Project Kickoff Meeting

Date, Time, Place	4/2/2025, 11:30 am, Kiewit Hall
Job Name	Capstone Project
Meeting Host	Collin Sauley
Attendees	Caleb List, Collin Sauley, Jason Irwin, Aiden Makovicka, Amr Rasheed, Kyle Nguyen

Timing	Agenda
11:30	**Introduction:** All team members are involved with the project. Project Manager: Collin Sauley Deliverable Specialist: Caleb List User Experience Managers: Aiden Makovicka, Amr Rashed Logistics / Operations Managers: Jason Irwin, Kyle Nguyen
11:40	**Project Background:** Development of an online store app for our business model.
11:45	**Project Briefing:** Trying to solve the customer's need for our products within the store. Limit use of AI within the project to prevent over-reaching our expertise and developing an unsustainable software.
11:50	**Success:** Good use of solid principles within project design and development.
12:00	**Project Management:** By Sprint 1: Have classes, structure, and tables designed with proper diagraming. Possibly have a skeleton front end with routing if those are designed.
12:10	**Next Steps:** Creation of a repository and delegation of individual tasks. Set up of a skeleton tech stack.