

CARISHMA M CHINYOY

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SKILLS & ABILITIES

Editing Experience: Final Cut Pro (7 and X), Adobe Premiere, Adobe After Effects,
Web Experience: Wordpress
Public Speaker: Alumni Advisory Board Member --TAG Education Collaborative, Dale Carnegie Teen Coach, Theater Minor

EXPERIENCE

INTERN THE PEOPLE STORE | ATLANTA TALENT AGENCY

2017

- Manage and oversee the front desk, social media accounts and incoming contracts.
- Screening through new talent submissions for agents, as well as taping auditions for clients.

UNIT PRODUCTION MANAGER "JUKEBOX GIRL"

2016

- Oversaw planning of shooting schedule, scouting filming locations across Metro-Atlanta, & budgeting production costs for craft services.
- Cut cost of budget by building relationships with businesses around the community who contributed catering and filming locations in exchange for advertisement.

PRODUCTION ASSISTANT "THE AMAZING RACE: CHINA"

2016

- Assistant to the Unit Production Manager, filing paperwork and ordering props for set.
- Drove contestants and production assistants to locations across Atlanta.

INTERN TAG EDUCATION COLLABORATIVE

2014-2016

Projects and Events Intern: Responsibilities include Media Programs and Managing & organizing TAG-Ed's Summer Internship program and other year round STEM related programs.

- Filmed, Directed and Edited two marketing videos and internship documentary,
- Reviewed, evaluated over 1,200 student applications and made final selection of candidates to present to participating companies

INTERN PLAT4M TECHNOLOGIES

SUMMER 2012 & 2013

- Produced, Edited and Directed a Cyberbullying PSA "Submit: A Documentary",
- Created and Edited a Sizzle Reel for "Submit: A Documentary",
- Managed Social Media sites and content..

EDUCATION

GEORGIA STATE UNIVERSITY (HONORS PROGRAM), ATLANTA GA

FILM/VIDEO | GRADUATION DATE: MAY 2017

G.P.A | 3.7

Currently Majoring in Film and Video Broadcast. Enrolled in the Honors Program at Georgia State University.

REFERENCES

AVAILABLE UPON REQUEST