

Conditions of Enrolment

1. Applicants under the age of 18 years must have the written consent of a parent or guardian to enrol.
2. Prior to enrolment the full balance is payable unless a bespoke payment plan agreement was agreed upon with the career coach before enrolment. The balance (unless a direct payment plan was agreed upon with the career coach) is payable prior to the commencement of the programme and can be made upfront or via a payment plan with an approved Data Analysis Mastery payment plan provider.
3. During the data analysis programme, the Data Analysis Mastery student will be entitled to the following:
 - 2 days of live online data analysis training
 - 6 months of access to the e-learning portal & exam (re-sit cost of exam not included)
 - 6 months of project experience in data analysis/business intelligence
 - CV review
 - LinkedIn review + lighthouse strategy
 - Recruiter and job search strategy
 - Presentation build
 - Interview preparation & support
 - Application tracking

If the full programme is not completed within a 6-month period, and if the student wishes to continue with the programme, an additional fee of £49 per month will be payable to gain access to the Career Camp Portal for each subsequent month. Data Analysis Mastery will automatically charge the student £49 per month on a subscription basis for the extension of the Career Camp portal after 6 months.

Cancellation Policy:

- To cancel the subscription of the Career Camp portal, the student must send a cancellation request via email to customercare@dataanalysismastery.com.
- The cancellation request must be received prior to the next billing cycle to avoid being charged for the upcoming month.
- Upon receipt of the cancellation request, Data Analysis Mastery will process the cancellation within 28 working days.
- If the student fails to send a cancellation request, Data Analysis Mastery will continue to charge the monthly subscription until a cancellation request is received.
- It is the responsibility of the student to ensure that the cancellation request is sent within the required timeframe to avoid further charges.

4. If the Data Analysis Mastery student is on the job guarantee programme (not the basic programme) and fails to secure a data/business intelligence analyst role within 12 months of the application tracking training date communicated by the Data Analysis Mastery mentor/coach/trainer, the student will be eligible for a refund of the programme fee (minus any finance fee incurred by Data Analysis Mastery if the student has selected a finance option to make the payment). The application tracking date will be communicated to the student in advance, and if the student or trainer is unable to make the original application tracking date, a new date will be provided in writing or verbally. The refund is subject to the student conducting themselves professionally, attending job interviews as recommended by the mentor/coach/trainer, and working proactively with them. Additionally, the student must have a good command of English, pay the study package in full, and if paying via spread payments, must not miss any monthly payments. If these conditions are not met, the student will not be eligible for a refund.

5. If the student is on the job guarantee programme and is unable to secure a role within 12 months of the application tracking date and wishes to claim a refund, all claims must be made in writing to customercare@dataanalysismastery.com. Data Analysis Mastery will endeavour to process refunds within 28 working days of a claim being made.

6. For the purposes of this agreement, a role will be defined as a written or verbal offer from an employer.

7. Failure from the Data Analysis Mastery student to disclose a job offer in point 6 if on the job guarantee programme, will result in an additional £3,000 charge/fine.

8. Data Analysis Mastery takes attendance and punctuality seriously. Therefore, any student enrolled in the Data Analysis Mastery job guarantee programme is required to adhere to the following guidelines:

- a) If a student is unable to attend a pre-scheduled session with a Data Analysis Mastery mentor/coach/trainer, they must provide written notice of their absence at least 24 hours before the session. Failure to do so will result in a £100 no-attendance penalty, which will be charged to the student's account if on the job guarantee programme.

- b) Regular training/coaching sessions and project calls are essential to the student's success in the program. Therefore, any missed sessions or delayed submission of tasks will result in a penalty. If a student repeatedly misses sessions or delays their tasks, this may result in Data Analysis Mastery withdrawing the money-back guarantee offer if the student is on the job guarantee program.
- c) Failure to complete and submit all tasks by the end of the project forfeits the Job Guarantee.
- d) Data Analysis Mastery reserves the right to take any necessary action, including terminating a student's enrolment, if they fail to comply with the attendance and punctuality guidelines outlined above.

9. Data Analysis Mastery is committed to providing the best job guarantee programme to its students. However, to ensure the integrity of the programme, the following guidelines must be strictly adhered to:

- a) If a Data Analysis Mastery student is enrolled in the job guarantee program, they must show proof of actively searching for employment or submitting job applications. Failure to provide proof will result in Data Analysis Mastery reserving the right to offer a zero refund or partial refund to the student.
- b) After completing the application tracking training, students are required to submit a minimum of 100 job applications per week for the next 24 weeks. If a student fails to meet this requirement, Data Analysis Mastery has full discretion to decide if the student will receive any refund or partial refund.
- c) Data Analysis Mastery reserves the right to take any necessary action, including terminating a student's enrolment, if they fail to comply with the job search and application guidelines outlined above.

10. Data Analysis Mastery takes the job guarantee programme seriously and expects its students to do the same. To ensure the program's success, the following guidelines must be strictly adhered to:

- a) Data Analysis Mastery students enrolled in the job guarantee programme are required to provide evidence/proof of their job search and application activity during coaching sessions with their mentor/coach/trainer. Failure to do so may result in a zero refund or partial refund to the student.
- b) The evidence/proof of job search and application activity must be detailed and provide clear documentation of the student's efforts. The mentor/coach/trainer may request additional evidence/proof, such as email correspondence and interview requests.
- c) Data Analysis Mastery reserves the right to terminate a student's enrolment in the job guarantee programme if they fail to comply with the job search and application guidelines outlined above or if their evidence/proof is found to be inadequate.
- d) Students who terminate their enrolment in the job guarantee program before completing the full duration of the programme will not be eligible for a refund.

11. Data Analysis Mastery is committed to providing its students with high-quality courses/training. To ensure the success of the programme, the following guidelines must be strictly adhered to:

- a) Students enrolled in the job guarantee programme must pass all data/business intelligence exams/case studies within six months to qualify for the job/money-back guarantee. The recommended study hours are approximately 144 hours in total over six months.
- b) If the job/money-back guarantee is not important to the student, they may take up to one year to complete all the exams/case studies and assessments/assignments included in the job guarantee programme. However, they will not be eligible for the job/money-back guarantee if they take longer than six months to complete the programme.
- c) Data Analysis Mastery reserves the right to terminate a student's enrolment in the job guarantee programme if they fail to meet the task assignments and case study requirements within the designated timeframe.

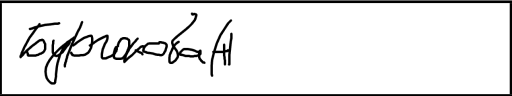
12. Data Analysis Mastery is committed to providing its students with a job guarantee programme that will help them land a role. The following guidelines must be strictly adhered to for eligibility money back-guarantee if on the job guarantee programme:

- a) The Data Analysis Mastery student on the job guarantee program must pass all data/business intelligence exams/case studies on the first attempt within six months of registering with us.
- b) The student must actively participate in job interviews, conduct themselves in a professional manner, and work proactively with their mentor/coach/trainer to secure a job placement.
- c) The student must have a good command of English and pay their study package in full. If the student is paying via spread payments, they must not miss any monthly payments.
- d) If the student meets the above criteria but fails to secure a job placement within one year of the application training date, Data Analysis Mastery will refund the study fees (minus any finance fee incurred by Data Analysis Mastery due to the finance option selected by the student).
- e) Refunds are subject to the student conducting themselves in a professional manner, accepting reasonable job interviews, and working proactively with their mentor/coach/trainer. Data Analysis Mastery reserves the right to terminate a student's enrolment in the job guarantee program if they fail to meet the above criteria or if their conduct is found to be unprofessional. Our Terms and Conditions / Terms of Learning also apply please see sections 9 & 10 of this agreement.

13. Data Analysis Mastery provides its students with high-quality training. The following guidelines must be strictly adhered to for eligibility for any form of refund:

- a) If the student decides to leave the programme within 14 days of signing up and has not accessed any parts of the training, they will be eligible for a refund (minus any finance fee incurred by Data Analysis Mastery due to the finance option selected by the student).

- b) If the student decides to leave the programme after 14 days, they will not be eligible for any refund. If the student is on any payment plan, they will be required to pay the full balance.
- c) If the student has accessed any parts of the training during the 14-day period, they will not be eligible for a refund.
- d) If the student has received any bonuses, discounts, or promotions as part of their enrolment, they will be required to pay back the full amount of those bonuses, discounts, or promotions if they decide to leave the programme before completing it.
14. If you decide to take any refund at any time irrespective of landing a role then your services with Data Analysis Mastery will stop and we will not provide you with any type of service.
15. If you are signed up to the job guarantee programme and are paying with an approved finance provider and are unable to secure a job in 12 months from the application tracking training date and have completed 100% of the job guarantee process including following the terms set in section 8, 9, 10 & 12 and wish to discontinue and want a refund, then the refund decided by Data Analysis Mastery will be processed minus any finance fee charge of the value of the programme incurred by Data Analysis Mastery if the student opted in for a finance option.
16. Data Analysis Mastery is unable to accept responsibility for loss or damage to students' property.
17. In order to maintain a high standard of a learning experience for all students, Data Analysis Mastery strictly enforces a policy on disruptive behaviour and attendance. Any student who displays disruptive behaviour or does not attend regular lessons without a valid reason may be subject to dismissal from the programme. In such cases, Data Analysis Mastery will hold the right to decide if the student will be entitled to any refund, and the decision will be final and binding.
18. Some of the terms and conditions set in the document do not apply to students who are on the basic data analysis programme, the differentiation is established when the word "job guarantee programme/guaranteed data analysis programme" is used.
19. If the terms and conditions are not signed and submitted within 7 days of receiving them, this will default the money-back guarantee if you are on the guaranteed data analysis programme.
20. Data Analysis Mastery also reserves the right to change the price of our programme, offer promotional/discounted offers and charge the full price and alter or remove any special offers from time to time as when necessary.
21. Effective immediately upon the date of signing this Agreement and continuing indefinitely after the termination or expiration of this Agreement, the Student is strictly prohibited from engaging, directly, or indirectly, in any jurisdiction, with any business or individual(s) that directly or indirectly competes with the DATA ANALYSIS MASTERY or its clients in any capacity. The student is expressly forbidden from participating in activities that mirror or closely resemble the services offered by Data Analysis Mastery or Data Analysis Mastery's other trading business names. Additionally, the Student shall not seek employment or provide services to any company or individual(s) that are in competition with the DATA ANALYSIS MASTERY or its clients, irrespective of the jurisdiction in which such competition may arise, both during and after the duration of this Agreement.
22. The student acknowledges and agrees that any violation of this non-competition clause will result in severe legal consequences. In the event of such violation, the DATA ANALYSIS MASTERY reserves the right to take immediate legal action against the student. This legal action may include, but is not limited to, filing a lawsuit against the student, and seeking financial compensation for any losses incurred by the DATA ANALYSIS MASTERY due to the student's direct or indirect competition. The student shall be held fully responsible for any legal costs and expenses incurred by the DATA ANALYSIS MASTERY in pursuing such action.
23. The Confidential Information (including any Intellectual Property) remains the property of the DATA ANALYSIS MASTERY and their clients. This disclosure of the Confidential Information does not give the student any rights of ownership in the Confidential Information. Nothing contained in this Agreement will grant to or create in the student, either expressly or impliedly, any rights, title, interest, or licence in or to the intellectual property of DATA ANALYSIS MASTERY or their clients.
24. The student agrees and acknowledges that the Confidential Information is of a proprietary and confidential nature and that any disclosure of the Confidential Information to a third party in breach of this Agreement cannot be reasonably or adequately compensated for in money damages and would cause irreparable injury to DATA ANALYSIS MASTERY and their clients. Accordingly, the Student agrees that DATA ANALYSIS MASTERY or their clients are entitled to, in addition to all other rights and remedies available to them at law or in equity, an injunction restraining the student and any agents/partners of the students, from directly or indirectly committing or engaging in any act restricted by this Agreement in relation to the Confidential Information.
25. The laws of all jurisdictions cover this agreement, especially The Republic of Ireland, United Kingdom, United States, Canada, Nigeria, Philippine, UAE, Saudia Arabia, Egypt, and India shall govern this Agreement.
26. DATA ANALYSIS MASTERY and the Student agree to submit to any jurisdiction and especially jurisdiction of the courts of the Republic of Ireland, United Kingdom, United States, Canada, Nigeria, Philippine, UAE, Saudia Arabia, Egypt, and India.
27. By signing this agreement you give Data Analysis Mastery the full right to use any reviews you provide us with for marketing purposes.
28. By signing below applicants and/or students confirm that they have read and agree to the terms of this agreement.

Student's Signature	
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Date of Signature	06/03/2024
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