Jean-Claude M. Ndongo (U.S. Citizen)

Phone: (614) 483-9600 Email 1: <u>indongo2019@fau.edu</u> Email 2: mjndongo@gmail.com

LinkedIn: www.linkedin.com/in/jeanclaudendongo

- ABD Ph.D. Candidate at Florida Atlantic University's School of Public Administration.
- Research interests: public budgeting and finance, public policy, disasters and emergency management, business resilience.
- Dissertation title: "COVID-19, Businesses Resilience, and Government Contracting: How did the Paycheck Protection Program's (PPP) Loan Forgiveness Impact the Disaster Resilience of Small Businesses Engaged in Government Contracting in the United States?" Dissertation Chair: Cliff McCue, Ph.D.
- Instructor, research assistant, and data analyst.
- Private sector professional experience: banking, investment management, and relationship management
- Native French speaker with a strong interest and aptitude in international affairs.

Education

Ph.D. in Public Administration - Florida Atlantic University (Expected graduation: May 2024)

Certificate - Data Analytics & Visualization - University of Miami Boot Camp Program

Certificate - Flex/Online Teaching Orientation - Florida Atlantic University

Certificate - Teaching Online Orientation - Florida Atlantic University

Master of Business Administration (MBA) - Otterbein University

Bachelors in financial management — Franklin University

Technical Skills

Languages and Software: SPSS, Stata, Python (Pandas, NumPy, Scikit learn), SQL, JavaScript

Data Analysis & Visualization Applications: Stata, SPSS, GitHub, PostgreSQL Jupyter Notebook, Visual Studio Code,
GitHub Pages, Tableau, Google Collaboratory, APIs

Modeling: linear regressions, logistic regressions, difference-in-differences.

Teaching Experience

Spring 2023: Public Management & Administration (PAD 3003-002)

Florida Atlantic University Role: Instructor of Record

Spring 2021: Changing Environment of Society, Business, and Government (PAD 2258)

Florida Atlantic University

Role: Co-Instructor

Fall 2022 & Spring 2023: Cash Course-Building Financial Wellness

Florida Atlantic University

Role: Co-Instructor

Peer-Reviewed Publications (Google Scholar)

- Menifield, C., Estorcien, V., **Ndongo, J.**, Quispe, P., McDonald, B. (2023). Retention and Recruitment of Minority Students and Faculty in Public Affairs and Administration Programs. *Journal of Public Affairs Education (JPAE)*. https://doi.org/10.1080/15236803.2023.2251338
- Ndongo, J. (2021). Prospective Analysis of the African Continental Free Trade Agreement: Opportunities for and Challenges to Economic Integration through Public Procurement. <u>African Journal of Public Administration and Management (AJPAM)</u>. AJPAMSAPA Special Edited Issue Vol. XXVIII No. 2 July- December 2021.

Conference Presentations

- COVID-19, Businesses Resilience, and Government Contracting: The Impact of the Paycheck Protection Program (PPP) on Public Procurement for Small Businesses in the United States. To be presented at the 35th Association for Budgeting and Financial Management (ABFM) annual conference, October 26 28, 2023. Denver, Colorado.
- The HayWired HandShake Network: A conceptual earthquake-focused network built on a partnership between the HayWired Coalition Partners, the San Francisco and Hayward chambers of commerce, banks, and minority-owned small businesses in the San Francisco Bay Area. Presented at the 48^{th} Natural Hazards Workshop, July 9 12, 2023. Broomfield, Colorado.
- Public Procurement and Gender. Presented at the 34th Annual Conference of the Association for Budgeting and Financial Management (ABFM), September 22-24, 2022. Miami, Florida.
- Flipping the coin! Cryptocurrency as an innovative and postmodern approach to public administration in Africa.

 Presented at the 2022 Annual Conference of the American Society for Public Administration (ASPA),

 Section of African Public Administration (SAPA) Symposium, March 18 22, 2022. Jacksonville, Florida.
- The Effect of Emergency Savings on Disaster Preparedness in the United States. Presented at the 2021 Annual Conference of the Southeastern Conference for Public Administration (SeCOPA), September 23, 2021. Virtual (COVID-19).
- The Impact of the Paycheck Protection Program (PPP) on Public Procurement Programs for Minority-Owned

 Businesses in the United States. Presented at the 2021 American Society for Public Administration (ASPA)

 annual conference, April 9 15, 2021. Virtual (COVID-19).
- The African Continental Free Trade Area (AfCFTA) Agreement and Public Procurement in Africa. Presented at the 2021 American Society for Public Administration (ASPA) annual conference. Section of African Public Administration (SAPA) 2021 Symposium, April 9 15, 2021. Virtual (COVID-19).
- Do Government Incentives Foster or Create Transnational Entrepreneurship Opportunities for the Diaspora from Developing and Emerging Countries? Presented at the Florida Education Fund McKnight Doctoral Fellowship Mid-Year Research and Writing Conference, February 22, 2020. Tampa, Florida.

Awards

McKnight Doctoral Fellowship - Florida Education Fund William Averette Anderson Fund Fellowship (Bill Anderson Fund)	(2019 – Present) (2020 – Present)

Service and Memberships

Florida Atlantic University - School of Public Administration

- Aug. 2023 to Present: Treasurer of the Association of Doctoral Students in Public Administration.
- Jan. 2022: Served on two search committees resulting in the hiring of two professors.
- Aug. 2020: Assisted with the design, administration, and data analysis of a state-mandated review and survey of the alumni of the Ph.D. program in Public Administration.

American Society for Public Administration (ASPA)

- 2022 to Present: Chairperson of the Fundraising Committee of the Section on African Public Administration (SAPA).
- 2020 to Present: Student Member.

Government Finance Officers Association (GFOA)

• 2021 to Present: Student Member.

Work Experience

United States Department of the Treasury Bureau of the Fiscal Service

Washington, DC (remote)
July 2023 – Dec. 2023

Business Analytics Intern

- Analyze data from surveys taken by the users of publicly available government spending data.
- Designed a follow-up survey for users of USASpending.gov spending databases in academia.
- Write a literature review on the use of spending databases in academic research.
- Advise team leaders on increasing the public's use of USASpending.gov.
- Participate in team activities and meetings.

Florida Atlantic University School of Public Administration

Boca Raton, FL Aug. 2019 – Present

Ph.D. Candidate

- Conduct independent research and formulate research questions while working on my dissertation using large-scale data from USASpending.gov and sba.gov.
- Write and execute Python and SQL scripts and use API endpoints to acquire and analyze data.
- Perform regression analyses and data visualizations using Python, Stata, and Tableau.
- Communicate my research findings by presenting at various academic conferences.

Florida Atlantic University Office of Student Financial Aid

Boca Raton, FL Jan. 2022 – Aug. 2023

Supervisor & Data Analyst

- Hired and managed a team of 23 student callers and analyzed data from over 37,000 phone calls.
- Developed and maintained a tracking database for an outbound call center using Excel.
- Created metrics for callers' productivity and performance with Excel's data analytics tools.
- Performed quantitative and qualitative analyses of completed phone calls and produced reports.
- Presented reports to management and increased the center's output by 8% per semester.

Florida Atlantic University School of Public Administration

Boca Raton, FL

Jan. 2023 - May 2023

Adjunct Instructor

- Designed class syllabus for the Public Management and Administration (PAD 3003) course.
- Taught the course to 51 students online using Canvas.
- Provided regular communication and feedback to the students.

Florida Atlantic University

Boca Raton, FL

Graduate College

Aug. 2019 – Dec. 2020

Research and Teaching Assistant

- Co-instructed courses in the School of Public Administration and the College of Business.
- Graded tests and assignments and proctored exams in person.
- Performed data collection from various sources and analyzed data using Stata.

Heartland Bank Whitehall, OH

Financial Consultant

Feb. 2019 - May 2019

- Met with clients to determine budgeting, insurance, and financial planning needs.
- Developed individualized plans and provided investment recommendations.
- Maintained knowledge of market conditions and industry changes.

KeyBank Westerville, OH

Licensed Relationship Manager

Aug. 2016 - Feb. 2019

- Managed a \$4.2 million book of business.
- Provided budgeting, financial, and investment advice to clients.
- Acquired new individual and business clients through networking and sales activities.



awards this certificate to

Jean-Claude Ndongo

for the successful completion of the following program of study in

Data Analytics

By witness thereof the undersigned have affixed their names and the seal of the University of Miami in Coral Gables, Florida this July 24, 2023

Rebecca MacMillan Fox, Ph.D.

Dean, Division of Continuing and

International Education



Yianni (John) Vassiliou, Ph.D. Executive Director Office of Professional Advancement





CERTIFICATE OF FLEX/ONLINE TEACHING ORIENTATION COMPLETION



HONORS

Jean-Claude M. Ndongo

For Successfully Completing

Flex / Online Teaching Orientation Workshop

November 1, 2020

Willie H. Freeman III

Associate Executive Director of eLearning

