

CMynotes^{4.0}

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[‡] Use this document for your practice. Certain mistakes are intentional 😊

CMYNOTES HELP

With CMyNotes, you can review, annotate, and share documents without switching between multiple apps. This could also be used for close reading for kids and adults. This app has a very intuitive interface. In addition to PDF, you may also import Microsoft PowerPoint presentations (PPT and PPTX) and Word for review and annotation purposes. Documents are presented in the standard book view rather than a long scrollable view. Standard swipe gestures are available for page flipping. Once annotations are complete, you can attach the annotated pages as a single document to the email and share it.

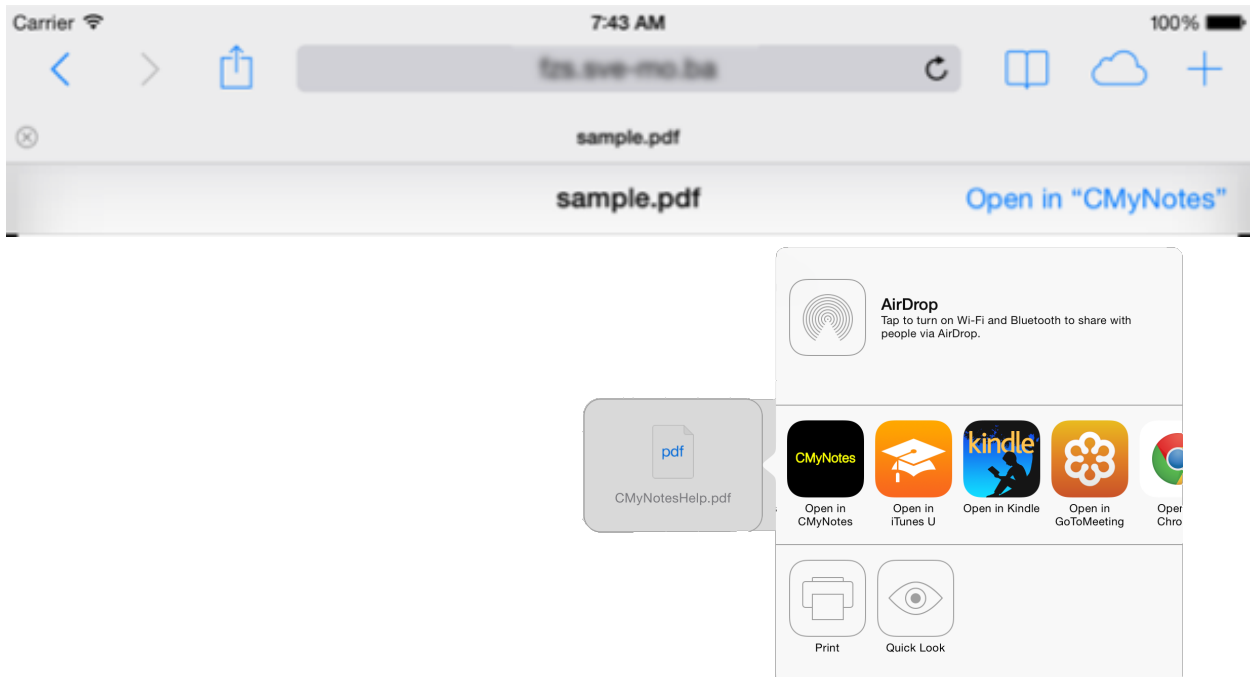
All interfaces are very familiar interfaces and there is minimal learning curve involved.

Pan, swipe, single, and double tap gestures are enabled. Use pan gesture to draw new shapes. Tap inside or on the shape to select it. Resize or move the shape using pan gesture. Use double tap to edit the text inserted using. Page navigation controls are available on both sides to move to next or previous page.

Import Documents

To open a document from Email app, long press the attached PDF or PPT or WORD document[§]. This will open a pop window containing the list of Apps that are capable of opening the document. To import and share the document, select “CMyNotes.”

To import a document from the browser, touch below the browser tab bar. The “Open in” bar with the list of applications will appear. Select “CMyNotes” to import and annotate the document



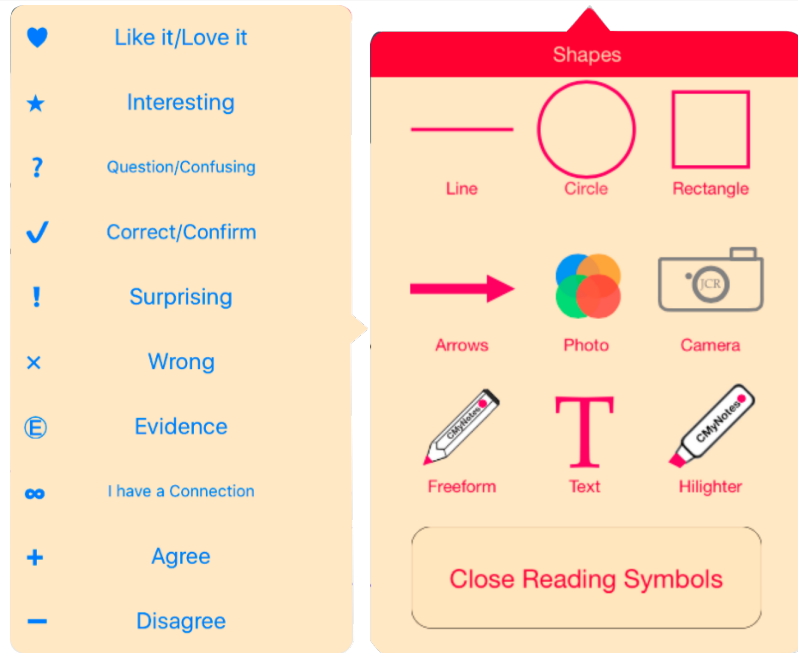
[§] Password protected documents are not supported. Some BYOD may not allow import of documents

Create Shapes, Text, insert images and close reading symbols



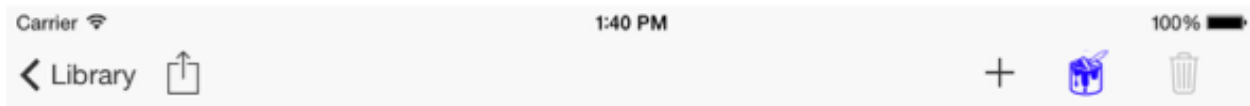
To create a shape, touch +. Select the shape that you want to use for the annotation/markings. To insert text, touch T.

To select a shape, tap inside the shape. To change the shape size (not available for Text and freeform drawing), touch and move the drag handle. **Drag handle** is found in any of the corners of the enclosed rectangle of the shape. Now, you may insert stock photos from the library or take a new picture from the camera to insert pictures.



For close reading, symbols are available, just touch any one of them to insert. Shapes window is available on long press as well.

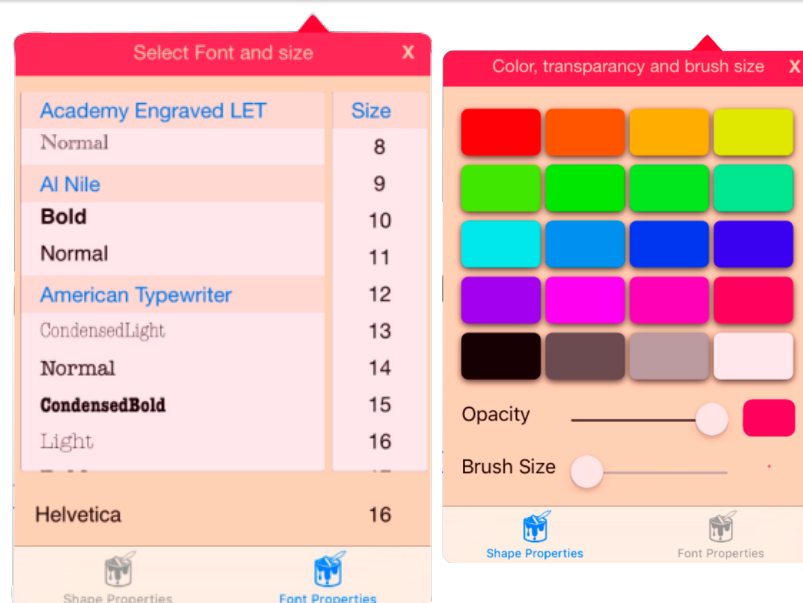
Select Color and Font



Touch paint bucket to select a color, opacity, and thickness of the line or font for the selected text.

Use the opacity slider to set the transparency. Transparency works with the inserted images as well.

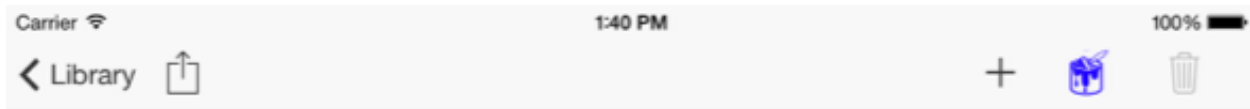
Use the Brush size to alter the line thickness of the



shapes. This does not have any effect for text.

User have option to choose various fonts for their text editing. Select a text to change the font or select the font first to create new text with the selected font and size.

Share Annotations



Email All Annotated Pages

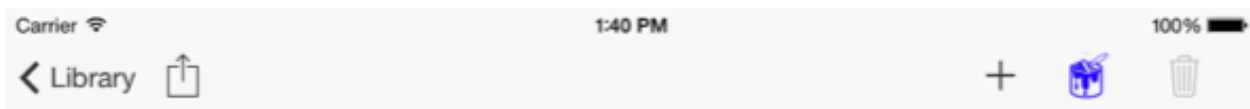
Tweet Page #1

Update FaceBook with Page #1

Touch share button to share the annotated content. This is the unique value of this app. Instead of sending the entire document as found in many applications, you will send only the annotated pages. This feature converts all the annotated pages to a PDF document on the fly and attaches it to the email. You just need to enter the sender email address to share the annotations. Now, you can

tweet and update your Facebook with the current annotated page.

Delete Annotations



If you wanted to delete all annotated in viewed page, use this option. This is an irreversible operation. “Trash can” is enabled only when there is at least one shape available in the current page.

Delete all annotations

New features - version 4.0

1. You may now use CMyNotes for close reading. Most used symbols are available
2. Double arrow is added as part of the standard shapes

New features - version 3.0

1. Document library now sports a modern look
2. New objects can be inserted –
 - a. Now stock images from Photos Library
 - b. New photos can be taken from the camera and inserted
 - c. Arrow is available to point to any text or images in the documents

- d. A complete text editor is introduced for text editing with commonly used accessories, such as color, font changes, paragraph alignments, underlines, etc.

New features - version 2.0

1. Now you may create a PDF document from an URL or create a new PDF document for annotation. This is available from the home page. Use + to create a new PDF or import a URL to create a PDF document.
2. You may now tweet or update your Facebook. This feature captures the current annotated page in view as image and allows social messaging.
3. Now word documents can be imported and annotated
4. Shapes can now be filled with colors. Context menu provides “Fill” option for unfilled shapes
5. Page swipe gestures are removed. Instead, the edges of the iPad have page controls for navigation.