



Waters Upton Parish Council

Chairman: Councillor Huw Roberts MBE

Clerk to the Council:
Katrina Baker MBE
Oaklands, Waters Upton, Telford TF6 6NP
Telephone / Fax 01952 541939 or 07813 788094
E mail: clerk.watersupton@parishcouncil.work
www.watersupton.org.uk

Vat Registration No. 815 7684 02

23rd June 2023

Members

Copied to others for information

You are hereby summoned to attend the next meeting of **Waters Upton Parish Council** for the 2023/24 municipal year which will take place in **Waters Upton Village Hall** on **Wednesday 28th June 2023 at 7.30pm.**

A G E N D A

1. Welcome

Councillor H Roberts, Chairman

Public Session

This is an opportunity for any residents from the Parish to raise any matters for consideration by the Parish Council. This can relate to an item on the Agenda or any other matter. This session should be no more than 15 minutes.

There will be an opportunity at the end of the meeting to raise any new matters that have been discussed throughout the meeting.

2. Apologies

To receive apologies for absence and to consider the necessary approval.

3. Vacancy on the Parish Council

To consider applications for the position of Parish Councillor, following the recent uncontested election. Copies of the applications have been forwarded to Members, for consideration

- a) Applicants will have an opportunity to offer further information in support of their applications
- b) Members will have an opportunity to ask questions of the applicants
- c) Applicants can ask questions of the Members

The applicants will be asked to leave the meeting whilst Members consider the applications and confirm their decision.

- d) The successful applicant will read and sign their Declaration of Acceptance of Office. They will also be required to complete a Disclosure of Pecuniary Interests.

4. To receive Declarations of Interest & Dispensations from Members of the Council.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest. It is also advised to disclose non-pecuniary interests in Agenda items.

Members have an opportunity to apply for a Dispensation to enable them to offer comments, but they will not be able to take part in any decision.

5. To receive and agree the Minutes of the May monthly meeting

Copies have been distributed and will be displayed on the website and in the Village Noticeboards.

6. The Chairman will update on matters arising, for information, from the May Full Council Minutes which are not otherwise on the Agenda

- a) Defective Drainage – A442 near the junction with the village outside of Waters Upton Parish Centre – individual meetings are to take place with residents and TWC in the near future
- b) Defective Drainage – Orchard Close, Waters Upton – drainage team undertaken investigations – to expect an update by 6th July

7. Finance & Audit

- a) Current Financial Position
- b) To confirm payments
- c) To receive the End of Year Accounts with Explanation of Variances
- d) To complete the AGAR and to receive the Internal Audit Report
- e) To receive details relating to the VAT to be reclaimed for the 2022/23 financial year
- f) To consider a grant request for Crucial Crew 2023 – copy of the letter has been circulated.

8. Planning

WATERS UPTON NEIGHBOURHOOD PLAN SETS OUT THE GUIDELINES FOR DEVELOPMENT WITHIN THE PARISH AND SHOULD BE USED TO DETERMINE ALL PLANNING APPLICATIONS

a) Planning Updates

- i) TWC/2023/0338 Greenacres House, Stars Lane, Cold Hatton
Erection of single storey side and rear extensions and extension to existing porch

Two comments received from Councillors, with no objections.

b) Planning Applications for Consultation

- i) TWC/2023/0380 The Potteries, Waters Upton Hall
Conversion of garden store to residential annexe (retrospective)
- ii) TWC/2023/0381 The Potteries, Waters Upton Hall
Internal works including new staircase (listed building application) (retrospective)
- iii) TWC/2023/0412 1 Handford Terrace, Catsbitch Lane
Erection of part two storey part single storey side and rear extensions and erection of a detached annexe
- iv) TWC/2023/0448 46 Great Bolas
Resubmission of TWC/2014/0614 Change of Use of garage to holiday lets with internal layout changes and external material finishes, raising roof to accommodate a first floor and terrace to rear, in association with existing dwelling.

The information relating to planning applications can be found on the TW website, www.telford.gov.uk – please can you take a look before the meeting.

c) Waters Upton Neighbourhood Plan

- i) To give consideration, as part of the monitoring and review of the Neighbourhood Plan, any recent determinations in relation to the Policies within Waters Upton Neighbourhood Plan.
- ii) Neighbourhood Plan Review – Steering Group meeting – to agree the date and time

d) Other Planning Matters

- i) Enforcement Updates
- ii) Wrekin Forest School, Moors Road, Kynnersley – update
- iii) Moorbank Farm, Crudgington

9. Correspondence

Items received for information, action, consultation or decision:

- a) Information for Members has been circulated by email, no other matters have been requested to include on the Agenda
- b) Information from SALC has been circulated
- c) Minutes of the Wrekin Area Committee meeting (as circulated)
- d) Minutes of the Rural Forum (as circulated)
- e) Police & Crime Commissioner – Parish & Town council survey
- f) Development Management Training Schedule – free for all Members to attend

10. Highway & Transport Matters

- a) Updates from the Highways Liaison Meeting
- b) Speed Indicator Device Project – updates

11. Parish Projects

- a) Village name-signs – next steps

12. West Mercia Police & Neighbourhood Watch

- a) Update from the Safer Neighbourhood Team
- b) Newsletter
- c) Charter Priorities

13. Chairman's Report and Communications

- a) Rural Forum – 8th June
- b) Helicopter Liaison Group – 26th June

Clerk's Report

- a) Council Tax Review
Following receipt of information and questions, a request has been sent to TWC for a response, this has been acknowledged and we await the response
- b) Rural Transport Update

Councillor's Reports

- a) HAU Student Visit – Councillor Quin

14. Information from Telford & Wrekin Council

Councillor S Bentley

15. Parish Matters

- a) This is an additional opportunity for Members of the public to comment on any matter raised during the meeting or any outstanding matter relating to the Parish.
- b) This is an opportunity for Members to discuss items raised in the public sessions or new matters for discussion

16. To confirm the date of the next meeting.

26th July 2023

7.30pm

Waters Upton Village Hall

Katrina Baker - Clerk to the Council