COLLEGE OF ENGINEERING KIDANGOOR

Instructions/Guidelines to students for attending Online-Class-Test-1 APR 2020

(tutors share this with students along with time table)

1. All students are to write the answers in paper/book. After completing the exam, they should scan and make single PDF document of all pages of answer scripts and are instructed to send the PDF document (use proper file name as explained below in Sl. No:3) to respective faculty through e-mail within 30 minutes after the examination.

2. Students will receive the question papers from their class Whats-App group and CANVAS just before the exam

3. Students are to send the scanned papers in PDF format with file name (Capital letters only, separated by hyphen) <Semester-Class-Roll No (2 digits)-Course Code-number of pages.pdf>

Eg-1: For the course: Cloud Computing, for the student (S8 IT) with roll number: 5 with 4 pages of answer sheets (2 papers written back-to-back), the PDF file name should be: S8-IT-05-CC-04.pdf

Eg-2: For the Mtech course: CloudComputing , for the student (S2 Mtech CIS batch) with roll number: 1 with 3 pages of answer sheets(written back-to-back) the PDF file name should be: S2-CIS-MT-1-CC-03.pdf

4. Students will be given 2.5 hrs for the test including 2 hr for test and 0.5 hrs (maximum) to upload the written answer script in PDF format. Strictly follow the file name format as explained above.

5. Time details will be given in time table.

6. The Question paper will be for 50 marks/(30 for M Tech) from the portions as given with exam timetable/schedule (collect exam schedule from your tutor.

7. CamScanner (Android/Windows/iOS) or similar App can be used in your/parent's/ others mobile phone to scan, trim, compress (if needed to reduce file size), convert to PDF, and finally to send to faculty. Do a prior practice on making PDF document with multiple pages.

Best Wishes to ALL