opening balance of £61,315 and a closing balance of £67,445. It was proposed by Councillor Revitt and seconded by Councillor Hamilton that the Accounting Statements be approved and signed by the Chairman.

iv) **Dates for the Exercise of Public Rights**

Members confirmed that the dates for the Exercise of Public Rights for 2021/2022 would commence on 27th June 2022 for a period of 30 working days.

All were in favour, and it was RESOLVED that the AGAR and associated documents would be confirmed and signed by the Chairman on behalf of the Parish Council. Copies will be available on the website.

22/0287 PLANNING

a) Planning Applications Updates

Waters Upton Hall

An email from the Principal Planning Enforcement Officer has confirmed that The Hall has been revisited and one of the notices has been fulfilled. This is the removal of the pergola and all materials.

A local resident had raised the fact that the hot tub is still there and used regularly. TWC confirmed that there is no mention that the hot tub has to be removed as part of the enforcement notice. This isn't classed as development, as it is temporary and therefore wouldn't require planning permission. The officer is awaiting a schedule of works for the next actions.

b) Planning Applications for Consideration

TWC/2022/0473 The Coach House, 1B Sytch Lane

The application, and amended plans, had been circulated to Members, who were aware that the building was originally constructed as a garage. The proposals are in keeping with the original structure and surrounding areas and will result in a more balanced development.

RESOLVED that Waters Upton Parish Council would have no objections to the proposals.

TWC/2022/0490 Thimble Hall Annexe, 13 Meeson

Change of Use from existing annexe (Class C3) to holiday let for up to 6 guests (Class C1)

Members shared concerns regarding the additional vehicles, parking and in particular the access and visibility splay.

RESOLVED that Waters Upton Parish Council would have no objections to the change of use to a holiday let but would ask the Planning Officers to consider the parking and access issues.

c) Waters Upton Neighbourhood Plan

The Waters Upton Neighbourhood Plan was taken into consideration when Members considered the applications on this Agenda.

The Parish Council is awaiting the return of Patrick Mottershead at TWC in order to discuss the process for the review of the WU Neighbourhood Plan.

d) Other Planning Matters

i) The Stackyard, Waters Upton

The meeting, as requested by the Parish Council with the developers, has not yet taken place.

Andrew Careless, TWC Rights of Way officer has confirmed that the route of the right of way and fencing will be completed by the end of July.

The developers have arranged for the car park area to have weed killer applied, but it may need a second application. This includes the footpath to the road at the side of number 2. When effective, the small stone, as agreed by the PCC, will be added to create a firm surface.

No work has commenced on the bin store, as yet.

All work in Phase One will need to be completed, before the legal transfer can take place.

The temporary fence at number 1 will be removed on completion of Phase II.

ii) The Swan, Waters Upton

There has been no response from the HSE as yet, regarding the untidy and unsafe site.

An initial enquiry has been submitted to TWC regarding a compulsory purchase order.

22/0288 CORRESPONDENCE

a) All correspondence received for the attention of the Councillors has been circulated and no requests had been received for items to be added to this agenda.

b) Information from Shropshire Association of Local Councils

All information and News Bulletins are shared with Members and useful information and guidance is included in the publications, which include advice from NALC and other organisations. The AGM will take place via zoom on 11th November 2022 at 6pm.

HIGHWAYS AND TRANSPORT**a) Updates****Fence to the North of Swan Bridge**

TWC has now confirmed that a replacement fence should be installed for pedestrian safety. It was proposed by Councillor Roberts and seconded by Councillor Quin that £325.00 be allocated as part funding for this important project. A sign will be erected to ensure that the community realises that the Parish Council has part funded this project. All were in favour and thus it was

RESOLVED that Waters Upton Parish Council will contribute £325.00 to TWC for the provision and erection of the fence at Swan Bridge.

A442 40mph zone extension North of Swan Bridge

A communication from TWC appears to confirm that TWC now understands the Parish Council request for a short extension of the existing Traffic Regulation Order in order to slow down the traffic before it approaches the Swan junction.

Other outstanding matters

The Clerk will continue to remind TWC of the numerous outstanding projects including:
 Meeson Road junction with the B5062
 Waters Upton build-outs
 A442 Cold Hatton VAS screens

b) Speed Indicator Device

Members do not understand why there has been such a delay in bringing forward this project. We had been told that the SID, sockets, post and battery are now in stock.

CLIMATE CHANGE WORKING GROUP

The Chairman updated the meeting on the completed and pending projects. An article in the recent newsletter has updated the community.

It is hoped that thermostatically controlled heaters will be available for the Village Hall.

Investigations are continuing for solar panels for the Parish Centre.

£1000 has been allocated in the earmarked reserves for the donation from Councillor Bentley's Ward Fund for a community electric car charger.

PARISH PROJECTS**a) Platinum Jubilee Celebrations****i) Village Fete, Waters Upton**

Councillor Thomas thanked all the sponsors and businesses for their support to provide free events as part of the Fete Day. The weather was unkind but the event remained successful. Some money had been raised which has been banked into the Parish Council Account. Thanks were also extended to Councillor Bentley for the funding provided. It is hoped that a Parish BBQ will take place on the Village Green in August (date to be agreed).

ii) Village Funding

A thank you letter had been received from Great Bolas residents for the donation to their Jubilee event which took place in the Church, due to the change in the weather.

POLICE AND NEIGHBOURHOOD WATCH

Thanks would be recorded to the Rural PCSO for his valued support and regular visits around the rural areas. This is much appreciated by local residents.

Copies of the latest newsletter are available.

The Police & Crime Commissioner Survey has been completed and returned. We have emphasised the importance of the rural support officer.

The Contract has been renewed and the three priorities are:

- Speeding
- Anti social driving
- Wildlife Crime

22/0293 **CHAIRMAN'S COMMUNICATIONS**
None

CLERK'S REPORT
Crudgington Fields

The affordable homes to rent within the new development have been allocated according the outcome of the criteria checks. The Parish Council has been asked to confirm that they have relevant local connections.

Pinfold Croft

There is a two-bedroom property available.

22/0294 **INFORMATION FROM TELFORD & WREKIN COUNCIL – Councillor Stephen Bentley**

In addition to assisting local residents with individual queries, work has continued to:

- Investigate options for a bespoke rural community transport scheme

22/0295 **PARISH MATTERS**

The Chairman explained that this is now an opportunity for the public to ask any questions relating to items that have been discussed throughout the meeting.

- The information regarding septic tank checks can be found on the www.gov.uk website.
- Hedge cutting is needed around the Parish to ensure that road signs are visible.

22/0296 **NEXT MEETING**

27th July 2022

7.30pm

Full Council Meeting

Waters Upton Village Hall

The Chairman thanked Members for their important contributions to this meeting which closed at 8.45pm.

SignedDate

These Minutes are produced in draft form. E & OE until confirmed as a true record by Full Council at the next meeting on 27th July 2022.