



Minutes of the meeting of Waters Upton Parish Council which took place on **Wednesday 8th May 2019 at 7.50pm in Waters Upton Village Hall.**

PRESENT: Councillors: B Rothwell (Chairman)
J Quin
T Revitt
B Rothwell
E Thomas

In attendance: Katrina Baker (Clerk)
7 Members of the public

19/3693 WELCOME

The Chairman, Councillor Rothwell, opened the meeting and thanked everyone for attending.

PUBLIC SESSION

Swan Court Footpath

The Clerk will speak with the new resident at number 1, Swan Court, before further action is taken.

Overgrown Verges

The entire Parish is in need of verge maintenance, however Catsbitch Lane is particularly bad, due to its narrow width and blind corners.

Orchard Close Watercourse works

The start date for the work had passed by 6 weeks, the Clerk will enquire when the work is likely to commence.

Road Drains

The new contractors, Balfour Beatty, anticipate clearing out all road drains before Christmas 2019. The Clerk has arranged a meeting with the contractor and TWC to ascertain time-scales for work needed in our Parish.

19/3694 APOLOGIES

Cllr J Griffin Family Circumstances

RESOLVED that these apologies be accepted.

Cllr S Bentley Ward Member

19/3695 DECLARATIONS OF INTEREST

Members were reminded of the need to declare an interest in any items on the agenda and should this be pecuniary, then Members should leave the meeting whilst the matter is discussed.

None.

19/3696 MINUTES OF THE FULL COUNCIL MEETING HELD IN MARCH 2019

It was proposed by Councillor Thomas and seconded by Councillor Revitt, with two abstentions, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 27th March 2019 be accepted and signed by the Chairman as a true record.

MINUTES OF THE ANNUAL PARISH MEETING HELD IN APRIL 2019

Members confirmed the minutes as an accurate record of the meeting, however they will not be signed until the APM in 2020.

Street Light Contract

Work to complete the first phase of 17 lights had been completed, however one of the timers (outside Quarry View) is faulty and will be replaced. We are awaiting details of the lights in Upton Stones, Manor Place, Sleaf and Cold Hatton.

Safe Route to School bollards

In addition to the replacement of the signs and bollards, the quotation is to include to relocate the 20mph signs to the inside of the footpath in order to assist in protecting them from further damage.

A442 central refuges at Cold Hatton

The Clerk is to meet with a representative of TWC and Balfour Beatty this week, along with Cllr Bentley, TWC and the Police. It is hoped that funding can be available in this financial year and that a scheme can be agreed that suits the needs of the drivers, pedestrians in order to ensure safety.

Pop Up Pubs

The May event had celebrated the first year of the scheme which had raised significant funds towards the purchase of Parish Room Croft and which will now fund-raise towards a piece of play equipment for the site.

National Spring Clean

Thanks were extended to everyone who assisted in the event and to those who pick up litter on a regular basis as they walk in the Parish. Caring for our community and locality is very much appreciated.

FINANCE**a) Payments**

Cheque No	Payment	Law / Statute	Amount
000088	Ink Cartridge – Cllr reimbursement	LGA 1972	119.99
000089	Street Lighting	LGA 1972	4.76
000090	~SALC Subscription	LGA 1972	350.72
000091	RoSPA Training	LGA 1972	120.00
000092	Repainting Great Bolas Play Equipment		370.00
000093	Roadman, bus shelters, churchyard and Centre	LGA 1972 s 101	359.00
000094	Parish Room Croft		60.00
000095	Chairman's Gift	LGA	70.00
000096	Parish Council Insurance		807.02

The Payment Voucher and cheques were signed by two Councillors within the terms of the Council's Financial Regulations.

b) Financial Report

The balance in the current account on 10th April was £64,715.68, this includes the funding for the purchase of Parish Room Croft and the initial fund-raising for the play equipment.

c) Policy Updates

Updated policies, dated May 2019, were included in the Members files and will be uploaded to the website.

d) PWLB

The balance of the public works loan is £9597.85.

e) **Insurance**

Details of the current scheduled had been made available in April and the Clerk had confirmed the requirements of the Parish Council with relation to the new sites and future play equipment. The Council's Insurers had confirmed a premium of £807.02 with no increase to add the equipment at Field View, Great Bolas and at Parish Room Croft in the future, if the Council agreed to a five year plan. It was proposed by Councillor Revitt and seconded by Councillor Roberts that the Parish Council accepts the Insurance Proposal and agrees to the five year plan. All were in favour and thus it was

RESOLVED that Waters Upton Parish Council will insure with Zurich for 2019/20 as the first year in a five year plan. It was confirmed that funding is reclaimed, for insurance, from Wrekin Housing Trust (The Flat) and Waters Upton Stores.

19/3699

PLANNING

a) Planning Applications Updates

i) **4 The Paddocks, Parish Room Croft**

Planning Permission is to be refused based on the current proposals for the close boarded fence to the front and side of the property. A site meeting is to take place between the owner, the contractor, the council and the Parish Council Clerk has been invited to attend.

The Parish Council confirmed that it is their wish that the front hedge be planted as soon as possible and the some form of privacy be re-introduced for the neighbours.

ii) **Phase II, The Stackyard**

Days New Homes are interested in Phase II, however they are in total agreement with the PC that the shared access for agricultural vehicles, residents and pedestrians will not work. A new scheme will be designed if access from Catsbitch Lane is agreed and this will include a no through road and five properties with garages.

b) New Applications for consideration

TWC/2019/0298 Rookery Cottage, Great Bolas

RESOLVED to support this application as it is within the Neighbourhood Plan and will have no affect on neighbours.

c) Other Planning Matters

i) **Parish Room Croft**

The Section 106 and legal agreements are being drawn up for the final phase of the legal transfer of the land to the Parish Council as use as a car park, village green and extended children's play area.

ii) **1 and 2 The Poplars, Cold Hatton**

Due to the number of events and the extent in which the site has been developed without the necessary planning consents, TWC had issued enforcement notices on the owner which had resulted in an appeal. The Inspector has now informed interested parties that he wishes to hold a public hearing to determine this appeal. This will take place on 2nd July 2019 and the Parish Council, along with neighbours, will be called as witnesses.

19/3700

CORRESPONDENCE

Items received for information – please contact the Clerk if you wish to read any of these documents or if you require additional information.

- a) All correspondence has been shared with Members throughout the period since the last meeting. Members have not requested that any should be included on the agenda.

b) Kickstart

This exciting project will see a roadshow of events travelling around the rural areas with four bases during the Summer Holidays. These events will be held between 10am and 4pm on Fridays 2nd, 9th, 16th and 23rd August and will include a wide range of activities and demonstrations. All Parish Councils and village Hall committees have been invited to take part and will form a steering group, the next meeting will be at Waters Upton VH on Friday, 10th May at 4pm. It was agreed that Councillor Quin will represent the Parish on the Steering Group and will report back to the future meetings.

Following the roadshow, there will be a full itinerary of groups and sessions, taking up the interests identified

during the events. It was proposed by Councillor Revitt and seconded by Councillor Thomas that the Parish Council supports this initiative with a donation of £200 towards the costs. All were in favour and thus it was

RESOLVED that Waters Upton Parish Council supports the Kickstart project with a grant of £200 towards the cost, which will be managed by the Parish Council, along with the £3500 grant received from Get Active Telford.

c) **Good Councillors Guides**

New versions of this useful guide have been provided to the new Councillors.

19/3701 RIGHTS OF WAY (WET3P)

Councillor Griffin has been working with The Ramblers and much work has been undertaken to ensure that the rights of way are accurate and marked accordingly with signs wherever possible. Information from the Parish Paths Partnership will be available and it is hoped that a walking leaflet can be produced to encourage more people to walk the rights of way in our Parish and to enjoy the routes and scenery. All landowners are asked to respect walkers and to ensure that the routes are not only identified, but also passable.

The query as to the delay for the kissing gate in Sytch Lane continues, however new stiles and footsteps are to be made available, along with signposts and way markers on all routes to avoid confusion.

Hunters Bridge is in need of some maintenance, along with the nearby routes. However, TWC is working to assist with this task.

19/3702 CHAIRMAN'S REPORT

None.

COUNCILLORS REPORTS

None

19/3703 PLAY AREAS AND GREEN SPACES

Great Bolas

This area is the responsibility of the Parish Council. Following the latest RoSPA report, it had been necessary to re-paint the equipment and to update all the ground works so that they are safe for all to use. Funding is available for the maintenance of this area as it was transferred at the time of the handover from TWC.

Field View

This area is the responsibility of TWC and should be maintained by TWC (Idverde). Work is also required to cut back and maintain the car park area.

Crudgington

This site is the responsibility of TWC (Idverde). Faulty equipment was identified by RoSPA and has been reported by the Parish Council and yet nothing has been done to address the concerns.

Parish Room Croft

The Parish Council is awaiting the legal transfer at which point the £27,000 will become payable. Funding is now being raised for new equipment on the field.

Pinfold Croft

This site is the responsibility of Wrekin Housing Trust, which the Parish Council assists with. However, cars are parked throughout the day which makes maintenance of the car park areas impossible. This site is managed by the Parish Council for WHT.

Sculptures

The Parish Council is looking for a volunteer to stain the three sculptures, at each of the three venues.

19/3704 CLERK'S REPORT

a) **The Firs, Moortown**

Thanks were extended to the organisers of the events to date as there had been no issues reported.

b) **STAR Racing, Crudgington**

Whilst there had been some disturbance, the racing had been entirely within the agreed permission.

c) Defibrillator Training

A session will take place in the Village Hall in June / July – we need a demonstration model to use.

d) RoSPA

The Clerk had successfully passed the examination and is a qualified Play Area Examiner.

e) Old Rectory Fields

As we approach the land transfer, a meeting had taken place regarding the replacement shrubs required, the car park signage and the confirmed area which will become the property of The Parish Council with a special lease for the Parochial Church Council regarding the Cemetery Extension and Car Park.

f) Parish Roadman

We are currently in a difficult situation regarding landscape maintenance and highway maintenance. The new contracts with TWC were to include the work previously undertaken by the Parish Roadman, however, much of this work has not taken place and consequently a number of complaints are being received. The Clerk has requested a meeting with TWC and the contractors to discuss this issue.

g) No Dog Fouling signs

A proposed design for new signs for the Parish had been circulated and it was proposed by Councillor Revitt and seconded by Councillor Quin that 20 signs be purchased and distributed around the Parish in the main problem areas. Our request for dog waste / litter bin in Meeson has still not be actioned.

h) HAU Student Visit

All Members are invited to the Village Hall on 14th May from 3.30pm until 5pm to meet with the students following their visit around the village identifying planning sites and issues.

19/3705 CONFIRMATION OF PARISH REPRESENTATIVES

Waters Upton Parish Centre

It was agreed that there should be no changes to membership, however the designation would change to:

Lynda Baker Oliver	Community representative
Becky Eade	Community representative
Cllr Huw Roberts	Parish Council representative
Katie Baker	Shop representative
Katrina Baker	Project Manager

Waters Upton Village Hall

Councillor T Revitt

19/3706 REPORT FROM TELFORD & WREKIN COUNCIL

Councillor Bentley had sent his apologies for not being able to attend tonight's meeting but wished to record his thanks, and those of Councillor Burrell, for the support received in the recent election. They are committed to ensuring a better deal for the rural areas and they will take up any matter which local residents raise with them.

19/3707 PARISH MATTERS

a) Neighbourhood Watch and SmartWater

The NW Co-ordinators believe that Smartwater is effective in the parish and encourage all properties to purchase a kit and to mark their property, and more importantly to advertise that their property is marked. A meeting had taken place with the Safer Neighbourhood Team and although in many ways disappointing, it was good to meet the Rural Crime Officer who is keen to ensure a good relationship. It is important to use the 101 number to report information and the officers have mobile telephones, the numbers are on the police.uk website, and local residents are encouraged to speak to officers directly.

b) Fly Tipping

The recent incident in Catsbitch Lane had not been collected by the contractor as they believed the gateway to be private land. Whilst this is being challenged, we are grateful to the local resident who undertook to remove the rubbish to the recycling centre in two loads on his trailer.

c) Speeding

Councillor Thomas asked for consideration to be given to a scheme to slow down the traffic by the BT Exchange on the approach to Waters Upton, either by a road narrowing scheme build outs or other method. It was suggested that the police funding might be available to assist. In the meantime, PC Wayne Upton is still available and he will be visiting Crudgington School after the half term holiday.

19/3708 NEXT MEETINGS

18 th June 2019	7.00pm	Rural Forum	Waters Upton Village Hall
26 th June 2019	7.30pm	Full Council	Waters Upton Village Hall

The Chairman thanked Members and the public for their important contributions to the meeting. There being no further business, the Chairman closed the meeting at 8.45pm.

Signed**Date**

These Minutes are produced in draft form. E & OE until confirmed as a true record by Full Council at the next meeting on 26th June 2019.