APRIL 24, 2024

# AL F. SANTIAGO, MSCS

OJT Coordinator

College of Computing Studies EARIST, Manila

Mr. Santiago,

In reference to your letter dated APRIL 23, 2024 regarding the Cooperative Education Training Program of the student whose name appears below, may I inform you that your invitation for our company to serve as a cooperating agency for the student’s 300 hours On-the-Job Training / Internship is hereby ACCEPTED. Stated below are the details of the training.

|  |  |
| --- | --- |
| Name of Trainee: | JULUIS S. TADENA |
| Course: | BACHELOR OF SCIENCE IN COMPUTER SCIENCE |
| Cooperating Company: | QUEZON CITY GOVERNMENT |
| Company’s Address: | QUEZON CITY HALL COMPOUND, ELLIPTICAL ROAD, DILIMAN QUEZON CITY |
| Head of the Company: | HON. MAYOR JOY BELMONTE |
| Department Assigned: | QUEZON CITY PUBLIC LIBRARY (QCPL) |
| Immediate Supervisor: | EDWARD BAYANI, HEAD MIS SECTION, QUEZON CITY PUBLIC LIBRARY |
| Trainee’s Job Description: | CREATE BASIC PROCESS AND DESIGN FOR DOCUMENT TRACKING SYSTEM |
| Office Telephone: | 922 – 4060 |
| Training Schedule: | MONDAY – THURSDAY |
| Incentives (if any): | NONE |

Thank you very much for inviting our company in your Cooperative Education Training Program.

Very truly yours,

**ARMON G. ALCANTARA, MPA, LPT**

Focal Representative

Quezon City Internship Program Quezon City Public Library

APRIL 22, 2024

# AL F. SANTIAGO, MSCS

OJT Coordinator

College of Computing Studies EARIST, Manila

Mr. Santiago,

In reference to your letter dated APRIL 22, 2024 regarding the Cooperative Education Training Program of the student whose name appears below, may I inform you that your invitation for our company to serve as a cooperating agency for the student’s 300 hours On-the-Job Training / Internship is hereby ACCEPTED. Stated below are the details of the training.

|  |  |
| --- | --- |
| Name of Trainee: | LOVELY MAE O. PANGO |
| Course: | BACHELOR OF SCIENCE IN COMPUTER SCIENCE |
| Cooperating Company: | QUEZON CITY GOVERNMENT |
| Company’s Address: | QUEZON CITY HALL COMPOUND, ELLIPTICAL ROAD, DILIMAN QUEZON CITY |
| Head of the Company: | HON. MAYOR JOY BELMONTE |
| Department Assigned: | QUEZON CITY PUBLIC LIBRARY (QCPL) |
| Immediate Supervisor: | EDWARD BAYANI, HEAD MIS SECTION, QUEZON CITY PUBLIC LIBRARY |
| Trainee’s Job Description: | REDESIGN THE USER INTERFACE OF E-RESOURCES PORTAL |
| Office Telephone: | 922 – 4060 |
| Training Schedule: | MONDAY – THURSDAY |
| Incentives (if any): | NONE |

Thank you very much for inviting our company in your Cooperative Education Training Program.

Very truly yours,

**ARMON G. ALCANTARA, MPA, LPT**

Focal Representative

Quezon City Internship Program Quezon City Public Library

APRIL 22, 2024

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College of Computing Studies EARIST, Manila

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|  |  |
| --- | --- |
| Name of Trainee: | ROSE ANN PALERMO |
| Course: | BACHELOR OF SCIENCE IN COMPUTER SCIENCE |
| Cooperating Company: | QUEZON CITY GOVERNMENT |
| Company’s Address: | QUEZON CITY HALL COMPOUND, ELLIPTICAL ROAD, DILIMAN QUEZON CITY |
| Head of the Company: | HON. MAYOR JOY BELMONTE |
| Department Assigned: | QUEZON CITY PUBLIC LIBRARY (QCPL) |
| Immediate Supervisor: | EDWARD BAYANI, HEAD MIS SECTION, QUEZON CITY PUBLIC LIBRARY |
| Trainee’s Job Description: | REDESIGN THE USER INTERFACE OF E-RESOURCES PORTAL |
| Office Telephone: | 922 – 4060 |
| Training Schedule: | MONDAY – THURSDAY |
| Incentives (if any): | NONE |

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Quezon City Internship Program Quezon City Public Library

APRIL 22, 2024

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College of Computing Studies EARIST, Manila

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|  |  |
| --- | --- |
| Name of Trainee: | KARIZZA A. REYES |
| Course: | BACHELOR OF SCIENCE IN COMPUTER SCIENCE |
| Cooperating Company: | QUEZON CITY GOVERNMENT |
| Company’s Address: | QUEZON CITY HALL COMPOUND, ELLIPTICAL ROAD, DILIMAN QUEZON CITY |
| Head of the Company: | HON. MAYOR JOY BELMONTE |
| Department Assigned: | QUEZON CITY PUBLIC LIBRARY (QCPL) |
| Immediate Supervisor: | EDWARD BAYANI, HEAD MIS SECTION, QUEZON CITY PUBLIC LIBRARY |
| Trainee’s Job Description: | REDESIGN THE USER INTERFACE OF E-RESOURCES PORTAL |
| Office Telephone: | 922 – 4060 |
| Training Schedule: | MONDAY – THURSDAY |
| Incentives (if any): | NONE |

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Focal Representative

Quezon City Internship Program Quezon City Public Library

APRIL 24, 2024

# JOEVELYN W. FAJARDO, MIT

OJT Coordinator

College of Computing Studies

EARIST, Manila

Ms. Fajardo,

In reference to your letter dated APRIL 23, 2024 regarding the Cooperative Education Training Program of the student whose name appears below, may I inform you that your invitation for our company to serve as a cooperating agency for the student’s 300 hours On-the-Job Training / Internship is hereby ACCEPTED. Stated below are the details of the training.

|  |  |
| --- | --- |
| Name of Trainee: | NICOLE ANN M. SUSANO |
| Course: | BACHELOR OF SCIENCE IN COMPUTER SCIENCE |
| Cooperating Company: | QUEZON CITY GOVERNMENT |
| Company’s Address: | QUEZON CITY HALL COMPOUND, ELLIPTICAL ROAD, DILIMAN QUEZON CITY |
| Head of the Company: | HON. MAYOR JOY BELMONTE |
| Department Assigned: | QUEZON CITY PUBLIC LIBRARY (QCPL) |
| Immediate Supervisor: | EDWARD BAYANI, HEAD MIS SECTION, QUEZON CITY PUBLIC LIBRARY |
| Trainee’s Job Description: | CREATE BASIC PROCESS AND DESIGN FOR DOCUMENT TRACKING SYSTEM |
| Office Telephone: | 922 – 4060 |
| Training Schedule: | MONDAY – SATURDAY 1HR OVERTIME |
| Incentives (if any): | NONE |

Thank you very much for inviting our company in your Cooperative Education Training Program.

Very truly yours,

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Quezon City Internship Program Quezon City Public Library

APRIL 24, 2024

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|  |  |
| --- | --- |
| Name of Trainee: | JOANA JANE Q. NAVAL |
| Course: | BACHELOR OF SCIENCE IN COMPUTER SCIENCE |
| Cooperating Company: | QUEZON CITY GOVERNMENT |
| Company’s Address: | QUEZON CITY HALL COMPOUND, ELLIPTICAL ROAD, DILIMAN QUEZON CITY |
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| Department Assigned: | QUEZON CITY PUBLIC LIBRARY (QCPL) |
| Immediate Supervisor: | EDWARD BAYANI, HEAD MIS SECTION, QUEZON CITY PUBLIC LIBRARY |
| Trainee’s Job Description: | CREATE BASIC PROCESS AND DESIGN FOR DOCUMENT TRACKING SYSTEM |
| Office Telephone: | 922 – 4060 |
| Training Schedule: | MONDAY – SATURDAY 1HR OVERTIME |
| Incentives (if any): | NONE |

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APRIL 24, 2024

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|  |  |
| --- | --- |
| Name of Trainee: | CHERRY ANN B. INANUD |
| Course: | BACHELOR OF SCIENCE IN COMPUTER SCIENCE |
| Cooperating Company: | QUEZON CITY GOVERNMENT |
| Company’s Address: | QUEZON CITY HALL COMPOUND, ELLIPTICAL ROAD, DILIMAN QUEZON CITY |
| Head of the Company: | HON. MAYOR JOY BELMONTE |
| Department Assigned: | QUEZON CITY PUBLIC LIBRARY (QCPL) |
| Immediate Supervisor: | EDWARD BAYANI, HEAD MIS SECTION, QUEZON CITY PUBLIC LIBRARY |
| Trainee’s Job Description: | CREATE BASIC PROCESS AND DESIGN FOR DOCUMENT TRACKING SYSTEM |
| Office Telephone: | 922 – 4060 |
| Training Schedule: | MONDAY – SATURDAY 1HR OVERTIME |
| Incentives (if any): | NONE |

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APRIL 24, 2024

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|  |  |
| --- | --- |
| Name of Trainee: | GUILLERMO M. MERCADO |
| Course: | BACHELOR OF SCIENCE IN COMPUTER SCIENCE |
| Cooperating Company: | QUEZON CITY GOVERNMENT |
| Company’s Address: | QUEZON CITY HALL COMPOUND, ELLIPTICAL ROAD, DILIMAN QUEZON CITY |
| Head of the Company: | HON. MAYOR JOY BELMONTE |
| Department Assigned: | QUEZON CITY PUBLIC LIBRARY (QCPL) |
| Immediate Supervisor: | EDWARD BAYANI, HEAD MIS SECTION, QUEZON CITY PUBLIC LIBRARY |
| Trainee’s Job Description: | CREATE BASIC PROCESS AND DESIGN FOR DOCUMENT TRACKING SYSTEM |
| Office Telephone: | 922 – 4060 |
| Training Schedule: | MONDAY – SATURDAY 1HR OVERTIME |
| Incentives (if any): | NONE |

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APRIL 24, 2024

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|  |  |
| --- | --- |
| Name of Trainee: | FRANCIS KING BUAC |
| Course: | BACHELOR OF SCIENCE IN COMPUTER SCIENCE |
| Cooperating Company: | QUEZON CITY GOVERNMENT |
| Company’s Address: | QUEZON CITY HALL COMPOUND, ELLIPTICAL ROAD, DILIMAN QUEZON CITY |
| Head of the Company: | HON. MAYOR JOY BELMONTE |
| Department Assigned: | QUEZON CITY PUBLIC LIBRARY (QCPL) |
| Immediate Supervisor: | EDWARD BAYANI, HEAD MIS SECTION, QUEZON CITY PUBLIC LIBRARY |
| Trainee’s Job Description: | CREATE BASIC PROCESS AND DESIGN FOR DOCUMENT TRACKING SYSTEM |
| Office Telephone: | 922 – 4060 |
| Training Schedule: | MONDAY – SATURDAY 1HR OVERTIME |
| Incentives (if any): | NONE |

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|  |  |
| --- | --- |
| Name of Trainee: | ROSHELLE ANNE B. PACAT |
| Course: | BACHELOR OF SCIENCE IN COMPUTER SCIENCE |
| Cooperating Company: | QUEZON CITY GOVERNMENT |
| Company’s Address: | QUEZON CITY HALL COMPOUND, ELLIPTICAL ROAD, DILIMAN QUEZON CITY |
| Head of the Company: | HON. MAYOR JOY BELMONTE |
| Department Assigned: | QUEZON CITY PUBLIC LIBRARY (QCPL) |
| Immediate Supervisor: | EDWARD BAYANI, HEAD MIS SECTION, QUEZON CITY PUBLIC LIBRARY |
| Trainee’s Job Description: | CREATE BASIC PROCESS AND DESIGN FOR DOCUMENT TRACKING SYSTEM |
| Office Telephone: | 922 – 4060 |
| Training Schedule: | MONDAY – SATURDAY 1HR OVERTIME |
| Incentives (if any): | NONE |

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APRIL 24, 2024

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|  |  |
| --- | --- |
| Name of Trainee: | MIGUEL JOSHUA M. MIRANDA |
| Course: | BACHELOR OF SCIENCE IN COMPUTER SCIENCE |
| Cooperating Company: | QUEZON CITY GOVERNMENT |
| Company’s Address: | QUEZON CITY HALL COMPOUND, ELLIPTICAL ROAD, DILIMAN QUEZON CITY |
| Head of the Company: | HON. MAYOR JOY BELMONTE |
| Department Assigned: | QUEZON CITY PUBLIC LIBRARY (QCPL) |
| Immediate Supervisor: | ROWENA G. GARCIA, RL |
| Trainee’s Job Description: | DATA ANALYST |
| Office Telephone: | 922 – 4060 |
| Training Schedule: | MONDAY, WEDNESDAY – SATURDAY |
| Incentives (if any): | NONE |

Thank you very much for inviting our company in your Cooperative Education Training Program.

Very truly yours,

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|  |  |
| --- | --- |
| Name of Trainee: | IRISH O. LIM |
| Course: | BACHELOR OF SCIENCE IN COMPUTER SCIENCE |
| Cooperating Company: | QUEZON CITY GOVERNMENT |
| Company’s Address: | QUEZON CITY HALL COMPOUND, ELLIPTICAL ROAD, DILIMAN QUEZON CITY |
| Head of the Company: | HON. MAYOR JOY BELMONTE |
| Department Assigned: | QUEZON CITY PUBLIC LIBRARY (QCPL) |
| Immediate Supervisor: | ROWENA G. GARCIA, RL |
| Trainee’s Job Description: | DATA ANALYST |
| Office Telephone: | 922 – 4060 |
| Training Schedule: | MONDAY, WEDNESDAY – SATURDAY |
| Incentives (if any): | NONE |

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|  |  |
| --- | --- |
| Name of Trainee: | JERICO C. BEDOYA |
| Course: | BACHELOR OF SCIENCE IN COMPUTER SCIENCE |
| Cooperating Company: | QUEZON CITY GOVERNMENT |
| Company’s Address: | QUEZON CITY HALL COMPOUND, ELLIPTICAL ROAD, DILIMAN QUEZON CITY |
| Head of the Company: | HON. MAYOR JOY BELMONTE |
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